## Katherine Charlotte Smith

1055 Alden Drive, Streetsboro, Ohio | (330)842-3599 | katherinecharlotte116@gmail.co

## Education

Streetsboro High School: Streetsboro, Ohio Graduated: May, 2020

## Experience

Dunkin Donuts SMB, Twinsburg, Ohio

Barista 03/2018-04/2019

Primary responsibilities of a Dunkin Donuts barista include operating cash registers, greeting customers, taking food and drink orders, and completing transactions. Dunkin' Donut employees also regularly clean work stations, brew and grind coffee, restock cups and food items, and assist bakers. Employees work on foot for long periods of time.

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Acme Fresh Market, Hudson, Ohio

Cashier 11/2019-02/2020

Provides prompt, efficient and friendly customer service by exhibiting caring concern and patience in all customer interactions and treating customers as the most important people in the store. Smiles and greets customers in a friendly manner, whether the encounter takes place in the associate's designated department or elsewhere in the store.

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Dunkin Donuts SMB, Aurora, Ohio

Baker and Barista 02/2020-current

Primary responsibilities of a Dunkin Donuts barista include operating cash registers, greeting customers, taking food and drink orders, and completing transactions. Dunkin' Donut employees also regularly clean work stations, brew and grind coffee, restock cups and food items, and assist bakers. Employees work on foot for long periods of time.

Primary responsibilities of a Dunkin Donuts Bakers are making donuts, bagels, and other such pastries.

## Skills

- 3 years of computer skills from online high school
- 1 year of American Sign Language
- 2 years of customer service skills
- Certified servsafe food handler