Sunil Bhatia

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Registration No. 29816(Delhi Pharmacy Council)

Can be changed as per the State pharmacy council

# Career Objective

**Objective:** To work in a growth oriented organization where my skills would be effectively utilized and enhanced to contribute towards the success of the organization.

## Professional Synopsis

* Result oriented professional offering *12* years of experience in Pharmacy (IPD & OPD)
* Strong track record of delivering top performance and good knowledge of Drugs, Documentation and Licencing, Audit & NABH Inspections.
* Personal qualities include: strong ethics, patience, and decisive, negotiation, and problem solving and motivational skill.

## Area of Expertise

* Oncology drugs
* Mixing Chemo therapy, Targeted and Immunotherapy drugs
* Patient Assistance Program (PAP) of different high end drugs
* Maintaining Narcotic Medicines documents and storing them
* licensing documentation
* Setting up of Pharmacy from root level to make it a profitable unit
* Handling NABH Audit.
* Purchase of all drugs at negotiating price
* knowledge of procuring bio medical equipment

## Academic. Professional & Technical Qualification:

* Passed 12th (AISSC-Science) from CBSE in 1992.
* Done 2 years Diploma in Pharmacy from State Board of Technical Education, (**Govt. College,** Mandi Adampur) Haryana (**1993 to 1995) with First Division -60% .**
* Undergone six months training of dispensing of medicine in **ESIC Govt. Hospital, Faridabad**
* Passed Bachelor of Commerce **(B.Com)** from Delhi University in 1999.
* Passed Diploma in Information Technology (**DIT)** from Manipal Academy of Higher Education (MAHE) in 2000
* Passed Post Graduate Diploma in Information Technology **(PGDIT**) from Manipal Academy of Higher Education (MAHE) in 2001
* Passed Post Graduate Diploma in Telecom Technology (**PGDTT)** from Manipal Academy of Higher Education (MAHE) in 2002

## Working Experience

* Worked as Pharmacy in charge and Purchase at Hope Oncology, Hauz Khas New Delhi from **Oct’ 2018 to Dec’ 2022**.
* Worked as Lead Pharmacist at ICD Healthcare India Pvt Limited **(Feb 2018 –Sep ‘2018)**
* Worked as Sr. Pharmacist in Asian Institute of Medical Sciences **(350 bedded) from Dec 2013 to Feb 2018**
* Worked with Shivmani Hospital Faridabad from **Jan 2002 to July 2013** as Pharmacy In charge

**Job Responsibilty**

* Serving patients/customers and giving relevant health advice, placing orders over the phone/internet, sorting and putting away new stock deliveries.
* Pricing new stock, Making sales of medicines and giving healthcare advice when necessary.
* Maintaining adequate supplies in assigned area so medications were dispensed in timely and efficient manner, including drug products and OTC medications.
* Placing orders, sorting and putting away new stock deliveries.
* Serving patients/customers and giving relevant health advice, collecting prescriptions from nearby surgeries, printing medicine labels and dispensing as required.
* Making over the counter sales, controlling inventory, expiry checking and occasional working elsewhere in the store.
* Communicate effectively with nurses, other pharmacists, and physicians .Making over the counter sales, controlling inventory, expiry checking and occasional working elsewhere in the store.
* Collecting prescriptions from nearby surgeries, printing medicine labels and dispensing as required.
* Making over the counter sales, controlling inventory, filling shelves, expiry checking and occasional working elsewhere in the store. Communicate effectively with nurses, other pharmacists, and physicians Counsel Patients on correct use of over-the-counter medications.
* Organization of Emergency Room Chart list of medications Maintained adequate supplies in assigned area so medications were dispensed in timely and efficient manner.

## Additional Strength:

* Can work as a floor in charge in hospital to ensure proper caring of patient. Checking and ensuring proper dosage of medicines to patients, solving patient’s queries regarding medicines and giving them relevant advice.
* Regularly checking medicine crash trolleys to ensure all medicine are in order and within their shelf life.
* Can also work in purchase department regarding POs, negotiating with Medicine Companies for best prices so that hospital get maximum profit.

## IT -SKILLS:

* Basics: Ms- Word, Ms- Excel, Ms- PowerPoint, Internet
* Software knowledge: HIS Hospedia, **Easy sol Software** (Pharmacy software), **HOSPMAT** software( billing software of Indoor patient regarding admission, doctor visit , room charges, mediclaim, medicine etc), **LABMAT software** (all the lab related activities) Skills Thorough knowledge of Laboratory .

## Personal traits:

* Determined and hardworking
* Ability to quickly grasp the problems and find solutions.
* Ambitious
* Eager to learn
* Disciplined
* Punctual
* MultItasker

## Personal information

**Date of birth:** Mar 15, 1976

**Language skill:** English, Hindi

**Marital Status:** Married

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