

Battle Forest ACC Modification Request Form

Property Address: _____
Date: _____
Daytime Phone: _____
Name: _____
Email Address: _____
Estimated Start Date: _____ +
Estimated Completion Date: _____

Modification(s) Requested

Check appropriate box. **No construction or alteration is to begin without written approval from the ACC.** The ACC will respond within 30 days. Any request lacking adequate information will be disapproved and must be resubmitted for approval.

Homeowner is required to get all permits, etc from applicable government departments. Unauthorized improvements are also subject to removal at the expense of the homeowner.

<input type="checkbox"/>	Fence(S) Specify materials, style & attach sketch on plat	<input type="checkbox"/>	Roof Mfg Name, Type & Color – Provide sample if needed
<input type="checkbox"/>	Landscaping Specify materials & attach sketch	<input type="checkbox"/>	Screening Specify material, style & include drawing of elevations
<input type="checkbox"/>	Pool(s) & Spa(s) Attach plans	<input type="checkbox"/>	Statuary Provide complete description, location & picture/photo
<input type="checkbox"/>	Recreational Equipment Specify type (play set, trampoline, etc.) & attach sketch with specific location	<input type="checkbox"/>	Structure Addition Provide 2 sets of plan drawings with elevations and include list of materials to be used
<input type="checkbox"/>	Repainting Paint Mfg. & Color(s) Provide paint samples & specify areas	<input type="checkbox"/>	Structure Modification Provide 2 sets of plan drawings with elevations and include list of materials to be used
<input type="checkbox"/>	Other Include detailed description and plans if applicable	<input type="checkbox"/>	Tree Removal Provide sketch with location of proposed tree removal & type of tree

Modifications(s) Description (Attach additional information as necessary)

For Architectural Review Committee (ACC) Only

Date received: _____
Form delivered: ___ in person ___ By Mail ___ By Email
Date reviewed: _____
ACC Reviewer(s): _____
Date Responded: _____
Approved ___ Conditional Approval ___ Disapproved ___

IMPORTANT – PLEASE READ - NOTE: Please allow up to Thirty (30) days after submission to the ACC in writing. Only one request per ACC form will be accepted. *member to submit color samples, drawings, sketches or site plans as applicable.* **FOR YOUR PROTECTION:** Inquire with your City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc).

APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ACC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.