

CURRICULUM VITAE



PROFILE:

Responsible for project development and management, recognized as responsible and solution finder among colleagues, management and clients. Organized, hard-working, can find solution and resolve problem quickly even without assistance I thrive in a challenging environment and am a strong believer that thorough communication, attention to detail and possessing a positive attitude are vital keys to success. Leader by nature, willing to bring my knowledge and energy to my new employer.

CONTACT INFORMATION:

Name:	Oleksandr Sayuk
Date of Birth:	29 March 1990
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EDUCATION:

XII/2013–II/2014

Foreign language training center of the learning system. Kyiv, Ukraine. - "Coaching English, the course – Business English Course.

III/2013

International Institute of Business. Kyiv, Ukraine. Basic training courses for estimators in the direction Valuation of in-kind, the following specializations: 1.1 Evaluation of real things (property, estate), including land and property rights to them; 1.2 Estimation of machinery and equipment; 1.3 Estimation of wheeled TC; 1.7 Estimation of movables, except for those classified as machinery, equipment, wheeled TC, aircraft, shipping agents, and those of cultural value.

IX/2007 – V/2012

Bachelor and Master degree in Finance in Enterprises. L'viv State Academy of Finance, L'viv, Ukraine.

EXPERIENCE:

VII/2015 - till now

Head of public order, objects of state and municipal property - Lviv council of the city, Department of Housing and Infrastructure

Maintenance of public order in places designated by city council, mayor, executive committee, taking measures of public security in the city; cooperation with local authorities, control and coordination of the municipal enterprise "City Guard".

IV/2015 – VII/2015

Deputy Head - "COMPANY "RISE" Ltd.

Sales: the tactical (medium-term) and operational planning of sales internet services; the develop targeted programs, the definition of perspective directions of the Company; correction and approval of the Plan of sales for the quarter, month; analysis of market communication and market development prospects; exercise executive functions; decision on participation in specialized exhibitions, the organization of their preparation and implementation.

Cash management: the approval deadlines and budget travel, entertainment expenses, by organizing exhibitions, meetings; Accounting of final sales

IV/2013 – I/2015

Assistant Expert – Appraiser - "Profocinka" Ltd.

Uses all the known methods of property valuation, consulting and organizing the customer on the current legislation.

III/2012 – IV/2013	Economist - Ukrainian-American JV «AS - Renaissance» Working with source data for drafting economic and financial, production and commercial activities (business plan) of the company. Calculations of material, labor and financial costs, Economic analysis of business enterprise. Registration materials for contracts, tracking deadlines contractual obligations. Preparing periodic reports at specified time. Compliance with legislation on labor protection.
XI/2011 – IV/2013	Intern - "Profocinka" Ltd. Valuation of property, corporate law, intellectual property, generating reports, conducting valuation procedures, property market analyst, consulting and organizing the customer, the organization of activities in the marketing of the company.
III/2011 – V/2011	Intern - "Diamantbank" PJSC headquarters of the city Tax reporting and organization of banking work in Legal, Operations department, Economics department, Credit department , financial monitoring.
IX/2009 – V/2011	Chairman of the student government - Lviv State Academy of Finance A member of the student government of the academy. Acting on Legal - educational activities of the Academy, Deputy Chairman of the student government.
VI/2007–VII 2007	Programmer - Ukrainian-American JV «AS - Renaissance» Web design and web seit creation and database administration, Support Networking Software.
2006	Pupils exchange school program Ukraine - Poland Studied in a Polish school, lived in a local family. International exchange program participant. Duration 3 month.
KEY SKILLS:	
Languages:	Ukrainian – native, Polish – fluent, Russian – fluent, English – Pre-Intermediate, German -elementary.
Programs:	Adobe Photoshop CS, ArchiCad, Automatical Programm Estimator, Bank System 2, HTML Editor, NotePad ++; WebStorm, 1C Accounting, MS Visual Studio 2013/2015
Courses:	Excel Advanced, Autocourses (category A. B (traffic-bound 230 000 km))

I hereby express my consent to the processing and usage of my own personal data contained in this proposal for the purposes of the recruitment process (in accordance with Law of Ukraine "On Protection of Personal Data» dated 1.06.2010 (Dz.U. from 2010, Nr 34, p. 481 with further amendments). I acknowledge that I have the right to inspect the contents of my data and correct them.