

ID	Date raised	Risk description	Likelihood of the risk occurring	Impact if the risk occurs	Severity Rating based on impact & likelihood.	Owner Person who will manage the risk.	Mitigating action Actions to mitigate the risk e.g. reduce the likelihood.	Status	Useful resources
1	[03-06-2021]	Project purpose and need is not well-defined.	Medium	low	medium	Project Sponsor	Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID.	Open	<a href="https://www.stakeholdermap.com/project-templates/business-case-template.html">https://www.stakeholdermap.com/project-templates/business-case-template.html</a>
2	[26-10-2021]	User interface is not friendly.	low	high	high	Art director	Designers will implement interface design workshops for software developers to identify the usability concept.	close	<a href="https://www.xueui.cn/experience/app-experience/ui-design-specification.html">https://www.xueui.cn/experience/app-experience/ui-design-specification.html</a>
3	[26-10-2021]	Personas do not match.	high	high	high	Senior developer & accountant	Re-shape your personas through content and manage users.	close	<a href="https://www.jianshu.com/p/33996d912331">https://www.jianshu.com/p/33996d912331</a>

4	[26-10-2021]	The background fails to run properly when too many users log in at the same time.	low	Medium	medium	Senior developer	Technical staff work overtime to maintain background programs and to update the program.	open	<a href="https://zhuanlan.zhihu.com/p/40753721">https://zhuanlan.zhihu.com/p/40753721</a>
5	[26-10-2021]	The network connection is unstable.	medium	high	medium	Security manager	Strengthen network security system and set up backup networks.	open	
6	[26-10-2021]	The picture quality of the website is not clear.	medium	low	low	Senior developer & accountant	Improve picture definition standards.	open	

Note: please make sure you fill all information related to your project below and convert everything to Wiki page (GitHub)

Table 1: Risk register Sample

Reference: Excelonist (n.d.) PM template. <http://www.Excelonist.com>.