



EMPLOYMENT APPLICATION

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

APPLICANT INFORMATION				
Last Name		First	M.I.	Today's Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail Address		
Date Available		Social Security No.	Desired Salary	
Position Desired: (check those that apply) Landscape Compost Site Garden Centers Other:				
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>				
Have you ever worked for this company? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?				
Have you ever been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain				

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list up to three references.</i>	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	

Barnes is a participant in the Ohio Bureau of Workers' Compensation Drug-Free Workplace Program

List all violations on your driving record within last 3 years and approx. dates.		Driver's License Number -
		State-
		Expiration-
		Phone

NOTE: If you are hired a motor vehicle report will be obtained from the State of Ohio.

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

PREVIOUS EMPLOYMENT (Continued)			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

DISCLAIMER AND SIGNATURE	
<p>APPLICANT'S CERTIFICATION AND AGREEMENT (Please initial next to the following statements)</p> <p>I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Barnes Nursery, Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Barnes Nursery, Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information._____ I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal._____ I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause._____</p>	
Signature	Today's Date

Landscape Services and Compost Site

Part of the activities required to maintain and operate a recycling facility involve duties or tasks that are often overlooked when describing a specific job.

Please respond to the following questions by placing an "X" in the appropriate box.

If you answer no to a question below, please list question # and explain on back.

Are you willing and able to:

1. How many year's experience do you have operating a skid steer? _____
2. How many year's experience do you have operating a wheel loader? _____
3. How many year's experience do you have in customer service? _____

- | | YES | NO |
|---|--------------------------|--------------------------|
| 4. Are you willing and able to work weekend and evening hours? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Can you operate heavy equipment in a safe manner? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. How many year's experience do you have driving a dump truck? | | |
| 7. Do you have horticultural experience? | <input type="checkbox"/> | <input type="checkbox"/> |
| a. If yes, how many years? _____ | | |
| b. Explain your horticultural experiences and knowledge. | | |

- | | | |
|---|--------------------------|--------------------------|
| 8. Can you lift 60 lbs? | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Can you work well with other employees? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Are you willing to try new things and new jobs? | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Do you have a Class A or Class B CDL? | <input type="checkbox"/> | <input type="checkbox"/> |

On the chart below, please indicate the hours and days you are willing and able to work on a regular basis.

	MON	TUES	WED	THURS	FRI	SAT	SUN
7am-12pm							
12pm-4pm							
4pm-7pm							

Sign and Date: _____

Barnes Garden Centers

Part of the activities required to maintain and operate a retail store involve duties or tasks that are often overlooked when describing a specific job.

Please indicate your feelings regarding these tasks and duties by placing an "X" in the appropriate box.

If you answer no to a question below, please list question # and explain on back.

Would you be willing and able to:	YES	NO
1. Stock and dust shelves?	<input type="checkbox"/>	<input type="checkbox"/>
2. Dress to our standards. (No shorts)	<input type="checkbox"/>	<input type="checkbox"/>
3. Approach all customers with a smile?	<input type="checkbox"/>	<input type="checkbox"/>
4. Clean the bathrooms?	<input type="checkbox"/>	<input type="checkbox"/>
5. Sweep and Mop the floors?	<input type="checkbox"/>	<input type="checkbox"/>
6. If applicable, smoke in designated areas only?	<input type="checkbox"/>	<input type="checkbox"/>
7. Maintain a positive attitude?	<input type="checkbox"/>	<input type="checkbox"/>
8. Stand on your feet for long periods of time?	<input type="checkbox"/>	<input type="checkbox"/>
9. Operate a computerized register?	<input type="checkbox"/>	<input type="checkbox"/>
10. Clean windows and glass?	<input type="checkbox"/>	<input type="checkbox"/>
11. Work weekend and evening hours?	<input type="checkbox"/>	<input type="checkbox"/>
12. Move boxes and stock safely?	<input type="checkbox"/>	<input type="checkbox"/>
13. Make phone calls to people you don't know?	<input type="checkbox"/>	<input type="checkbox"/>
14. Work at a quick pace?	<input type="checkbox"/>	<input type="checkbox"/>
15. Work as a team?	<input type="checkbox"/>	<input type="checkbox"/>
16. Report to work on time when scheduled?	<input type="checkbox"/>	<input type="checkbox"/>
17. Follow Standard Operating Procedures?	<input type="checkbox"/>	<input type="checkbox"/>
18. Work outside in inclement weather?	<input type="checkbox"/>	<input type="checkbox"/>
19. Get dirty?	<input type="checkbox"/>	<input type="checkbox"/>
20. Lift up to 40 lbs?	<input type="checkbox"/>	<input type="checkbox"/>
21. Suggestive sell?	<input type="checkbox"/>	<input type="checkbox"/>
22. Try new things and new jobs?	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate any hours or days you are unavailable to work:

Sign and Date: _____