|  |  |  |
| --- | --- | --- |
|  | | **Curriculum Vitae** |
|  | | RESUME |
|  | | Name : Charles .B  DOD : 29/12/2002  Marital Status : Single   Nationality : Indian  Religion : Christian  Address : #25 . 1st Cross old baglur layout -LinGARAJPURAM  Bangalore 560084  **Contact** - +917892177535 **| E-mail** - bobbycharlie2906@gmail.com |
|  | |  |
| **Employment History** | | |
|  | | |

**Company - ECPL** **– as a SME** **–** 16/01-2021 -**Till -** 02/07/2021. **Company - SWIGGY INSTAMART –as a ASSISTANT SHIFT MANAGER**  **–** **09/09/2021 - Till - 31/10/2022**

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| --- | --- | --- |
|  |  | **Education** |

|  |  |  |
| --- | --- | --- |
|  |  | SSLC-PASSED  2PUC -PASSED |
| **Technical Skills** | | |
|  | | |

MS Word SummaryRating Typing Speed SummaryRating   
 MS Excel SummaryRating E-mail SummaryRating   
 MS Power point SummaryRating Trouble Shooting SummaryRating

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| --- |
| **Work Experience** |
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**I have work Experience as a ASSISTANT SHIFT MANAGER for 2 years** .

I have work Experience in BPO in international process for 7 Months .

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* To seek challenging assignment and responsibility,with an oppor tunity for growth
* And career advancement as successful achievements.aim to be associated with
* A progressive Oraganization that gives me scope to update my knowledge and skills.

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| --- | --- | --- |
|  |  | **Century Enterprises (Bangalore)** |
|
|  |  |

* Responsible for updating correct data, Cash management.
* Associating technical teams in reviewing one day sales

**Cities handled**

* Bangalore .

|  |  |  |
| --- | --- | --- |
|  |  | **Languages** |

**Listening Reading Speaking Writing**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| English |  | LanguageRating |  | LanguageRating |  | LanguageRating |  | LanguageRating | |
| Kannada |  | LanguageRating |  | LanguageRating |  | LanguageRating |  | LanguageRating | |
|  |  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  |  | |
| **Strengths** | | | | | | | | | |
| |  |  | | --- | --- | |  |  | | * Work with positive attuide to comtribute the healthy functioning of the organinzation. * Self -confindent and great patience. * Analyzing every angle of a project before working on it. * Willingness to learn. | | | | | |  |  | | --- | --- | |  |  |     **Declaration**  I hereby declare that the above furnished details are true to the best of my knowledge. | | | | | | | | | | | | | |

Regards

CHARLES.B