**Actors**

Employee -Employee Portal

Manager -Manager Portal

Administrator -Admin Portal

**Common requirements**

1. Account management
2. Leave request processing
3. Reporting

**Account management**

1. Create profile
2. Login
3. Change password
4. Delete user (only admin user)

Table : lms\_account\_management

Fields:

1. Login name - should be same as records
2. Password - min\_three\_letters
3. Reporting manager – not blank
4. Designation -
5. Team name (optional)
6. emailID
7. mobile\_number

**Screens**

1. Account creation – CreateProfile.jsp
2. Login screen- login.jsp
3. Change password: changepwd.jsp
4. Delete User (only admin) : deleteuser.jsp

**Leave request processing**

1. Apply for leave
2. Process leave request - Manager

Table: lms\_leave\_data

Fields:

1. Leave\_start\_date -> before end date
2. Leave\_end\_date -> after start date
3. Leave\_days
4. Leave\_type
5. Leave\_reason
6. Leave\_id

Screens:

1. Leave request -> LeaveRequest.jsp
2. Update leave request-> LeaveRequest.jsp
3. Review Leave request-> Review.jsp

**Reporting**