

**Baxter Academies of Maine Board of Directors Meeting**  
**Tuesday, June 18, 2013**  
**54 York Street, Portland, Maine - 6pm.**

**Present: Kelli Pryor, Allison Crean Davis, Ruth Dean, Carl Stasio, Peter Morrison**

A motion was made by Ruth Dean to approve the board minutes from the June 4, 2013 meeting

Seconded by Allison Crean Davis. Unanimously approved

Kelli Pryor gave the Chair's report:

Two new teachers have been hired. Peter Moxhay was hired to teach Math and Physics. Jon Amory was hired to teach Robotics.

The board adopted resolutions on June 4, 2013 approving the terms of a \$200,00 loan from Daniel and Joan Amory for working capital.

Changing circumstances necessitated amendments to the documents related to the loan.

Kelli Pryor made a motion to approve the following resolutions:

Resolution #1: The Board hereby approves the school's entering into the Loan transaction as set forth in the Loan Agreement, Promissory Note, and Borrower's Affidavit provided to the directors and attached hereto (collectively, the "Revised Transaction Document").

Resolution #2: The Board hereby ratifies the execution and delivery of the Revised Transaction Documents by its Chair, Kelli Pryor, and the recording of the Deed of Trust in the appropriate registry of deeds.

Resolution #3: The Board hereby authorize and directs its officers, acting singly, to take all action necessary or expedient to effect the Loan transaction.

Allison Crean Davis seconded. Unanimously approved.

Peter Morrison briefly discussed the pending health insurance options for full time employees.

Peter made a motion to “approve the offering of health insurance to Baxter Academy full time employees. Baxter Academy will pay 100% of an individual’s coverage and 50% of a family plan coverage. Also, to authorize Peter Morrison and/or Kelli Pryor to sign the contract for health insurance. Allison Crean Davis seconded. Unanimously approved.

Allison Crean Davis gave an update on the fundraising plan. Planning continues for the July 25th event at Delorme.

Discussion switched to WIFI and technological configuration work needed to be done at the school. It was determined that there would be a significant savings of funds if this configuration work is done immediately while the building is under construction.

Peter Morrison made a motion “to approve work with Unified Technologies for hardware, configuration and installation not to exceed \$20,000. Also, to authorize treasurer, Peter Montano, to act singly, to execute, deliver and record payment arrangements for this work”.

Ruth Dean seconded. Unanimously approved.

There was no public comment.

Meeting was adjourned at 6:25pm.