

ROSHAN KUMAR SINGH

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CARRIER OBJECTIVE –

Seeking a suitable position in an esteemed organization which will explore my potentials of innovative ideas and Leadership skills, giving them an opportunity for development and perfection while me a professional growth.

EDUCATION –

- 2021** - B.Com (Hons.) from University of Calcutta with 2nd Division.
- 2015** - Higher Secondary from West Bengal Council of Higher Secondary with 1st Division.
- 2013** - Secondary (Matriculation) from West Bengal Board of Secondary with 2nd Division.

SKILLS –

- Advanced facts of Computer and System Software & Application Software.
- Computer and Internet Security.
- M S Word, M S Excel & PowerPoint.

2019

Worked as under Training (Accounts & Audit areas) in Meena & Associates. [Chartered Firm]

Role : - Preparation and Finalizations of Accounts.
- Maintenance of Accounts of Trading, Manufacturing.
- Concurrent Audit.
- Manage with Clients Data, Clients Handling & Reporting to the Head Authority.

Experience: - Maintaining Books of Accounts of Trading Concern / Unit.
- Income TAX – Filling, Tax Computation.
- Accounting Package Tally ERP 9 Software.
- Concurrent Auditor in the field of, Bhartia Stock Broking Pvt Ltd.
- Concurrent Auditor in the field of Anaadih Vincom Private Limited

Period : - From 01.02.2019 to 30.10.2019.

2020

Worked as a Senior Staff Agarwal & Securities.

Role : - Preparation and Maintenance of Client's Portfolio.
- Purchasing and Selling Of Securities as per client's instructions.
- Managing Client's Data, client handling and reporting to the Head Authority.

Experience: - Maintaining Of Accounts of Securities Trade.
- Work as a Senior Account In Agarwal & securities.

Period : - From 10.05.2020 still working.

PERSONAL DETAILS –

D.O.B : 30.11.1997
Father Name : ANIL KUMAR SINGH
Gender : MALE
Marital Status : SINGLE
Nationality : INDIAN (HINDU)
Languages : Maithili, Hindi, Bengali, & English.
Hobbies : Play with Advanced Technologies And live simple Life styles.

NOTICE PERIOD –

My Notice Period would be 3 weeks before leaving the job.

SELF DECLARATION –

I hereby declare that all the above mentioned information is in accordance with fact and truth up to my Knowledge and I bear the responsibilities for the correctness the above mentioned particulars.

Roshan Kumar Singh
(Signature.)