

**THE CONSTITUTION AND BY-LAWS OF
KAUGMAON ATONG BARUGAN, PAMILYA ATONG PRAYORIDAD ASSOCIATION
POBLACION II, OROQUIETA CITY**

PREAMBLE

We the Filipino working people have this day voluntarily associated ourselves for the purpose of forming a Rural Workers Organization under the laws of the Philippines more particularly Presidential Decree No. 1367 and Proclamation No. 1852.

ARTICLE II- OBJECTIVES AND PURPOSE

That the following are the objectives and purposes of Association:

1. To uplift the living conditions and life of its members in accordance with the conditions of the Nation Development Plan;
2. To enhance and defend the interest of its members for their mutual aide and protection;
3. To design and undertake all activities for the benefit and welfare of its members and the Organization;
4. To coordinate with proper government agencies and other Rural Workers Organization for certain lawful undertaking;
5. To development income generating project to improve economic situation of the economy of the community.

ARTICLE III- PLACE OF OPERATION

Section I. The "Kaugmaon Atong Barugan, Pamilya Atong Prayoridad Association" will be located at Poblacion II, Oroquieta City.

ARTICLE IV-MEMBERSHIP

Section 1. Qualification of members-Members shall be open to native and any who have resided at least six (6) months successively at Oroquieta City of legal age, actually engaged in farming, self - employed without employer-employee relationship, The applicant may become member of the organization by filling an application form for membership approved by president.

Section 2. The willing applicant must make the applicator for membership in writing on a form provide by the organization for the purpose. Each applicant must be assisted in filling up the application if the applicant is illiterate.

Section 3. Resignation- A member of the association may resign by tendering a letter of resignation 10 days before the actual date of resignation so that the Board of Directors will have enough time to assess the accountabilities of said members. If the members has any. The resignation may not be accepted if the member has an important obligation to finish or if the member has not yet settled the accountabilities.

Section 4. Expulsion- Any member who fails to pay the monthly dues, fees or contribution for three (3) successive times and violated major policy of the of the organization and membership agreement may after thorough investigation and after hearing maybe lined, suspended or terminated from membership in the association.

Section 5. Death- The death of a member shall automatically terminate the membership in the organization. The legitimate heirs of the deceased member shall have the same rights on the deceased and shall have preference in the admission to the organization upon complying with provision herewith provided.

ARTICLE V- STRUCTURE AND OFFICIALS

Section I. Number and Qualification of Directors. The entries affairs and Business of the organization shall be administered by a Board of Directors composed of five members who shall be elected by the General Assembly.

The following are the qualifications for Directors and Officers:

1. Must be responsible, of good moral character and reputation in the community;

- a. Shall assume the duties and responsibilities of the President during his/her absence as provided under VI, Section 1, paragraph (a,b,c,d,);
- b. Perform such other functions as the President of the association may direct.

Section 3. Duties of the Secretary

- a. Take down the minutes of the General Assembly meetings, keeps the same and maintain an up-to-date of all members.
- b. Records and keeps the minutes of all meetings;
- c. Send out notices of meetings, prepares and countersigns all certificates, resolution, and other acts of the organization.
Furnish all members of the organization all papers pertaining to minutes of meetings, resolution and other documents upon request;
- d. Perform such other functions and duties as the President may direct.

Section 4. Duties of the Treasurer

- a. Acts as custodian of assets and finances of the organization and reimburses legitimate expenses incurred;
- b. Shall be in-charge of the safe-keeping of funds and prepares regular financial status report of the organization;
- c. Shall also perform such other duties as the President may direct;
- d. Countersign all disbursement against funds of the association;

Section 5. Duties of the Auditor

- a. The auditor shall be oversee of all funds and properties of the organization;
- b. He shall conduct a detailed periodic audit of inventory of all funds and book accounts of the organization;
- c. He shall certify the report which shall be written to the general membership in the annual meetings;
- d. He shall perform such other duties as the organization may prescribe;
- e. Verifies and examines all financial reports of the association.

Section 6. Duties of Members

It is an obligation of each member to attend a full time meeting during the general assembly meeting, special general assembly meetings.

ARTICLE X- ORGANIZATION FEES DUES AND OTHERS

Section 1. Membership Fee- every member of the association shall pay a membership fee of 100.00 php upon his admission to the association.

Section 2. Monthly Dues - A monthly dues of 20.00 php is required for every member to paid on.

Section 3. Contribution- The association may raised funds for its activities through contribution or donation from its members or non-members, either in cash or labor or in kind and through benefit programs considered appropriate and legal.

Section 4. Savings Funds and Operation - the association shall establish a member's savings-account scheme for the members of the association. The accumulated funds shall be deposited in their chosen depository bank. A table of equity shall be maintained by the Treasurer. A Trust receipt shall be issued for its purpose.

ARTICLE XI- DISPOSITION OF ASSOCIATION FUNDS

Section 1. Deposit of Funds- The President and/or Treasurer and Auditor must establish a joint account in the depository bank. There shall be one account maintained for the savings funds for the membership fees, monthly dues, contribution and donation. The sources of funds like the loan proceed shall be deposited in this account.

Section 2. Withdrawal of Funds - must be made by accomplishing a withdrawal slip with the purpose and amount must be approved by the President.

ARTICLE XII- RULES FOR ORDER

Section 1. Agenda - as far as practicable, the order of business at its meeting shall be:

- a. Reading and approval of the minutes of the previous meeting.

b. Committee including audited financial statements of the association.

c. Adjournment

Section 2. Quorum- The attendance of 50% plus one of the memberships of the association shall constitute a quorum for the transaction of business.

Section 3. A Special General Assembly Meeting May Amend-this constitution and by-laws for the purpose by the majority vote of the members.

Note: The proposed amendment must be submitted at least one regular assembly meeting in advance.

ARTICLE XIII- RATIFICATION AND AMENDMENT

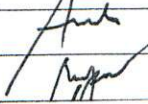
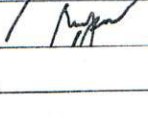
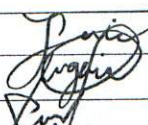
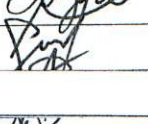
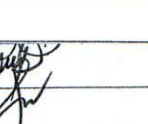
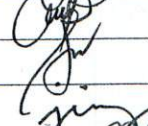
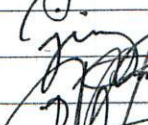
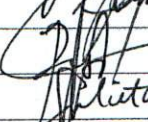
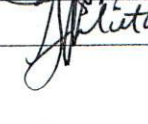


Section 1- Ratification: This Constitution and By-Laws shall be ratified by a majority vote of all the membership in a meeting duly called for that purpose.

Section 2. Amendments: This constitution and By-Laws may be amended by a special General Assembly meeting called for a purpose by the majority vote of the members. The proposed amendments must be submitted at least one regular assembly meeting in advance.

ARTICLE XIV-EFFECTIVITY

Section 1. This constitution and by-laws take effect upon its ratification. Unanimously adopted and ratified this 4th day of June, 2023 at Holy Rosary Parish Formation, Poblacion I, Oroquieta City.

NO.	LAST NAME	FIRST NAME	M.I.	SIGNATURE
1.	ATIS	EDWIN	R.	
2.	BANTILAN	ROGER	C.	
3.	BONJE	EDWIN	T.	
4.	CALIPUSAN	EDUARD	S.	
5.	CARIO	EDUARDO	D.	
6.	CASINILIO	LODIE	C.	
7.	DAGOHoy	HILARIO	B.	
8.	EDUBALA	MARLO	M.	
9.	ENGUITO	CLEMENTE	G.	
10.	GABI	RAMON	B.	
11.	IGNACIO	JUNEL	V.	
12.	JUNIO	RENATO	R.	
13.	LOBERANES	ARIEL	M.	
14.	LUMAHANG	RONALDO	B.	
15.	LUMAHANG	RUFINO	B.	
16.	MANGUMPIT	PETER	B.	
17.	NOOT	ARTURO	O.	
18.	PACARRO	PATERNO	A.	
19.	PATAY	JERRY	P.	



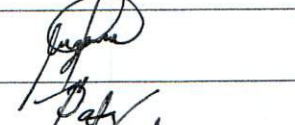
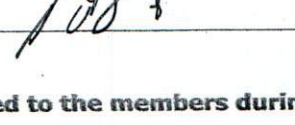

20.	PATCHO	ARNOLD	L.	
21	PONCE	RENE	D.	
22	SACEDA	ERIC	M.	
23	SALINGAY	EUGENIO	T.	
24	SENCIL	ESPERIDION	V.	
25	SUGALAM	WILLY	G.	
26	SUGANOB	JAMES	J.	
27	SUMBRANO	JIMMY	N.	
28	TAMAYO	RUMELO	C.	
29	TAYROS	ROMEO	C.	
30	TIMCANG	JULIETO	M.	

Certified Correct: EDWIN R. ATIS
Secretary

Attested by: ROMEO C. TAYROS
President

Excerpts from the minutes of the meeting held in the Holy Rosary Parish Formation, Poblacion I, Oroquieta City the Kaugmaon Atong Barugan, Pamilya Atong Prayoridad Association. This 4th day of June 2023.

Adoption and Ratification of Constitution and By-Laws.

No.	Last Name	First Name	M.I.	Signature
1.	TAYROS	ROMEO	C.	
2.	BANTILAN	ROGER.	C.	
3.	ATIS	EDWIN	R.	
4.	SALINGAY	EUGENIO	T.	
5.	paray	JERRY	P.	

Whereas the Constitution By-Laws of the association was presented to the members during the meeting on June 4, 2023 by the duly elected President.

Whereas, it has been moved and seconded that the creation of By-Laws and Articles on constitution has been adopted by the body and has been ratified.

Therefore, be it resolved as it is hereby resolved that the body has approved the articles of constitution and By-Laws of the associations.

I hereby certify to the correctness of the forgoing minutes.

Certified correct:

EDWIN R. ATIS
Secretary

Attested by:

ROMEO C. TAYROS
President