**DMIT 2027 Project Plan: Table of Content Suggestions**

**Title Page –** Course Number, Name & Section, Assignment Name, Team Name, Team Member Names, Due Date, Instructor Name

**Table of Contents –** separate page complete with page numbers

**Purpose of Project**

* **Introduction – overview of costs, benefits, time to complete** (Update as necessary)
* **Goals & Objectives, Assumptions & Constraints** (Update as necessary)

**Project Approach**

* **Human Resource Management** - what resources [stakeholder groups] & how managed?
* **Procurement Management -** what is to be purchased? who oversees?
* **Communications Management -** methods with different stakeholder groups

**Stakeholders – description and involvement** (Update as necessary)

**Scope**

* **IN-Scope & OUT of Scope items/activities** (Updated from WBS and Project Schedule)
* **Milestones & Dates** (Updated from WBS and Project Schedule summary tasks and major deliverables)

**WBS –** (Update as necessary)

**Project Implementation Plan**

* **Project Schedule [**Gantt and CPM and Pert Charts**]**

**Project Budget** (Updated with WBS information)

**Project Control**

* **Project Roles & Responsibilities** (ORG Chart Updated)
* **Change Management –** (Add the document ChangeRequest.docx as an appendix. Who can submit a change request? Who verifies and approves change requests [Change Control Board]? How are changes documented for reference? Find or create a system that can work for your team and project.)
* **Risk Assessment & Mitigation** (Risk Assessment moved to table and updated with WBS concerns. What could potentially go wrong?)