

ASHISH LEUVA

CONTACT



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AHMEDABAD GUJARAT

SKILLS

MS Word,



MS Excel



LANGUAGES

HINDI



GUJARATI



ENGLISH



HOBBIES



Experienced HR assistant seeking an HR role that allows for continued education and advancement. Eager to work at an organization with consistently high employee satisfaction ratings. Hoping to apply skills to continually advance policies and improve communication between employees and management.

EDUCATION

10TH

G.S.E.B.

2012

69%

I.T.I

NCVT+GCVT

2016

75%

12TH

G.H.S.E.B

2017

40%

B.A

GUJ.UNIVERSITY

2020

56%

MSW

GUJ.UNIVERSITY

2022

64%

EXPERIENCE

Thermal Power Station Gandhinagar,
C.P.M. Department

1 YEAR

The Uma Sales Electronic Hub
Accounting And marketing.

6 MONTH

Income tax department
as a Steno

1.6 YEAR

Shree Sai Occupational Health Care

1St July to Till

HR Assistant

Date