Memorandum

| To: | CISO/General Counsel/CEO/? |
| --- | --- |
| From: | Team 06 |
| Date: | March 7th, 2024 |
| Re: | <Inject Name> |

Hello,

The Blue Team has successfully completed … [explain in > 3 sentences]

Here are some screenshots that show proof of completion: [explain what they mean]

If you have any questions or concerns please feel free to contact us.

Thank you,

Team 04