



Sub: - Work Report for the Previous 1 Year

01. Please refer to the subject cited above; it is submitted that I joined NTDC as Assistant Manager (IT) in the O/o CIS on 04th February 2019. I have worked on various assignments/projects given by higher authorities. The Projects on which I have worked during this year are listed below:

Sr#	Work/ Domain	Project	Project Description	Achievements
1.	Requirement Analysis, Documentation, Data Collection	Board Of Directors Management System(BOD)	In this project I have developed system for company secretary office which handles office data and allow them to easily search any record and generate report on the basis of data etc.	<ul style="list-style-type: none">• Successfully developed and deployed it in company secretary office.• Technologies that I have learnt are listed below<ul style="list-style-type: none">a. Core PHPb. MYSQL DBc. Bootstrap 4d. JQuerye. CSS
2.	R&D and exploration of new design based tool named as Multisimi etc	Power Transmission Control System	In this project I have worked on design tool under the supervision of Dir, IT Farooq Shaukat	Project is in the final phase and about to appear in final demo, I have learnt how to use electronics based tool for drawing and designing purpose
3.	Requirement Analysis, Work Flow and Exam conduction rules	Tsg Training Portal	I have developed training portal from new end which handles all the requirements of tsg center, exam conduction made easy for staff etc	Project has been successfully deployed and in use by the tsg training center. Latest technologies used in development of this system such as Vuejs, Laravel etc
4.	Generate Report, Requirement analysis and Data Collection from legal department	Legal Management System	This project handles all the requirements required for legal department to trace any case, from case start till complied it handles each step,	I have learnt regarding the flow of cases that any department of NTDC has to face either from its own side or from employee side, Technologies that I have used are as follow <ul style="list-style-type: none">• Core PHP• CSS• HTML• JQUERY
5.	Development and requirement handling on website.	New Website Maintenance/Support	New website of NTDC thoroughly handles structure and information what external entities needed regarding NTDC by visiting this website.	Working in AngularJS which well matured Javascript framework, Laravel which is well known for web based apps development.
6.	Maintenance And Support	Audit Management System	This project handles thoroughly audit base activities such as where audit is placed against which	Following are the technologies that I have handled while providing maintenance. <ul style="list-style-type: none">• Php• Jquery• CSS• Html5• Mysql DB
7.	Animation handling, markers and video placement on map	HVDC Project Map Customization	Whole map of transmission line implemented in google maps, further videos and animation labeling were added so that it becomes more interactive.	While using HVDC system I got knowledge regarding how to use google maps, way of manipulating existing map and addition of features.
8.	Existing projects functions analysis and its enhancement.	Projects functions Upgradation/Conversion	All the existing projects which were working under old technologies were enhanced from 5.6 version to 7.2 so that it works properly on NTC server.	How to use more efficient functions of php 7.2 so that I become compatible with later on requirements.
9.	Usage of MS Word, Power Point and Excel	Capacity Building Training	In order to enhance capacity of official to use MS office and awareness regarding how to use computer to perform manual more efficiently.	How to interact with official plus their way of daily routine work which taking place in fulfilling duties.

02.

Therefore, it is submitted that please acknowledge and forward my case to O/o CIS NTDC for regularization/ extension of contract period.

(PTO)

M. Baseer Khan
Asst. Manager (IT) NTDC



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03. Deputy Manager (IT)

Mr Basar Khan AM(IT) is very capable dependable & reliable resource. I agree with tasks mentioned by him. Strongly recommend for contract renewal / regularization.

Add. Dg (IT)

Forwarded for further n.a please

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30/12/2019

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30/12/19