How to Prepare for and Present a Seminar

Integrated Seminar (Fall 2023)

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OUTLINE

1. Course Information
2. Introducing yourself to each other
3. <u>General</u> and <u>Specific</u> rules in making your presentation
4. Schedule and presentation order

Course Information

- *Overview*
  - *This seminar class will be entirely held online every Thursday from 10:00 to 12:00 until Dec. 21*
  - *Students are asked to review seminal papers related to their current research activities and present their research topics in the class*

- *Instructors*
  - *This class is jointly advised by 3 UST professors*

Course Information

- *Grading (100% points in total)*
  - *Attendance 10P*
    - *Keep your camera on during class time*
  - *Three presentations 90P(30P for each)*
    - *Technical understanding and depth*
    - *Relevance of approaches*
    - *Result and Contributions*
    - *Confidence*
    - *Presentation Organizations*
  - *Additional points for valuable comments and remarkable questions&answers in Q&A time (up to 5P)*

Course Information

- *Logistics*
  - All course announcements take place though our class page.
    - Please check the web page frequently for upcoming announcements
  - Submit your presentation materials to me by e-mail at least two days before the class time
  - <u>Delayed or canceled presentation</u> will be <u>penalized</u>
    - If you have unavoidable circumstances(e.g., business trip abroad), tell us at least two weeks prior to your presentation date

Self Introduction

Attendants

- Professors
  - *Dr. Kyong-Ha Lee @ KISTI school(Applied AI) for the first 6 weeks*
  - *Dr. Hyejin Kim @ ETRI school (AI) for 5 weeks*
  - *Dr. Byungjun Bae @ ETRI School (Info. Comm.) for 5 weeks*

Attendants

- ## Students

Syed Hasnain Raza Shah	한국과학기술정보연구원 스쿨	응용 AI
Yesim Selcuk	한국과학기술정보연구원 스쿨	응용 AI
Khaing Thandar Hnin	한국과학기술연구원 스쿨	AI-로봇
정현우	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
이동환	한국전자통신연구원 스쿨	인공지능
김형민	한국전자통신연구원 스쿨	인공지능
전호범	한국전자통신연구원 스쿨	인공지능
Nguyen Duc Anh	한국생산기술연구원 스쿨	생산기술 (청정공정·에너지시스템공학)
장지운	한국전자통신연구원 스쿨	ICT (정보보호공학)
Aung Sithu	한국과학기술연구원 스쿨	AI-로봇
최민지	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
김선희	한국전자통신연구원 스쿨	인공지능
황지현	한국전자통신연구원 스쿨	인공지능
원루빈	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
고민균	한국과학기술정보연구원 스쿨	응용 AI
Temur Khujamuratov	한국화학연구원 스쿨	화학소재 및 공정 (그린화학공정)

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Tips for your presentation

- **Assume your audience is infinitely ignorant but infinitely intelligent.**

- **Give a good introduction.**

- **Never underestimate a person's pleasure in hearing a good presentation of what he or she already knows.**

- **Keep your audience oriented.**

- **A talk should entertain.**

- **Present only one big idea per slide.**

Tips for your presentation

- **Never read aloud from your slides!**
- **Avoid spending time on highly technical points**
- **Practice**
- **Benefit from other people's opinions of your talk**
  - **Pay attention to your audience when you're speaking**
- **When you are speaking, you are in charge**
- **Check the time occasionally during your talk**

Schedule & Presentation order

Presentation order & details

- On the basis of how many semesters you have had so far!!
- 30-minute presentation and 10 minute-Q&As
  - Submit the pdf version of your presentation two days prior to your date
  - Preparing additional materials for answering expecting questions is a good option

Presentation order & details

- 1st presentation
  - Your topic, motivation and related studies presentation
- 2nd presentation
  - Your approaches and technical methods
- 3rd presentation
  - : Research results and review

- Note!!
  - You should not present what your team or institute is doing as if you were doing it on your own.

Thank you

Any Questions?