



Health Professional Scholarship Program (HPSP), Visual Impairment and Orientation and Mobility Professionals Scholarship Program (VIOMPSP), & Veterans Healing Veterans Medical Access and Education Scholarship Program (VHVMAESP)

## Academic Verification

1. Applicant must sign and date the "Consent for Release of Information."
2. This "Academic Verification" form is part of the application package and must be completed by the Dean/Program Director, or Administrative Chair of applicant's program.
3. The applicant is responsible for ensuring that all documents are returned to the scholarship program office by the due date.
4. Submit completed documents as required by the application announcement or as a last option to:

HPSP/VIOMPSP/VHVMAESP, Department of Veterans Affairs  
1250 Poydras Street, Suite 1000, New Orleans, LA 70113

## Consent for Release of Information

CONSENT: I authorize the educational institution in which I am, or will be, enrolled to release to VA information regarding my enrollment status and academic standing, including grade point average, both now and while I am participating in the VA Health Professional Scholarship Program/Visual Impairment and Orientation and Mobility Professionals Scholarship Program/Veterans Healing Veterans Medical Access and Education Scholarship Program as well as the plan of study and projected costs. I understand that this authorization is voluntary, and that I may revoke this consent at any time. However, I further understand that if I voluntarily revoke this authorization after the award of the scholarship, my scholarship award may be terminated and I may be liable for the damages in accordance with provisions of 38 U.S.C. Sections §7505 (VIOMPSP), §7617(HPSP and VHVMAESP).

Applicant's Signature (Pen and Ink)

Date Signed

## Information from Applicant

☐ HPSP ☐ VIOMPSP ☐ VHVMAESP

1. Name (Last, First, MI):

2. SSN:

3. Name of college or university where applicant is enrolled/accepted (*Do Not Abbreviate*):

4. Degree sought with this scholarship (*Check one only*)(*VIOMPSP must be Baccalaureate or higher*):

☐ Associate ☐ Baccalaureate ☐ Master's ☐ Doctorate ☐ Other (Specify) \_\_\_\_\_

5. Clinical Program:

6. Please list the specific degree and specialty:

## Accreditation of Academic Program

7. Name of the organization that accredited your academic program:

Accreditation expiration date:

*If program is not accredited, the applicant is not eligible for the scholarship program and this form does not need to be completed. Representative from the program should explain the lack of accreditation to the applicant.*

## Admission, Enrollment and Program Completion Information

8. Applicant enrollment status (*check one*).

*To be eligible for the scholarship award, the student must be **unconditionally admitted** to the program and degree level by the time the awards are granted. Therefore, it is critical that an "Addendum to Application" form is submitted by the school if the admission status changes.*

☐ Unconditionally admitted

☐ Conditional/Pending admission (*Please explain, including anticipated date of meeting requirements for unconditional admission*)

☐ Probational admission (*Please explain*)

8a. Explanation: \_\_\_\_\_

9. What is full-time enrollment at your university/college? \_\_\_\_\_ Credit Hours per ☐ Semester ☐ Quarter

10. Will the applicant be attending full-time or part-time? (*HPSP & VHVMAESP must be full-time*) ☐ Full-time ☐ Part-time

11. Date the applicant started or will start the program under this scholarship program: \_\_\_\_\_

12. Date that classes begin for the upcoming fall semester/quarter: \_\_\_\_\_

13. Expected date that academic requirement(s), including all clinical rotations and/or projects will be completed: \_\_\_\_\_

14. Expected date degree will be conferred: \_\_\_\_\_

**Cumulative Grade Point Average (CGPA)****For Graduate Students**

Undergraduate Cumulative Grade Point Average (CGPA) need not be identified if the student has completed 15 or more graduate hours and is pursuing a graduate degree. If the student has not achieved 15 hours of graduate credit, identify CGPA and credit hours for all undergraduate hours and if applicable, CGPA on credit hours for all graduate academic courses completed. For institutions that do not use numerical grades, check the N/A box and indicate whether or not the student is in Good Standing (according to standards set by the school).

**For Undergraduate Students**

CGPA must be computed on all post-secondary academic courses taken within past 10 years. It should not be computed only on academic courses accepted as satisfying the requirements of the degree for which the applicant is requesting a scholarship.

If the applicant completed academic courses more than 10 years ago, CGPA should be computed on all courses used for admission to the program for which the scholarship is being requested.

15. ☐ Undergraduate CGPA \_\_\_\_\_ based on \_\_\_\_\_ credit hours ☐ Semester ☐ Quarter ☐ N/A Is Student in Good Academic Standing? Graduate Students Only
16. ☐ Graduate CGPA \_\_\_\_\_ based on \_\_\_\_\_ credit hours ☐ Semester ☐ Quarter ☐ N/A ☐ Yes ☐ No

**\*\*If there is a change in the CGPA status after submission of this document, forward the ADDENDUM to the Scholarship Program immediately.**

**Plan of Study and Projected Costs**

17. For each term please list:
- |                                |                                   |   |
|--------------------------------|-----------------------------------|---|
| - Course number and title      | - Total credit hours for the term | (*Do not include books, supplies, equipment, room/board, or meal plans) |
| - Credit hours for each course | - Projected tuition cost          |   |
- Allowable Fees: - Required fees for approved curriculum such as laboratory expenses; - Matriculation fees; - Graduation fees; - Library fees; - Malpractice insurance (if required for all students in the same academic program) **Note:** See Invoicing Guidance for a consolidated list of Allowable Fees
- Non-Allowable Fees: - Books; - Health/medical/dental/vision/life insurance; - Computers and software; - Study abroad fees; - Late charges; - Travel costs for clinical rotations; - Parking fees; - Membership dues for student societies, associations and similar expenses; - Licensure/Certification Courses/Reviews (Annual lump-sum "Other Related Costs" payments may be used to pay for these items.) **Note:** See Invoicing Guidance for a consolidated list of Non-Allowable Fees
- Notes: - Tuition and fees will not be paid for courses that are being repeated.  
- Specifically identify fees and whether required or optional.

Semester/Quarter	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
List allowable fees for this term or that start during this term if they continue into the next term.			<b>Total CH</b>
Fees	Cost		<b>Total Tuition</b>
<b>Total Fees</b>			<b>Total Projected Cost for Semester</b> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>

**Semester/Quarter**

Start Date \_\_\_\_\_

End Date \_\_\_\_\_

Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List allowable fees for this term or that start during this term if they continue into the next term.

**Total CH****Total Tuition**

Fees

Cost

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Total Projected Cost  
for Semester****Total Fees****Semester/Quarter**

Start Date \_\_\_\_\_

End Date \_\_\_\_\_

Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List allowable fees for this term or that start during this term if they continue into the next term.

**Total CH****Total Tuition**

Fees

Cost

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Total Projected Cost  
for Semester****Total Fees**

HPSP/VIOMPSP/VHVMAESP Academic Verification (continued)		Applicant Name: _____	
Semester/Quarter	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
<b>Total Fees</b>			
		<b>Total Projected Cost for Semester</b> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	

Semester/Quarter	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
<b>Total Fees</b>			
		<b>Total Projected Cost for Semester</b> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	

HPSP/VIOMPSP/VHVMAESP Academic Verification (continued)		Applicant Name: _____	
Semester/Quarter	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
		<b>Total Fees</b>	

**Total Projected Cost for Semester**

Semester/Quarter	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
		<b>Total Fees</b>	

**Total Projected Cost for Semester**

<b>HPSP/VIOMPSP/VHVMAESP Academic Verification (continued)</b>		Applicant Name: _____	
<b>Semester/Quarter</b>	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
<b>Total Fees</b>		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>Total Projected Cost for Semester</b>  <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div> </div>	
<b>Semester/Quarter</b>	Start Date _____	End Date _____	
Course Number	Course Title	Credit Hrs	Tuition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
List allowable fees for this term or that start during this term if they continue into the next term.		<b>Total CH</b>	<b>Total Tuition</b>
Fees	Cost	_____	_____
_____	_____		
_____	_____		
_____	_____		
<b>Total Fees</b>		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>Total Projected Cost for Semester</b>  <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div> </div>	
<b>Please enclose a copy of the school's academic program curriculum.</b>			
<b>PRIVACY ACT NOTICE</b>			
<p>The VA is asking you to provide the information on this form under the authority of 38 U.S.C. §7501 (VIOMPSP), §7611 (HPSP), and §7601 (VHVMAESP) in order for VA to determine the applicant's eligibility to receive a scholarship award. VA may disclose the information that you put on the form as permitted by law. VA may make a "routine use" disclosure of the information for: civil or criminal law enforcement; congressional communications; the collection of money owed to the United States; litigation in which the United States is a party or has interest; the administration of VA training and scholarship programs, including verification of the applicant's eligibility to participate; and personnel administration. You do not have to provide this information to VA but, if you do not, VA may be unable to process the applicant's request for a scholarship. If you give VA a social security number, VA will use it to obtain information relevant to determining whether to grant a scholarship, and to administer the applicant's scholarship, if awarded. It also may be used for other purposes authorized or required by law.</p>			
<b>Certification</b>			
<p>I understand it is my responsibility to notify the scholarship program if there are any changes in CGPA, admission status, enrollment status, plan of study, projected costs, or program accreditation. I certify the accuracy of all information stated on this Form.</p>			
Name (Print)	Signature ( <i>Dean/Program Director/Administrative Chair of Program</i> )		Date
_____	_____		_____
Title	Phone Number ( <i>include area code</i> )	E-mail Address	
_____	_____	_____	
<i>(Forward the ADDENDUM to the Scholarship Program immediately. Inaccurate data may cause both the school and the student to lose funding.)</i>			