RMC-002

GRANT EVALUATION FORM
(1/2020)

Incomplete form will be rejected
Text in italics is explanatory and should be deleted in completed documents.

A. RESEARCH IDENTIFICATION

i.	**Title**	
ii.	**Proposed Budget (RM)**	

iii. Duration of this Research (Maximum 24 months)

	a. **Duration** (Months)	
	b. **Start (**Month/Year)	
	c. **End** (Month/Year)	

B. DETAILS OF RESEARCHERS

i. Principal Researcher

	a. Staff ID	
	b. Name	
	c. Faculty/Department	
	d. MyGRANTS ID	

ii. Other Researchers

No	Staff ID	Name	Faculty/ Department	Signature	MyGRANTS ID
1					
2					
3					
4					
5					
6					

C. EVALUATION (Please tick (√) where appropriate)							

Title of Proposed Research

∗ Accurate/relevant to the proposed project
∗ Fundamental in nature
∗ Viability of research

	Unsatisfactory		Satisfactory		Good		Excellent

Team Members/Experience

∗ Experience in subject area
∗ Qualifications and availability
∗ Postgraduate supervision experience

	Unsatisfactory		Satisfactory		Good		Excellent

Executive Summary

∗ Contain background, problem statement, objectives, methods, outcome and significance

	Unsatisfactory		Satisfactory		Good		Excellent

Background/Literature Review

∗ Justification and benefits of the proposed research
∗ Latest references

	Unsatisfactory		Satisfactory		Good		Excellent

Problem Statement

∗ Significant and impactful

	Unsatisfactory		Satisfactory		Good		Excellent

Objectives

∗ Research objectives shall be attainable within the stipulated duration

	Unsatisfactory		Satisfactory		Good		Excellent

Methodology

∗ Includes equipment used
∗ Relevant activities

	Unsatisfactory		Satisfactory		Good		Excellent

Research Outcomes

∗ Human capital developments
∗ Publications
∗ Future research potential

	Unsatisfactory		Satisfactory		Good		Excellent

Location of Research / Equipment Availability

∗ Appropriate location

	Unsatisfactory		Satisfactory		Good		Excellent

Hypothesis/Research Questions

	Unsatisfactory		Satisfactory		Good		Excellent

Contribution

	Unsatisfactory		Satisfactory		Good		Excellent

Expected Results							
	Unsatisfactory		**Satisfactory**		**Good**		**Excellent**

References							
	Unsatisfactory		**Satisfactory**		**Good**		**Excellent**

Schedule
* Appropriateness of major activities involved in the proposed research

	Unsatisfactory		**Satisfactory**		**Good**		**Excellent**

D. BUDGET (Please tick (√) where appropriate)

Appropriateness of Cost Estimates / Accuracy and Details

	Unsatisfactory		**Satisfactory**		**Good**		**Excellent**

Budget Details		Recommended Funding
Vote 11000	Salary and wages For Graduate Research Assistant (GRA) (PhD: RM700/ MSc: RM500)	
Vote 21000	Travelling expenses and subsistence (Max 40%) Data collection and meeting within the country, Conference presentation, Lodging, food, flight and taxi fares.	
Vote 24000	Rental Building, equipment, transport, etc.	
Vote 27000	Research materials and supplies Books, journals, papers, chemicals, animals, etc	
Vote 28000	Maintenance and minor repair services Sand, cement, building, lab, equipment, etc	
Vote 29000	Professional services, hospitality, and other services including printing (Max 10%) Honorarium, consultation, training	
Vote 35000	Small/supplementary equipment and accessories (Max 40%) Special equipment (e.g. camera, tape recorder), upgrading of existing equipment, computer, printer	
TOTAL AMOUNT OF RECOMMENDED FUNDING		

E. EVALUATION CRITERIA (Please tick (√) where appropriate)

Type of Criteria
The research applied can produce a new idea / theory / concept / method / model / process.

	Idea		Theory		Concept
	Method		**New process**		

Comments on relevance to criteria (from proposal)

F. RESEARCH CONTRIBUTION
Choose one of the following sections I, II or III

I: Improvement of Existing Policy, Method or Model (Please tick (√) where appropriate)

	Improve Policy		Improve Method		Improve Model

Comments on relevance to Criteria I (from proposal)

II: Increase Humanitarian and Social Value of Life

Comments on relevance to Criteria II (from proposal)

III: Contribute to the Country's Strategic Agenda

Comments on relevance to Criteria III (from proposal)

G. SUMMARY (Please tick (√)						5	

Overall Evaluation

Unsatisfactory		Satisfactory		Good		Excellent	

Overall Recommendations

Not Recommended		Recommended		Highly Recommended	

Name (with Title)	
Area of Expertise	
Affiliation	
Signature	