

CURRICULAM VITAE

Address:-

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Mukesh Kumar

Career objective

- To scale the corporate ladder on the fast track, build a responsive organization and cultivate dedicated work culture among the senior and subordinates, keeping in view of organization vision.

Academic qualification

- B.Com (P) From Delhi University.
- XIIth pass CBSE, Delhi
- Xth pass CBSE, Delhi

Professional qualification

- Three months Diploma in computer from Uptron ACL, Vishal Enclave, Rajauri Garden, New Delhi
- Working knowledge of Window 98-00-07,10, MS Office, Excel, E-office, Email, Gov. Mail etc.
- Knowledge of typing in English 45 wpm.

Work Experience

- One year work under Chartered Accountant at Darya Ganj, Delhi
- One year work as a Accountant in a Finance Company at Azad Pur, Delhi
- 12 years' work as Senior Accountant at Premier Electric Corporation, East Patel Nagar, New Delhi
- One year work as a Manager in Supreme Supply Agency at Rohini, Sect-7, New Delhi
- Two years' work as a DEO in VERC at Janak Puri, New Delhi
- Three & half years works as a DEO in the Department of Trade & Taxes, ITO, New Delhi.

Personnel Strength

- Confident and adjustable to all kind of environment and people. Hard working and committed to target. A vibrant personality whose drawback are over showed by sincerely forwards work.

Personal detail

Father`s Name	:	Sh. Jagdish Prasad
D.O.B	:	10-01-1970
Linguistic Proficiency	:	English, Hindi
Marital status	:	Married
Nationality	:	Indian
Hobbies	:	Cricket, Music, Writing

Place: New Delhi

Date: 05-02-2023

Signature
(Mukesh Kumar)