

# Request for Proposal: IT Network Solutions

RFP No.: 2024-001

Issued By: XYZ Technologies

Issue Date: October 6, 2024

Deadline for Submissions: October 20, 2024

## 1. Introduction:

XYZ Technologies is seeking proposals from qualified IT vendors to provide comprehensive computer and network solutions, including hardware, software, installation, and ongoing support. The objective is to upgrade our existing infrastructure to enhance security, scalability, and operational efficiency.

## 2. Scope of Work:

- Network Infrastructure: Upgrade the existing local area network (LAN) and set up a secure wide area network (WAN) to link multiple office locations.
- Security Enhancements: Implement firewalls, VPNs, and intrusion detection/prevention systems (IDS/IPS).
- Computer Systems: Supply new workstations and servers.
- Ongoing Support: Provide ongoing maintenance, troubleshooting, and monitoring services.

## 3. Key Deliverables:

- Network design and architecture.
- Hardware and software setup.
- Documentation and training.
- Monthly reports on network performance and security audits.

## 4. Vendor Qualifications:

- Experience in implementing network solutions for mid-sized businesses.
- At least 5 years in the IT industry.
- Cisco or equivalent network certifications.

#### 5. Proposal Requirements:

- Company background and qualifications.
- Detailed breakdown of proposed solutions and implementation timeline.
- Pricing structure (hardware, labor, ongoing support).
- References from previous clients.

#### 6. Submission Guidelines:

- Proposals must be submitted via email to [procurement@xyztech.com](mailto:procurement@xyztech.com) by October 20, 2024.
- PDF format, no more than 20 pages.