WILLIAM S. BECK

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SUMMARY

Motivated student professional with experience supporting college administrative operations, event planning, and research initiatives. Strong communicator with excellent organizational skills, bringing a student-centered perspective and a commitment to learning and teamwork in administrative environments.

EDUCATION

Associate of Applied Science in Software Development   **Expected Graduation: May 2027**
Ivy Tech Community College, South Bend/Elkhart, IN   **GPA – 4.0**
Technical Certificate Full Stack Web Development   **Expected Graduation: May 2026**
Ivy Tech Community College, South Bend/Elkhart, IN   **GPA – 4.0**

Honors

- Secretary/Treasurer Ivy Tech IT Club 2025/2026
- President Phi Theta Kappa Honors Society Ivy Tech South Bend Chapter 2026
- Dean's List Fall 2025

WORK EXPERIENCE

Student Life Administrative Assistant/Intern   December 2025 – Present
Ivy Tech Community College, South Bend, Indiana
- Assist the Office of Student Life with research, clerical tasks, office organization, and the planning of college-wide meetings and events.
- Provide a student perspective to academic division leaders for planning and communication work.
- Compiled information and conducted online research on institutional initiatives to support event and meeting preparation.
- Gain professional development in project management, office communication with executive-level administrators, event planning, and teamwork.

WEB Team Manager   September 2011 – May 2022
RadNet, Inc, Baltimore, Maryland
- Lead deployment and 24/7 support of secure enterprise web portals, ensuring system reliability and efficient provider access to data
- Partner with the Defect Review Committee to prioritize enhancements and defects, shaping product roadmap decisions
- Oversee QA testing to ensure portal functionality, performance, and release readiness
- Collaborate with IT and clinical teams to resolve complex PACS/viewer issues and maintain compliance with HIPAA, DICOM, and HL7 standards
- Develop and enforce IT policies supporting data security, system integrity, disaster recovery, and workflow efficiency

Weather Amnesty Aid   November 2024 – April 2025
Center for the Homeless, South Bend, IN
- Oversee nightly service delivery operations, including guest intake and documentation, ensuring a safe, respectful, and trauma-informed environment
- Deliver personalized resource referrals while maintaining accurate documentation and collaborating with staff to enhance service outcomes and guest engagement.

Technical Skills

- Full-Stack Development: Front End Development Libraries, Back End Development, and APIs (April/2025), Responsive Web Design (September/2024), JavaScript Algorithms and Data Structures (September/2024).
- Languages: Finnish (Elementary)