

Baxter Academies of Maine Board of Directors' Meeting

August 13, 2013

54 York Street, Portland, Maine

In attendance: Kelli Pryor, Peter Montano, Peter Morrison, Carl Stasio, Ruth Dean

Absent: Allison Crean Davis

Meeting began at 6:03 pm.

Peter Morrison made a motion to accept the minutes from the last board meeting.

Ruth Dean seconded the motion.

The board unanimously approved the minutes.

Kelli Pryor gave a Chair's report: Adam Burk accepted his position as the ongoing Chief Operating Officer. Shanna Guevin started as the Administrative Assistant.

Topic shifted to Opening details: Equipment has been ordered and is scheduled for delivery.

Opening Day is September 4th; the students will be at Fort Williams. On September 5th, students will be at Baxter, assembling desks as their first project.

Ruth Dean gave a Registrar's report: There are 5 students on the waiting list, and one open spot remaining. 134 students are currently enrolled.

Peter Montano gave a budget report: Peter Montano distributed the current budget, which was based upon 131 students. Once the budget is approved, Peter Montano will send to the Charter Commission.

Peter Montano made a motion to accept the budget.

Kelli Pryor seconded.

Unanimously approved by the board.

Peter Morrison spoke about the Insurance plan for Baxter staff members. The carrier will be Harvard Pilgrim. Staff will have two choices - an HMO or an HSA. A representative from Clark Insurance and Karen Dobbyn will meet with the staff in the coming weeks to review these two options.

Carl Stasio then spoke about the draft policies. The Maine School Management has general policies that are recommended; topics include academics, Common Core, board powers, administrative operations, to name a few. Carl Stasio has revised the language and policies to be applicable to Baxter.

These draft policies will be printed and given to the Commission Chairs on Thursday. On August 27, the board will vote to formally adopt these policies.

Peter Montano then spoke about charter school auditing. He spoke about various ways for organizations to do audits. Baxter will use the GAAP standards for the audit.

Kelli Pryor then invited all those interested to join the board members during a school tour.

After the tour, Kelli Pryor motioned that the board conclude the public portion of its meeting and proceed to an executive session to discuss matters related to the use and possible sale of the Corporation's real estate in Tennessee, as permitted by the Freedom of Access Act, section 405, paragraphs (6)(C) and (E).¹

Seconded by Peter Montano. Unanimously approved by the board.

¹ *MRSA § 405(6) provides as follows:*

*Deliberations on only the following matters may be conducted during an executive session: * * **

*C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency; * * **

*E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage; * * **