

David Hofmann
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AUSTRIA

Example company
Example street
Example city
ENGLAND

Dear Sir or Madam

Application for the position of marketing manager

I was very interested to read your advertisement for the position of marketing manager in the Friday edition of the Salzburger Nachrichten. I would like you to consider my application for the advertised post.

As I recently graduated from vocation school with the emphasis on business administration, I think I am well qualified for this vacancy. During the summer, I worked at two different internships. In 2021, I attended a work placement in the field of IT at Schmittenhöhe AG. A year later, I did an internship abroad in Germany.

During secondary school, I also acquired a basic knowledge of Italian. I speak fluent English and German. I have the drive and team spirit to contribute to the company's success. As my previous job involved a lot of computer activities, I am familiar with MS Word and office software. As you will see from my curriculum vitae, I have completed various courses in my career, such as C# and Python.

I will be able to attend an interview at your convenience. Should you need any further information about my qualifications, I would be pleased to provide references.

Please do not hesitate to contact me at any time.

Yours faithfully!

David Hofmann

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Enc. CV