

**OROQUIETA CUT FLOWER GROWERS ASSOCIATION**  
**BINUANGAN, OROQUIETA CITY**

**PREAMBLE**

We, the members of Oroquieta Cut flower Growers Association, gathered together for one purpose abiding the guidance of our Supreme Ruler to unite and create a harmonious society with strong and solid foundation to promote a better Filipino nation, do hereby promulgate this constitution and By-laws.

**ARTICLE I**  
**NAME and ADDRESS**

- Section 1. The name of the Organization shall be the Oroquieta Cut flower Growers Association.
- Section 2. This association was duly organized on July 15, 2010 at Barangay Binuangan Hall.
- Section 3. Its office is located at Binuangan, Oroquieta City, Misamis Occidental

**ARTICLE II**  
**OBJECTIVES**

- Section 1. To established a closer relationship and self-reliant women in our community through livelihood program.
- Section 2. To develop high prosperity in good business in marketing through our different kinds of flowers.
- Section 3. To improve productive skills on caring of flowers by conducting motivations, information and education seminars
- Section 4. To serve as the linkages between the members and to any cordially agency or office concerned for improving the economic well being of the members as well as whole community.

**ARTICLE III**  
**MEMBERSHIP**

- Section 1. Any women of good reputations who expresses a desire to advance the objectives of the association and interested in raising flowers and backyard gardening shall be eligible for membership.
- Section 2. Each member shall contribute Php 50.00 membership fee.



**ARTICLE IV**  
**DUTIES AND FUNCTION OF THE OFFICERS**

**Section 1. President**

The president shall be the chief executive officer of the association. He shall preside in all meetings of the members of the association.

**Section 2. Vice-President**

The vice-president shall exercise all power and perform all duties of the president during the absence or incapacity of the latter and shall perform duties that maybe assigned by the board of trustees.

**Section 3. Secretary**

The secretary shall give all notices required these By-laws and keep the minutes of all meetings of the association, have the full custody of all records of the association.

**Section 4. Treasurer**

The treasurer shall have charge of the funds, receipts, and disbursement of the association keep all moneys and other valuables of the association, keep and have charge of the book of accounts. Perform other duties and function as may be assigned by the executive councils.

**Section 5. Auditor**

The auditor shall be responsible in auditing the transactions and documents of the association.

**Section 6. PIO**

The PIO shall be responsible in the information dissemination and other functions as may be delegated to him/her.

**Section 7. Social Manager**

The social manager shall be the one responsible in planning/preparation of all activities of the association.

**ARTICLE V**  
**MEETING**

**Section 1.** The regular meeting of the association shall be during the 1<sup>st</sup> Friday of the month at 2:00pm at Binuangan Brgy Hall.



Section 2. A special meeting may be called by the officers at any time to discuss very important matters. Notice of which shall be disseminated 3-days before the special meeting.


Section 3. A monthly due of Php 5.00 shall be collected to every member during monthly meetings.

## ARTICLE VI PENALTIES

Section 1. A penalty of Php 10.00 shall be collected for those who will be absent in any meetings regular/special except for valid reason.


## ARTICLE VII EFFECTIVITY

Section 1. This constitution and bylaws shall take effect immediately upon its ratification and approval.

  
CHERRY I. IGHOT  
President


  
CELSA D. CANETE  
Vice President

  
CONCHITA C. ONGCOY  
Secretary

  
VIOLA M. IGHOT  
Treasurer

  
NELIE FILICILDA  
Auditor

  
FRANCISCA AHIT  
PIO

  
PATERNA LUMAHANG  
Social Manager