

Joint Participation Agreement Guidelines

Participation in the program will require the active cooperation and efforts of both the institution/faculty delivering the course and an adaptive learning provider provisioning the adaptive learning technology/solution that will also form an important component of the course. As part of the application process, a Letter of Intent (LOI) or Memoranda of Understanding (MOU) between the parties must be executed and submitted with the proposal. The LOI or MOU is intended to outline the both parties' acceptance of the program data disclosure requirements and participant responsibilities. Formal grants will not be awarded until both parties meet these responsibilities.

The following terms and conditions are provided as examples for inclusion in an LOI or MOU between the parties:

In the event the grant is awarded to Applicant, the Parties agree to the following grant requirements:

- The Parties will partner will work together to implement an adaptive undergraduate course (“**Adaptive Course**”) that will be provided by the grant recipient over three consecutive terms or four consecutive quarters.
- The Parties acknowledge and agree that in implementing the Adaptive Course, Applicant, with assistance with third party technical assistance providers (“TA Providers”), will be required to conduct a rigorous and detailed research evaluation of the implementation and course outcomes which will be developed and documented in a case study. Accordingly, the Parties agree that the grant activities will be conducted and managed consistent with the foundation’s charitable purpose of ensuring “Global Access.” Global Access requires that (a) the knowledge gained during the Project be promptly and broadly disseminated and (b) the intended product(s) be made available and accessible at reasonable cost to support education, including state educational agencies, school districts, other public and private school systems, post-secondary institutions and public libraries.
- Provider acknowledges that Applicant and TA Providers may interview certain of its employees, students and contractors regarding the implementation as part of the research evaluation and develop a case study, intended for public release, based on the implementation of the Adaptive Course.
- Any data, including course data, student and faculty *activity data*, anonymized student *performance data* and anonymized *student profile data* (age, geography, intended use of the course, self-reported income level, Pell grant status, self-reported level of academic attainment) will be captured and co-owned by the Applicant and the Provider to enable research and analysis. If Applicant is selected as a grantee, Applicant will include such data to the foundation as required by a grant agreement to be entered into with the foundation.