

How to Prepare for and Present a Seminar

Integrated Seminar (Fall 2023)

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OUTLINE

- 1. Course Information**
- 2. Introducing yourself to each other**
- 3. General and Specific rules in making your presentation**
- 4. Schedule and presentation order**

Course Information

- *Overview*
 - *This seminar class will be entirely held online every Thursday from 10:00 to 12:00 until Dec. 21*
 - *Students are asked to review seminal papers related to their current research activities and present their research topics in the class*
- *Instructors*
 - *This class is jointly advised by 3 UST professors*

Course Information

- *Grading (100 points in total)*
 - *Attendance 10P*
 - *Keep your camera on during class time*
 - *Three presentations 90P(30P for each)*
 - *Technical understanding and depth*
 - *Relevance of approaches*
 - *Result and Contributions*
 - *Confidence*
 - *Presentation Organizations*
 - *Additional points for valuable comments and remarkable questions&answers in Q&A time (up to 5P)*

Course Information

- *Logistics*
 - All course announcements take place through our class page.
 - Please check the web page frequently for upcoming announcements
 - Submit your presentation materials to me by e-mail at least two days before the class time
 - Delayed or canceled presentation will be penalized
 - If you have unavoidable circumstances(e.g., business trip abroad), tell us at least two weeks prior to your presentation date

Self Introduction

Attendants

- Professors

- *Dr. Kyong-Ha Lee @ KISTI school(Applied AI) for the first 6 weeks*
- *Dr. Hyejin Kim @ ETRI school (AI) for 5 weeks*
- *Dr. Byungjun Bae @ ETRI School (Info. Comm.) for the last 5 weeks*

Attendants

• Students

Syed Hasnain Raza Shah	한국과학기술정보연구원 스쿨	응용 AI
Yesim Selcuk	한국과학기술정보연구원 스쿨	응용 AI
Khaing Thandar Hnin	한국과학기술연구원 스쿨	AI-로봇
정현우	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
이동환	한국전자통신연구원 스쿨	인공지능
김형민	한국전자통신연구원 스쿨	인공지능
전호범	한국전자통신연구원 스쿨	인공지능
Nguyen Duc Anh	한국생산기술연구원 스쿨	생산기술 (청정공정 · 에너지시스템공학)
장지운	한국전자통신연구원 스쿨	ICT (정보보호공학)
Aung Sithu	한국과학기술연구원 스쿨	AI-로봇
최민지	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
김선희	한국전자통신연구원 스쿨	인공지능
황지현	한국전자통신연구원 스쿨	인공지능
원루빈	한국전자통신연구원 스쿨	정보통신공학 (통신미디어공학)
고민균	한국과학기술정보연구원 스쿨	응용 AI
Temur Khujamuratov	한국화학연구원 스쿨	화학소재 및 공정 (그린화학공정)

Tips for your presentation

- Assume your audience is infinitely ignorant but infinitely intelligent
- Give a good introduction
- Never underestimate a person's pleasure in hearing a good presentation of what he or she already knows
- Keep your audience oriented.
- A talk should entertain
- Present only one big idea per slide

Tips for your presentation

- **Never read aloud from your slides!**
- **Avoid spending much time on highly technical points**
- **Practice**
- **Benefit from other people's opinions of your talk**
 - **Pay attention to your audience when you're speaking**
- **When you are speaking, you are in charge**
- **Check the time occasionally during your talk**

* Source: [Preparing and Delivering a Seminar \(ucsd.edu\)](https://www.ucsd.edu/~lifei/teaching/Preparing_and_Delivering_a_Seminar/)

Schedule & Presentation order

Presentation order & details

- On the basis of how many semesters you have had so far!!
- 30-minute presentation and 10 minute-Q&As
 - Submit the pdf version of your presentation two days prior to your date
 - Preparing additional materials for answering expecting questions is a good option

Presentation order & details

- 1st presentation
 - Your topic, motivation and related studies presentation
- 2nd presentation
 - Your approaches and technical methods
- 3rd presentation
 - Research results and review
- Note!!
 - You should not present what your team or institute is doing as if you were doing it on your own
 - Prepare your presentation in English

Thank you

Any Questions?