

Varsha Parkash

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Objective

A result oriented community development practitioner experienced in providing administrative support to complete projects. I am looking for a position in a challenging environment that strives for organizational and personal development.

Skill Highlights

- Ability to write report and proposals
- Proficient on computer applications
- Strong decision maker
- Time management
- Good listener
- Creative design
- Innovative
- Service-focused
- Excellent team working skills
- Multi-tasking

Experience

- Hands on experience in various computer application.
- Excellent knowledge in creating and managing reports and timesheets.
- Knowledge in monitoring and evaluation of projects.
- Ability to work within the timeline and comes with the needed output.
- Good knowledge in web and mobile application.
- Hands on experience in teaching area worked as teacher in primer school.

Education

- Post graduate: Master of Arts – 2019 at Darbhanga House (PU).
- Graduation: Bachler's of Arts – 2012-2015 at Magadh Mahila (PU).

Certifications

Diploma in computer application.

Profile summery

Name:- Varsha parkash

Fathers name:- Jay parkash

Mother's name:- Sapna parkash

Hobbies:- Dressmaking(stitching) , Social work