



228-01-01-00 95001 58 C 001 21 S 66 002
ROA STAFFING LLC
348 SCHLOSS RD
LOUISBURG NC 27549-8034

Your account statement

For 10/31/2025

Contact us



Truist.com



(844) 4TRUIST or
(844) 487-8478

The federal government will stop sending paper checks after September 30, 2025, except in limited cases. Federal benefit payments are required to be made electronically. Switch your federal benefit payments to direct deposit to avoid delays: <https://godirect.gov> or call 800-967-6857 (Mon–Fri, 9 AM–7 PM ET).

■ BUSINESS VALUE 200 CHECKING 1340006375358

Account summary

Your previous balance as of 09/30/2025	\$8,608.32
Checks	- 27,990.73
Other withdrawals, debits and service charges	- 229,210.27
Deposits, credits and interest	+ 252,624.55
Your new balance as of 10/31/2025	= \$4,031.87

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
10/09	3647	545.00	10/16	3746	99.40	10/16	3767	176.00
10/14	3648	673.00	10/21	*3748	360.00	10/17	3768	43.52
10/08	3649	673.00	10/16	3749	84.66	10/17	3769	200.00
10/06	*3704	303.00	10/16	3750	84.00	10/20	3770	300.00
10/02	3705	683.00	10/10	3751	467.00	10/22	3771	600.00
10/10	*3708	225.00	10/14	3752	729.28	10/27	*3773	402.00
10/14	*3712	126.72	10/17	3753	555.00	10/27	3774	88.00
10/06	*3716	585.00	10/23	3754	756.00	10/27	3775	300.00
10/02	*3718	708.75	10/17	3755	635.00	10/29	3776	480.00
10/07	*3726	537.37	10/20	3756	756.00	10/31	*3780	515.87
10/07	*3728	680.00	10/21	*3758	572.58	10/31	3781	566.66
10/03	*3736	622.00	10/21	3759	600.00	10/30	*3788	158.00
10/03	3737	632.00	10/17	3760	512.30	10/31	*3790	506.30
10/15	3738	440.00	10/21	3761	537.37	10/31	*3793	506.30
10/03	*3740	108.00	10/20	3762	542.79	10/31	3794	679.31
10/03	3741	181.83	10/21	3763	506.30	10/31	*3797	516.30
10/03	3742	858.00	10/20	3764	516.30	10/31	3798	516.47
10/03	3743	2,000.00	10/20	3765	516.30	10/31	*3802	600.00
10/10	3744	622.00	10/17	3766	482.84	10/31	3803	121.21
10/16	3745	198.00						

* indicates a skip in sequential check numbers above this item

Total checks = \$27,990.73

Other withdrawals, debits and service charges

DATE	DESCRIPTION	AMOUNT(\$)
10/01	DEBIT CARD RECURRING PYMT GOTHAM HAPymt1of4 09-30 866-783-8247 CT 8149	65.99
10/01	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92229 CUSTOMER ID W133	372.50

continued

■ BUSINESS VALUE 200 CHECKING 1340006375358 (continued)

DATE	DESCRIPTION	AMOUNT(\$)
10/01	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/01	ACH CORP DEBIT PAYMENTS_BYZFUNDER ROA STAFFING LLC CUSTOMER ID 0000000000000050	2,115.00
10/01	BUS ONLINE DOMESTIC WIRE WIRE REF# 20251001-00031037	37,859.08
10/02	DEBIT CARD RECURRING PYMT GOOGLE *GSUITE_roa 10-01 cc@google.com CA 3918	26.40
10/02	ACH CORP DEBIT SUPERFAST Top Choice Finan ROA STAFFING LLC CUSTOMER ID	29.95
10/02	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92274 CUSTOMER ID W134	372.50
10/02	OVERDRAFT ITEM FEE (\$36/ITEM) 36	36.00
10/02	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/02	OVERDRAFT ITEM FEE (\$36/ITEM) 36	36.00
10/02	OVERDRAFT ITEM FEE (\$36/ITEM) 36	36.00
10/02	OVERDRAFT FEE NOT CHARGED 36	36.00
10/02	RETURNED ITEM FEE NOT CHARGED	36.00
10/02	RETURNED ITEM FEE NOT CHARGED	36.00
10/03	DEBIT CARD PURCHASE SPEEDWAY 47007 10-02 LOUISBURG NC 8149	57.61
10/03	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92332 CUSTOMER ID W135	372.50
10/03	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/03	ZELLE BUSINESS PAYMENT TO Madeline Guzman PAYMENT ID BBT339269388	1,010.00
10/06	DEBIT CARD PURCHASE USCELL 5258 10-04 HENDERSON NC 8149	356.89
10/06	ZELLE BUSINESS PAYMENT TO Wilio PAYMENT ID BBT339883738	100.00
10/06	DEBIT CARD PURCHASE SPEEDWAY 47007 10-05 LOUISBURG NC 8149	59.67
10/06	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	79.99
10/06	INTERNET PAYMENT PURCHASE American Bank Ch	135.82
10/06	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92379 CUSTOMER ID W136	372.50
10/06	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/06	ACH CORP DEBIT ACHPAYMENT ASPIREFUNDING ROA STAFFING LLC 92400 CUSTOMER ID W137	2,000.00
10/07	ACH CORP DEBIT SUPERFAST Top Choice Finan ROA STAFFING LLC CUSTOMER ID	1,764.71
10/07	ACH CORP DEBIT TRAN FEE INTUIT 21178553 ROA STAFFING CUSTOMER ID 524771999465810	40.49
10/07	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92426 CUSTOMER ID W138	372.50
10/07	AGNT PYMNT Goodleap 8537 Moises Roa Ortiz	502.26
10/07	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/08	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92481 CUSTOMER ID W139	372.50
10/08	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/08	ACH CORP DEBIT PAYMENTS_BYZFUNDER ROA STAFFING LLC CUSTOMER ID 0000000000000045	2,115.00
10/08	BUS ONLINE DOMESTIC WIRE WIRE REF# 20251008-00005283	39,832.51
10/09	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92523 CUSTOMER ID W140	372.50
10/09	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/10	DEBIT CARD PURCHASE LOWES #00738* 10-09 HENDERSON NC 8149	96.01
10/10	DEBIT CARD PURCHASE TONEY ACE 10-09 LOUISBURG NC 8149	21.33
10/10	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92575 CUSTOMER ID W141	372.50
10/10	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/10	ZELLE BUSINESS PAYMENT TO Madeline Guzman PAYMENT ID BBT340875621	1,001.00
10/14	DEBIT CARD PURCHASE SPEEDWAY 47007 10-10 LOUISBURG NC 8149	66.67
10/14	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92631 CUSTOMER ID W142	372.50
10/14	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/14	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/14	ACH CORP DEBIT ACHPAYMENT ASPIREFUNDING ROA STAFFING LLC 92651 CUSTOMER ID W143	2,000.00
10/14	ACH CORP DEBIT TRAN FEE INTUIT 41187503 ROA STAFFING CUSTOMER ID 524771999465810	18.28
10/15	DEBIT CARD PURCHASE SAMS CLUB #4946 10-14 ROCKY MOUNT NC 8149	164.36
10/15	DEBIT CARD PURCHASE LOWES #00547* 10-14 ROCKY MOUNT NC 8149	15.99
10/15	DEBIT CARD PURCHASE CIRCLE K 01513 10-14 ROCKY MOUNT NC 8149	45.20
10/15	E-CHECK LH DickensandSon 5066 Moises Ortiz	641.22
10/15	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 39164 CUSTOMER ID W146	89.00
10/15	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92665 CUSTOMER ID W144	372.50
10/15	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92710 CUSTOMER ID W145	372.50
10/15	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/15	ACH CORP DEBIT PAYMENTS_BYZFUNDER ROA STAFFING LLC CUSTOMER ID 0000000000000041	2,115.00
10/15	ZELLE BUSINESS PAYMENT TO Wilio PAYMENT ID BBT341965095	200.00
10/15	BUS ONLINE DOMESTIC WIRE WIRE REF# 20251015-00009306	29,215.57
10/16	ACH CORP DEBIT ACHPAYMENT GOTORRO ROA STAFFING LLC 92751 CUSTOMER ID W147	372.50
10/16	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/17	DEBIT CARD PURCHASE LOWES #00738* 10-16 HENDERSON NC 8149	23.02
10/17	ACH CORP DEBIT SUPERFAST Top Choice Finan ROA STAFFING LLC CUSTOMER ID	1,764.71

continued



■ BUSINESS VALUE 200 CHECKING 1340006375358 (continued)

DATE	DESCRIPTION	AMOUNT(\$)
10/17	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/20	DEBIT CARD RECURRING PYMT ALLSTATE877-927-72 10-17 SAN FRANCISCO CA 3918	21.34
10/20	DEBIT CARD PURCHASE SPEEDWAY 47007 10-18 LOUISBURG NC 8149	57.66
10/20	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/20	ACH CORP DEBIT ACHPAYMENT ASPIREFUNDING ROA STAFFING LLC 92885 CUSTOMER ID W148	2,000.00
10/21	DEBIT CARD PURCHASE LOWES #00738* 10-20 HENDERSON NC 8149	129.25
10/21	ACH CORP DEBIT SUPERFAST Top Choice Finan ROA STAFFING LLC CUSTOMER ID	1,764.71
10/21	ACH CORP DEBIT TRAN FEE INTUIT 60306303 ROA STAFFING CUSTOMER ID 524771999465810	9.18
10/21	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/21	SERVICE CHARGES - PRIOR PERIOD	104.50
10/22	ACH CORP DEBIT TRAN FEE INTUIT 62911983 ROA STAFFING CUSTOMER ID 524771999465810	9.33
10/22	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/22	ACH CORP DEBIT PAYMENTS BYZFUNDER ROA STAFFING LLC CUSTOMER ID 00000000000000036	2,115.00
10/22	BUS ONLINE DOMESTIC WIRE WIRE REF# 20251022-00014626	36,758.33
10/23	DEBIT CARD PURCHASE AMAZON MKTPL*NU7SI 10-22 Amzn.com/bill WA 3918	191.98
10/23	DEBIT CARD PURCHASE SPEEDWAY 47007 10-22 LOUISBURG NC 8149	66.32
10/23	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/24	RECURRING INTERNET PAYMENT Ext Trnsfr JPMorgan Chase 26320631311	610.00
10/24	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/24	ZELLE BUSINESS PAYMENT TO Moises Ortiz PAYMENT ID BBT344205641	600.00
10/24	ZELLE BUSINESS PAYMENT TO Moises Ortiz PAYMENT ID BBT344205762	600.00
10/27	DEBIT CARD RECURRING PYMT INTUIT*QBooks Onl 10-24 CL.INTUIT.COM CA 3918	38.00
10/27	DEBIT CARD PURCHASE SPEEDWAY 47007 10-25 LOUISBURG NC 8149	53.26
10/27	DEBIT CARD RECURRING PYMT BRIGHTSPEED 10-26 833-692-7773 NC 3918	75.00
10/27	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/27	ACH CORP DEBIT ACHPAYMENT ASPIREFUNDING ROA STAFFING LLC 93250 CUSTOMER ID W149	2,000.00
10/28	ACH CORP DEBIT SUPERFAST Top Choice Finan ROA STAFFING LLC CUSTOMER ID	1,764.71
10/28	ACH CORP DEBIT TRAN FEE INTUIT 77830813 ROA STAFFING CUSTOMER ID 524771999465810	35.90
10/28	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/29	DEBIT CARD RECURRING PYMT ALLSTATE *PAYME 10-28 800-255-7828 IL 3918	691.13
10/29	DEBIT CARD PURCHASE TRACTOR SUPPLY #22 10-28 LOUISBURG NC 8149	89.17
10/29	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/29	BUS ONLINE DOMESTIC WIRE WIRE REF# 20251029-00019725	21,767.77
10/30	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
10/31	DEBIT CARD RECURRING PYMT GOTHAM HAPymt2of4 10-30 866-783-8247 CT 8149	49.99
10/31	DEBIT CARD PURCHASE NCDMV REG 081 LOUI 10-30 LOUISBURG NC 8149	157.61
10/31	ACH CORP DEBIT 7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	1,179.80
Total other withdrawals, debits and service charges		= \$229,210.27

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
10/01	EDI PYMNTS ATLANTIC CORP OF 0009ROA STAFFING LLC CUSTOMER ID 001487399002909	3,364.12
10/01	7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	8,378.70
10/01	INCOMING WIRE TRANSFER WIRE REF# 20251001-00019595	21,495.00
10/02	DAILY CAP OF 3 FEES 36	36.00
10/02	DAILY CAP OF 3 FEES 36	36.00
10/02	DAILY CAP OF 3 FEES 36	36.00
10/03	MOBILE DEPOSIT	4,043.57
10/03	PAYABLES C THE HANOR CO ROA STAFFING LLC CUSTOMER ID 009753	4,875.12
10/03	EDI PYMNTS ATLANTIC CORP OF 0011ROA STAFFING LLC CUSTOMER ID 001487886363210	31,095.96
10/06	MOBILE DEPOSIT	4,096.35
10/06	MOBILE DEPOSIT	7,188.65
10/07	DEPOSIT INTUIT 10370333 ROA STAFFING CUSTOMER ID 524771999465810	4,048.60
10/07	EDI PYMNTS ATLANTIC CORP OF 0009ROA STAFFING LLC CUSTOMER ID 001488293433210	13,969.44
10/08	7864084809 UFCE/ 8449090040 ROA STAFFING LLC CUSTOMER ID	8,378.70
10/10	MOBILE DEPOSIT	4,076.28
10/10	PAYABLES C THE HANOR CO ROA STAFFING LLC CUSTOMER ID 009753	5,617.31
10/10	EDI PYMNTS ATLANTIC CORP OF 0009ROA STAFFING LLC CUSTOMER ID 001488777093210	5,661.80
10/10	MOBILE DEPOSIT	7,348.25

continued

■ BUSINESS VALUE 200 CHECKING 1340006375358 (continued)

DATE	DESCRIPTION	AMOUNT(\$)
10/14	DEPOSIT INTUIT 30788943 ROA STAFFING CUSTOMER ID 524771999465810	1,828.10
10/14	MOBILE DEPOSIT	5,021.84
10/15	7864084809 UFCE/ 8449090040 ROA STAFFING LL CUSTOMER ID	8,078.70
10/17	PAYABLES C THE HANOR CO ROA STAFFING LLC CUSTOMER ID 009753	5,178.99
10/17	EDI PYMNTS ATLANTIC CORP OF 0010ROA STAFFING LLC CUSTOMER ID 001489861424410	5,478.31
10/20	MOBILE DEPOSIT	3,756.62
10/20	MOBILE DEPOSIT	4,036.63
10/20	MOBILE DEPOSIT	8,027.05
10/20	2025-10-20 LIVE COMFORTABLY ROA STAFFING LLC CUSTOMER ID	15,426.50
10/21	DEPOSIT INTUIT 50356593 ROA STAFFING CUSTOMER ID 524771999465810	918.00
10/21	EDI PYMNTS ATLANTIC CORP OF 0011ROA STAFFING LLC CUSTOMER ID 001490251270110	20,958.65
10/22	DEPOSIT INTUIT 52996343 ROA STAFFING CUSTOMER ID 524771999465810	932.89
10/22	7864084809 UFCE/ 8449090040 ROA STAFFING LL CUSTOMER ID	3,784.70
10/24	MOBILE DEPOSIT	3,810.31
10/24	PAYABLES C THE HANOR CO ROA STAFFING LLC CUSTOMER ID 009753	4,799.46
10/24	MOBILE DEPOSIT	7,777.18
10/27	MOBILE DEPOSIT	3,352.45
10/28	DEPOSIT INTUIT 68258153 ROA STAFFING CUSTOMER ID 524771999465810	1,763.11
10/29	7864084809 UFCE/ 8449090040 ROA STAFFING LL CUSTOMER ID	3,764.70
10/30	2025-10-30 LIVE COMFORTABLY ROA STAFFING LLC CUSTOMER ID	1,200.47
10/31	MOBILE DEPOSIT	4,437.80
10/31	PAYABLES C THE HANOR CO ROA STAFFING LLC CUSTOMER ID 009753	4,546.24
Total deposits, credits and interest		= \$252,624.55

Important: Fee Changes. Truist has completed an annual review of wholesale payment services pricing. As of January 1, 2026, fees will change for some treasury and payment services, including changes to depository, payment and select digital services. Additional detail will be available in your next statement.



Questions, comments or errors?

For general questions/comments or to report errors about your statement or account, please call us at 1-844-4TRUIST (1-844-487-8478) 24 hours a day, 7 days a week. Truist Contact Center teammates are available to assist you from 8am – 8pm EST Monday-Friday and 8am – 5pm EST on Saturday. You may also contact your local Truist branch. To locate a Truist branch in your area, please visit [Truist.com](#).

Electronic fund transfers (For Consumer Accounts Only. Commercial Accounts refer to the Commercial Bank Services Agreement.)

Services such as Bill Payments and Zelle® are subject to the terms and conditions governing those services, which may not provide an error resolution process in all cases. Please refer to the terms and conditions for those services.

In case of errors or questions about your electronic fund transfers, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, IMMEDIATELY call 1-844-487-8478 or write to:

Fraud Management
P.O. Box 1014
Charlotte, NC 28201

Tell us as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent the FIRST statement on which the problem or error appeared.

- Tell us your name and deposit account number (if any)
- Describe the error or transfer you are unsure of, and explain as clearly as you can why you believe it is an error or why you need more information
- Tell us the dollar amount of the suspected error

If you tell us orally, we may require that you also send us your complaint or question in writing within ten (10) business days. We will tell you the results of our investigation within ten (10) business days after we hear from you, and we will correct any error promptly. If we need more time, however, we may take up to forty-five (45) days to investigate your complaint or questions for ATM transactions made within the United States and up to ninety (90) days for new accounts, foreign initiated transactions and point-of-sale transactions. If we decide to do this, we will re-credit your account within ten (10) business days for the amount you think is in error, minus a maximum of \$50. If we ask you to put your complaint in writing, and we do not receive it within ten (10) business days, we may not re-credit your account and you will not have use of the money during the time it takes us to complete our investigation.

Tell us AT ONCE if you believe your access device has been lost or stolen, or someone may have electronically transferred money from your account without your permission, or someone has used information from a check to conduct an unauthorized electronic fund transfer. If you tell us within two (2) business days after you learn of the loss or theft of your access device or the unauthorized transaction, you can lose no more than \$50 if someone makes electronic transfers without your permission.

If you do NOT tell us within two (2) business days after you learn of the loss or theft of your access device or the unauthorized transaction, and we can prove we could

have stopped someone from making electronic transfers without your permission if you had told us, you could lose as much as \$500. Also, if your periodic statement shows transfers you did not make, tell us at once. If you do not tell us within sixty (60) days after the statement was mailed to you, you may not get back any money you lost after sixty (60) days if we can prove we could have stopped someone from taking the money if you had told us in time.

Important information about your Truist Ready Now Credit Line Account

Once advances are made from your Truist Ready Now Credit Line Account, an INTEREST CHARGE will automatically be imposed on the account's outstanding "Average daily balance." The INTEREST CHARGE is calculated by applying the "Daily periodic rate" to the "Average daily balance" of your account (including current transactions) and multiplying this figure by the number of days in the billing cycle. To get the "Average daily balance," we take the beginning account balance each day, add any new advances or debits, and subtract any payments or credits and the last unpaid INTEREST CHARGE. This gives us the daily balance. Then we add all of the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "Average daily balance."

Billing Rights Summary

In case of errors or questions about your Truist Ready Now Credit Line statement
If you think your statement is incorrect, or if you need more information about a Truist Ready Now Credit Line transaction on your statement, please call 1-844-4TRUIST or visit your local Truist branch. To dispute a payment, please write to us on a separate sheet of paper at the following address:

Card and Direct to Consumer Lending
PO Box 200
Wilson NC 27894-0200

We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. You may telephone us, but doing so will not preserve your rights. In your letter, please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

During our investigation process, you are not responsible for paying any amount in question; you are, however, obligated to pay the items on your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount in question.

Mail-in deposits

If you wish to mail a deposit, please send a deposit ticket and check to your local Truist branch. Visit [Truist.com](#) to locate the Truist branch closest to you. Please do not send cash.

Change of address

If you need to change your address, please visit your local Truist branch or call Truist Contact Center at 1-844-4TRUIST (1-844-487-8478).

How to Reconcile Your Account		Outstanding Checks and Other Debits (Section A)			
		Date/Check #	Amount	Date/Check #	Amount
1. List the new balance of your account from your latest statement here:					
2. Record any outstanding debits (checks, check card purchases, ATM withdrawals, electronic transactions, etc.) in section A. Record the transaction date, the check number or type of debit and the debit amount. Add up all of the debits, and enter the sum here:					
3. Subtract the amount in Line 2 above from the amount in Line 1 above and enter the total here:					
4. Record any outstanding credits in section B. Record the transaction date, credit type and the credit amount. Add up all of the credits and enter the sum here:					
5. Add the amount in Line 4 to the amount in Line 3 to find your balance. Enter the sum here. This amount should match the balance in your register.					
Outstanding Deposits and Other Credits (Section B)					
		Date/Type	Amount	Date/Type	Amount

For more information, please contact your local Truist branch, visit [Truist.com](#) or contact us at 1-844-4TRUIST (1-844-487-8478). MEMBER FDIC

