

## **Bath Geological Society**

AGM on 4<sup>th</sup> February 2021 (via Zoom)

<b>1</b>	<b>Apologies for Absence</b>
	Glen Davies Anne Hunt
<b>2</b>	<b>Minutes of last meeting</b>
	Agreed
<b>3</b>	<b>Matters arising</b>
	<p>Online banking – due to Covid, cashing cheques is proving to be difficult. Statements can also be checked more regularly with online banking. Currently the monthly paper statement is the only way to monitor the society's account. Having online banking will not change the way members can pay their membership fees. HSBC has indicated that we need the use of online banking to be written into the constitution.</p>
<b>4</b>	<b>Chairman's report</b>
	<p>2020 was an unprecedented year due to the COVID-19 pandemic. The impact on our 'normal lives' has been huge and something most of us had never experienced in our lifetimes. The lockdowns and stay-at-home orders issued by the government have caused untold emotional and economic stress to this country. As the Bath Geological Society we have been unable to meet physically since our March 5<sup>th</sup> 2020 meeting in BRLSI. The committee was quick to adapt and by June 4<sup>th</sup> we held our first Zoom lecture. As I write this report we have now had 8 Zoom lectures and one Zoom Social. I would like to thank all the speakers who have enabled us to continue with our lecture programme. These include; Simon Kay, Dr Michael Oates, Stuart Blake, Dr Doug Robinson, Dr Jonathan Turner, Dr Ben Moon, Professor Tim Elliott, Professor Maurice Tucker and on the evening of our February 2021 AGM, Professor Tom Blenkinsop.</p> <p>Whilst the lack of social interaction on virtual meetings is certainly a disadvantage, we have been given lectures by people who, ordinarily, would be too far away from Bath for this to be possible. Our lecture programme has been delivered at much lower cost than physical meetings but I will leave that to our Treasurer to discuss. It is worth saying however, that the</p>

	<p>speakers have a somewhat different experience presenting over Zoom. With the audience on mute there are none of the usual feedback signs such as laughter at the jokes or snoring to suggest the speaker needs to cough, or move on quickly! The speakers have also missed out on the customary pizza before the evening lecture, the warm welcome by Polly Sternbauer and the tea and biscuits faithfully provided by Jan Williams. Distant members have been able to join in and we were able to welcome Elizabeth Devon, a former Chair and Committee member of the Society, who now lives in Northumberland. Other members such as Peter Larkin were able to listen to the lectures from the geotechnical vessel Omalius in the North Sea. Apart from our Brown's Folly field trip on Feb 29th 2020 all of our planned field trips have had to be postponed. We are hopeful we can get back into the field during 2021 as the vaccination programme kicks in and COVID-19 case numbers start to fall.</p> <p>I would like to thank all the members of the Committee for their hard work and commitment during this difficult time. Their efforts have resulted in the continued programme of Zoom lectures as well as updating the website and producing the newsletter and the Journal. The Committee has worked hard communicating news and re-building the membership. Membership at the close of 2020 now stands at 53. The financial implications have been analysed and Zoom technologies grappled with. Under normal conditions the committee meets 3 or 4 time per year but under these situations we have met virtually about 6-7 times. The strength of a Society like ours is measured by those who volunteer their time and I am indebted to all the volunteers on the Committee.</p> <p>Finally, I would like to thank all the members of the Bath Geological Society for their ongoing support and encouragement during these difficult times. Hopefully soon some form of normality will return and we will be able to celebrate the 50th anniversary of our Society together again.</p>
<b>5</b>	<b>Treasurer's report</b>
	Please see full report at the end of this document.
<b>6</b>	<b>Election of Officers</b>
	Katie Munday volunteered to take on the role of Secretary. She was seconded and then elected by the society.

<b>7</b>	<b>Vote for changes to constitution to enable online banking and debit card</b>
	This was proposed and the society voted in agreement
<b>8</b>	<b>Any other business</b>
	Suggestion of streaming lectures in future to allow those further afield to join. It was agreed that this would be beneficial and will be investigated further.
<b>9</b>	<b>Date of next Annual General Meeting</b>
	Thursday 3rd February 2022

**BATH GEOLOGICAL SOCIETY  
INCOME AND PAYMENTS ACCOUNT 2020**

*These accounts are prepared on a cash accounting basis. Receipts are recorded in the period when they are received and payments are recorded in the period that they are made. An end of year accrual is recorded only to show available cash if this differs from cash in bank.*

	31st December 2020	31st December 2019	Notes
<b>Section 1: Income</b>			
<i>Record income in period of receipt</i>			
Membership subscriptions	£1,446.00	£1,517.00	
Visitors/Field trip and temporary members	£96.00	£439.00	1
Sales of books and publications	£0.00	£18.00	
Zoom receipts	£35.72	-	2
Field trips	£0.00	-	
Donations	£620.00	£3.00	3
<b>Sub Total</b>	<b>£2,197.72</b>	<b>£1,977.00</b>	
<b>Section 2: Expenses</b>			
<i>Record expenses in period when paid</i>			
Lecturers expenses	£147.65	£156.46	
Field trips	£0.00	-	
Room hire deposit	£0.00	£854.80	4
Room hire balance	£0.00	-	
Zoom payments	£129.51	-	5
Administrative expense	£0.00	-	
Refreshments	£15.00	-	
Insurance	£99.72	£179.93	6a
GA affiliation	£40.00	£40.00	
Publication stock	£0.00	-	
Miscellaneous	£0.00	£42.40	
Other	£0.00	-£110.54	6b
<b>Sub Total</b>	<b>£431.88</b>	<b>£1,163.05</b>	
<b>Surplus/Deficit</b>	<b>£1,765.84</b>	<b>£813.95</b>	
<b>Section 3: Cash</b>			
Opening bank balance	£1,774.57	£960.62	
Closing bank balance	<b>£3,540.41</b>	<b>£1,774.57</b>	
<b>Section 4: Net assets</b>			
Cash in bank at end of year	£3,540.41	£1,774.57	
Cash in float	£60.00	£60.00	
Publications in stock	-	£140.40	7
<b>Total assets</b>	<b>£3,600.41</b>	<b>£1,974.97</b>	
<b>Section 5: Available Cash</b>			
<i>Cash available after considering payments due but not made</i>			
Closing bank balance	£3,540.41	£1,774.57	
Accruals	0	£58.00	
<b>Available cash</b>	<b>£3,540.41</b>	<b>£1,716.57</b>	
<b>Section 6: Reconciliation</b>			
<i>Reconciliation check-sum only</i>			
Opening bank balance plus Surplus/Deficit	£3,540.41	£1,774.57	
Closing bank balance	£3,540.41	£1,774.57	
<b>Reconciliation</b>	<b>£0.00</b>	<b>£0.00</b>	8

**Bath Geological Society**  
**Notes to Income and Expense Statement**

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Note 1 Visitors and Field trips and temporary members	The income in this field for 2020 reflects the absence of visitors from April to year end due to Covid and the closure of BRLSI
Note 2 Zoom receipts	Due to Covid and the closure of BRLSI from March 2020 the society was unable to hold face-to-face lectures. In their place four lectures were provided over Zoom. Eventbrite was used to sell tickets to non-members. Although a small amount this income has been itemised separately.
Note 3 Donations	A number of donations were made in the year including: £350 from the Geologist's Association towards the Society's 50th celebrations. Now due to be held in 2021: An anonymous donation of £250; two further donations of £10 each.
Note 4 Room hire deposit and final payment	In 2019 we made payment and booked the cost in 2019 accounts, for 8 rooms for 2020 lectures that were not used due to BRLSI closure. This unused payment has been rolled over into 2021. Hence there is no payment recorded for room hire in 2020 nor will there be for 2021. The costs of room hire have been broken out into Room hire deposit and Room hire final payment as it may not be the case that both deposit and final payment are made in the same year. This is a function of the room provider's invoicing rather than the Society's accounting
Note 5 Zoom payments	Monthly payments to Zoom are £14.39
Note 6a and 6b GA Insurance	In 2019 we paid £179.93 to the GA for field trip insurance and were given a refund of £110.54 as our membership numbers had reduced. The net payment for 2019 was £69.93. A line item has been added to the accounts to break out and make clear this refund. Our insurance cover increased in 2020 from £69.39 to £99.72. This is the correct GA band for our current membership.
Note 7 Publications in Stock	It has been decided that it is not necessary to keep the <b>value</b> of our publications in stock on the accounts as the original value of these publications was expensed at the time of delivery. As we do not report a balance sheet we only need maintain an inventory record for each publication. After a stock check we have the following: <b>Bath in Stone 52: Browns Folly 53: William Smith Guide 90.</b>
Note 8 Reconciliation	Section 7 is a reconciliation statement to verify that the accounts have recorded all transactions.

----- END of 2021 Treasurer's Report -----