I. General formatting imposed

1. Page geometry

The `geometry` package is loaded with the following settings.

```
\RequirePackage[
    top            = 2.5cm,
    bottom         = 2.5cm,
    left           = 2.5cm,
    right          = 2.5cm,
    marginparwidth = 2cm,
    marginparsep   = 2mm,
    heightrounded
]{geometry}
```