Checkpoint Meeting Minutes

Group Identifier: | 14 |

Date of Meeting: | 24 | 03 | 2017 |

Attendance Register:

Name	Present
FABIHA BINTA AHMED	X
JOAO FERREIRA	X
HAMZA BUSURI	X
BAYZID CHOWDHURY	X

If present mark with (X), approved absence (A), otherwise leave blank

Progress review of last week

Name	Task Description	Task Status
FABIHA	Finished making my module more efficient and user friendly. For example preparing an efficient billing system.	C
FABIHA	Integrated my module with the other modules.	C
FABIHA	Working on the test cases.	O
JOAO	Continue implementation of the system with colleagues.	C
JOAO	Work on the test cases and fix bugs.	C
JOAO	.	C
HAMZA	Did vigorous testing on vehicle records module and fixed outstanding bugs	C
HAMZA	Made the vehicles record more structured and user friendly.	C
BAYZID	Carry out error checks when trying to add or edit booking	C
BAYZID	Improve my module GUI so that it is consistent with the other module	C

Name	Task Description	Task Status
Person 4		
Person 5		
Person 5		
Person 5		
Person 6		
Person 6		
Person 6		

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

Plan for next week

Name	Task Description	Task Status
FABIHA	Finish working on test cases and start to write up the report.	O
FABIHA	Fix up errors while checking through the requirements of my module.	N
JOAO	Test cases and do the report.	O
JOAO	Work on packaging the system.	N
JOAO		
HAMZA	Thoroughly check through the vehicle record module to check for any small bugs.	O
HAMZA	Start testing and contribution report and have this completed.	O
HAMZA	Make sure that the program flows with the vehicle record module and is fully integrated.	O
BAYZID	Write up the report and carry out the test cases.	N
BAYZID	Fix up any little bugs that appear while doing test cases.	N
Person 5		
Person 5		
Person 5		
Person 6		
Person 6		
Person 6		

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

Other Issues and Risks

We are currently trying to figure out how to package the system with the database.