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## PERSONAL SUMMARY

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I am a third-year student at the University of Nevada, Reno pursuing a bachelor's degree in the Management of Information Systems. Following graduation I plan to develop my career in Business Intelligence. I am passionate about leadership and how technology can be used to impact business.

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## EDUCATION

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### University of Nevada, Reno (Junior)

Aug 2014 - Present

B.S. Business Administration with a major in Information Systems

Expected May 2018

Minor in Entrepreneurship

**Awards and Honors** Dean's List | 3.5 GPA

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## WORK AND VOLUNTEER EXPERIENCE

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### The College of Business Instructional Laboratories

Reno, NV

Computer Lab Technician

Aug 2016 – Present

- Instructs students and professors in business-related lab technology and software applications.
- Maintains computer hardware and software applications inventory for the purpose of ensuring availability of equipment and/or instructional material in the lab.
- Successfully handle all daily aspects of financial accounting through QuickBooks software.

### College of Business Student Council

Reno, NV

Council Member

April 2016 – Present

- Ambassador for the College of Business representing over 3,300 students while working directly with the offices of the Dean and the Director of Corporate Outreach.

COBA Club Fair Committee Director

- Directed a large-scale event that promoted the individual clubs and organizations under the College of Business in the fall of 2016. This event was a part of our Business Week initiative.

The Road to TEDx University of Nevada Selection Committee

- Screened and selected applicants to give talks at our annual speaking event.

### Nevada Taekwondo Team

Reno, NV

Black Belt Instructor, President, Treasurer

June 2014-Present

- Main actor in growing ASUN recognized club from 10, to over 100 members in under 2 years
- Introduced out of state competitions and funding opportunities to a core group of athletes
- USA Taekwondo Certified Referee in Sparring and Forms (Rank D2 and Level 1, respectively)

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## TECHNICAL SKILLS AND PROFICIENCIES

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HTML5, CSS3 and JavaScript ---**Intermediate**

Adobe Premiere Pro ----- **Intermediate**

Microsoft Office Suite ----- **Intermediate**

Apache OfBiz ----- **Intermediate**

C# and Xamarin (Android) ----- **Novice**

Intuit QuickBooks ----- **Intermediate**

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## HONORS AND AWARDS

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- Personalized Gubernatorial, Mayoral, Congressional and Senatorial Letters of Commendation
- Lancer Battalion Superior Cadet Medal
- Undefeated Gold Medal Sparrer (5-0)
- WCSD JROTC 1<sup>st</sup> Place Individual Exhibition Drill