



SHASHIKANT SHRIVASTAVA

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Cellular -8080903650

PROFESSIONAL PROFILE-

A result oriented, self-motivated, and ingenious professional with a proven ability to follow practices which make an impact. Possess experience in Document reviewing for ISO 9001, 14001 & 45001, ISO 27001:2013, (NABCB & JASANZ Accreditation) & Audit registration checking for QEHS (NABCB Accreditation) ISO 17021, work force management, and incorporating communication skill to effectively interact with a vast team of people.

Key skill

- 1- ISO 9001:2015 Lead Auditor
- 2- Technical review for QEHS, IATF. 16949 & ISMS Audit Reports.
- 3- Audit Planning & secluding for QEHS, IATF. 16949. & ISMS.
- 4- Auditor Qualification of ISO 9001: 2015, ISO 14001 & ISO 45001, ISO 27001:2013,

Certification

Lead Auditor ISO 9001: 2015 & ISO 27001: 2013 (Audit Skill)

1. **Information Security**
2. **IT Administrator**
3. **Top Management**
4. **Internal Auditor**
5. **Data Protection**
6. **Risk assessment & Risk treatment**

Risk- Implementing the ISO/IEC 27001 Information Security Management System-

- Attend Customer Complaints
- Develop, Review, Revise Procedures and Policies
- Conduct Internal Audits in line with ISO 9001 2015
- Continual Improvement Process
- Monitoring KPIs for each department and business unit
- Gape analysis
- Various Internal audit
- • HR Security Policy,
- • Asset Management policy
- • Physical and Environmental Security
- • Communication Security
- • VAPT with the NESSUS App.
- • Risk Identification/mitigation
- • Leadership, staff development / training.
- • Develop and track security metrics for security
- • security of third-party vendors and collaborate with Organization stakeholders and thirdparty

Social engineering, Disclosure of passwords, Unauthorized access to the network, Maintenance error, Electrical outage, Infrastructural damage, Malfunctioning equipment, Destruction of records, Theft, Weather events

Five steps to successful risk assessment- Protect, Comply, Thrive,
Establish a risk assessment framework, identify risks, Analyse risks, Evaluate risks, Select risk management options

Employee/Contractor-

Information Security Policy, Information Classification Policy, Acceptable Use of Assets Policy,
Access to Network and Network Services Policy, Password Management Policy

The five domains of IT governance-

Value delivery. Strategic alignment. Performance management. Resource management. Risk management

CMMI: An Introduction to Capability Maturity Model Integration

There are three key steps in getting a CMMI certification for companies:

1. Understanding where your organization is currently at with respect to your process goals.
2. Adapting the CMMI to work in the context of your organization.
3. Appraise the organization to achieve the certification.

Work Experience:

Officer / ISO 9001: 2015 Auditor (2014 – Present)

TÜV SÜD South Asia Pvt. Ltd.

Key Responsibilities -Report Reviewer -Global Assessment

- ❖ Responsible for reviewing sourcing assessment reports and documents to ensure the report quality and technical completeness according to client requirements and internal quality expectations.
- ❖ Review processes report notifies relevant management of significant problems and provides the clients with the final report.
- ❖ Process reviewed reports to the clients and/or upload reports in the client's system and/or database as required. Archive reports into the company database system with report quality rated.
- ❖ Communicate with auditors regarding report clarification issues.
- ❖ Provide feedbacks to auditors for improvement on overall quality deficiencies.
- ❖ Communicate with responsible sourcing managers or program support for specific client requirement updates.
- ❖ Take overall ownership and accountability to ensure assigned reports are efficiently processed on a timely basis.
- ❖ Report outstanding issues regarding report quality to relevant managers and QA timely. Work with auditors to respond and follow up client report feedbacks. Monitoring global transparency and integrity.
- ❖ Document reviewing (admin checks) of audit documents for ISO 9001, ISO 22000, FSSAI, 14001 & OHSAS 18001 for JAS-ANZ accreditation submitted by Lead Auditor in System.
- ❖ Document reviewing (Final checks) of audit documents for ISO 9001, for NABCB accreditation submitted by Lead Auditor in System. Effectively manage the audit planning registration release for all ISO standard (9001,14001,45001,22000, 27001) NABCB accreditation.
- ❖ Handle the pre-transfer reviews - scrutinize the eligibility of clients transferring from different certification bodies
- ❖ Check the requirements which included conducting client's certification validations and ensuring the NCs given by previous CBs are fully closed
- ❖ Prepare monthly data of rejection rate of audit planning checking (NABCB/ ISO 9001) and audit document completed (JAS-ANZ / ISO 9001, 14001 & OHSAS 18001) branch-wise.
- ❖ Others Activity- Responsible new client clearing, Accepting, Uploading, Dispatching, Suspension / withdrawal, Certification & Business Development Certification Design- Accreditation

Notable Achievements-Recognized by Vice President for significantly dropping the rejection rate (from 75% to 10%) for Document reviewing of JAS-ANZ accreditation.

2- Aegis Pvt Ltd- Technical support for (Bank of India)

Sr. Executive -IT Operation (2013-2014)

Internet support (Online transaction) site updating & new advertises add on site.

- ❖ National Electronic Fund Transfer (NEFT)
- ❖ Real Time Gross Settlement (RTGS)
- ❖ Electronic Clearing System (ECS)
- ❖ Immediate Payment Service (IMPS)

3- ECI Institute of Management & Technology (2010 -2012)

Asst. teacher Theory and Programming support

- ❖ Dimension of information technology
- ❖ Application of MS windows
- ❖ Internet & website managements
- ❖ Concept of database- MS access
- ❖ Object oriented programming C++
- ❖ Visual basic
- ❖ Java programming
- ❖ Advance internet programming
- ❖ Oracle and developer -2000

Education-

Master of Computer Application (MCA)

Sam Higginbottom University of Agriculture, Technology and Sciences Allahabad India

Additional Information:

Father's Name	Mr. Subhash Chandra Srivastava
Date of Birth	25-07-1989
Languages Known	English, Hindi
Permanent Address	Village – Parshurampur, Post- Narayanpur , Tahsil- Kadipur , Disitric- Sultanpur ,Uttar Pradesh, INDIA
Current Address	Mr. D.C naik, sector 12, Koper khairne, new Mumbai,
Nationality	Indian
Strengths	Punctual, Hardworking, Team Player.
Hobbies	Travelling,

Current CTC

Expected CTC

REFERENCES- Available on request

Name: Shashikant Srivastava

Place: