

# Bastab Gogoi

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## EDUCATION

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### ASSAM DOWN TOWN UNIVERSITY

Guwahati / Assam

- B. TECH CSE | 2022 – PRESENT
- 9.0 SGPA

### RELIANCE SENIOR SECONDARY SCHOOL

Golaghat / Assam

- 12<sup>th</sup> | 2022
- 8.2 CGPA

### SACRED HEART HIGH SCHOOL

Golaghat / Assam

- 10<sup>th</sup> | 2020
- 8.7 CGPA

## WORK EXPERIENCE

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### 50 Assam Air Sqn, NCC

Part-time (On-Site)

**Position:** IT Coordinator Intern

Aug 23 – Present

- Uploaded and managed data for approximately 1200 cadets on the official website, ensuring accurate and up-to-date information.
- Took responsibility for handling the complete cadet data of the entire Unit, maintaining data integrity and confidentiality.
- Assisted in managing Combined Annual Training Camp with 400 Cadets and handled all the real time data.
- Designed and printed numerous camp certificates and identity cards demonstrating strong graphic designing skills and document production skills.

## SKILLS & INTERESTS

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**Skills:** Microsoft Office (Excel, Word, PowerPoint), management and coordination skills, good communication skills, active learning, time management.

**Coding Skills:** Java, C, C++, python, React Native, html, css, javascript

**Interests:** Volunteering and community involvement, reading, photography, sports like chess, table tennis (State level player) etc.

## EXTRACURRICULAR ACTIVITIES

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### A NCC (National Cadet Corps) Cadet

- Have appeared and successfully passed the A-certificate examination.
- Did numerous camps including a national camp.
- Took active participation in many volunteering activities.

## LANGUAGES

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- English, Assamese, Hindi