

Baxter Academy for Technology and Science

Board of Directors Meeting

5:30 to 7 p.m., Tuesday, January 19, 2016 (rescheduled from January 12)

54 York Street, Portland, Maine

Agenda item	Purpose	Action	Who	Materials/Notes
I. Opening items A. Minutes B. Set meet-and-greet for board prospect	Vote Update	Vote Vote	Kelli Pryor Kelli Pryor	Minutes: 12.8.15
II. Facilities A. Report on facilities/partnership process			Dan Amory, Kelli Pryor	
III. Finances A. Financials B. Development	Update Update		Peter Montano Kelli Pryor	
IV. Enrollment A. Outreach/retention	Discussion		Michele LaForge	
V. Administration A. Compliance B. COO hiring process			Kelli Pryor, Michele LaForge Christian Sparling, Michele LaForge	
VI. Public Discussion				
VII. Executive Session				

Next regular meeting: 5:30 p.m., Tuesday, February 9; 54 York Street