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INST490 (0110)

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### Sprint 3: Internal Client Meeting Notes

#### Town Seal:

- More southern housing look
- Colors black, yellow, red, green
- More black history focussed
- Something that really signifies black history in the middle of the seal
- AI does not matter but they would like from scratch to modify colors at will
- Client Notes What to add to the Seal:
  - River or Stream – A reference to nearby waterways and the original land's geography.
  - Trees or Greenery – Symbolizing growth, roots, and sustainability.
  - Railroad or Trolley Tracks – A nod to the town's origin and connection to the early trolley lines.

#### Jotform:

- Informed them of the different payment options available
- They have been thinking about Square as payment option already

- Informed them of the different payment options available and their pros and cons (mostly about fees)
- Disclosed the instructional team told us to be weary of liability and blame of working with payment and money in general
- Gave progress of what we've done, in progress, and future plans
- Mayor Robinson wants City Clerk email "[cityclerk@northbrentwood.com](mailto:cityclerk@northbrentwood.com)" to receive email of payment completion and application submission
- They will let us know when they pick the payment processor so we can integrate it into the Jotforms
- Wants a live demo of the project in action, told them better when the payment processor is picked as it will ensure everything end to end is working and faces no issues.
- Answered questions about if they had to pay for Jotform, no as long as they don't need more than 5 forms

Meeting slides:

[https://docs.google.com/presentation/d/16RxLW\\_lOXtLWdsAIwVYq3YZsQInBjfpSXCfAPB7ZzO4/edit?usp=sharing](https://docs.google.com/presentation/d/16RxLW_lOXtLWdsAIwVYq3YZsQInBjfpSXCfAPB7ZzO4/edit?usp=sharing)