

CONTACT

ANIKET

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karnal



OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EDUCATION

2012

- **BSEH**
10
63.6%

2016

- **Bseh**
12th
66.2%

2017

- **C POINT COMPUTER CENTER**
Computer diploma
A

2020

- **Kurukshetra University**
BA
55%

EXPERIENCE

19 Dec 2020 - 19 Aug
2022

- **Manappuram Finance Limited**
Branch Head

Handling gold department with gold valuation.
Giving gold enquiry to walk in customer.
Handling cash counter with all cash transaction.
Solving query regarding loan process & gold valuation.
Opening loan a/c of new customer & modify old a/c of exiting customer.
Operating DOT NET for complete functionality of gold loan process.
Preparing position book of god loan on daily basis & sent report to the higher authorities.
Handling KYC process with completing all legal formality & documentation of A/C opening.
Over all work is attempt in manually as well as in computerize.
Handling money transfer department
Handling to Bank reconciliation Statement.

SKILLS

- Good Customer dealing
- Team Building
- Decision making
- Problem Solving
- Good Communication

LANGUAGE

- Hindi
- English
- Punjabi