

## **APEEJAY EDUCATION SOCIETY**

Apeejay Stya Block, APJ School Road Sheikh Sarai Phase 1, New Delhi-110017

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Ref No- AES/OL/PHP/BJ/03-2017

14th MARCH, 2017

Mr. Bishwanath Kumar Jha D-34/A, Chattarpur Extn Delhi-110074

Dear Bishwanath,

This is in reference to your application and interview you had with us, we are pleased to offer you appointment as **Sr.PHP Developer** for a period of three (3) months from **16.03.2017 to 15.06.2017.** This offer is subject to joining your employment on or before **16.03.2017**. The letter of appointment will be issued to you after you join the duties. This offer is also subject to submitting the following documents by you at the time of your joining.

- a. Photo Copy of Birth Certificate
- b. Medical Fitness Certificate from a Registered Medical Practitioner
- c. Photo Copy of Educational Qualification Certificates
- d. Photo Copy of past service (Experience) Certificate
- e. Relieving Certificate from the last employer
- f. Two references in writing on letter heads from Two persons other than Friends & Relatives acceptable to us for e.g. Doctors, Govt. officials, Bank or Army officers, Previous Boss etc., mentioned by you in your employment application form. Any other reference if desired, may be attached
- g. Salary Certificate from the previous employer
- h. Immediately on joining, please submit your joining report counter-signed/certified by your reporting officer. This counter-signed/certified joining report must be submitted along with your other documents. Please note, you must submit your joining report latest within one week of your joining failing which the appointment letter shall not be issued

In case you do not join the Organization on or before **16.03.2017** or do not submit the above mentioned documents then this offer shall stand withdrawn.

In case you accept this offer then sign the copy of this offer letter.

Thanking you,

Yours faithfully For Apeejay Education Society

Authorized Signatory

