**DMIT2027 – Project Essentials**

**Project Plan Marking Guide**

**Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Team Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Deliverable** | **Possible Mark** | **Mark Earned** |
| **Purpose of Project** | **10** |  |
| Introduction – costs/benefits/time to complete  Goals, Objectives, Assumptions, Constraints |  |  |
| **Project Approach** | **10** |  |
| Human Resource Management  Procurement Management  Communications Management |  |  |
| **Stakeholders – identify & their involvement** | **5** |  |
| **Scope – in scope, out of scope, milestones [dates], deliverables [what]** | **15** |  |
| **Updated WBS, Implementation Plan** [include Training, Test Data, Documentation if applicable] | **15** |  |
| **Project Budget, Costs, ROI** | **15** |  |
| Include Acceptance Criteria  Budget, payback, breakeven point |  |  |
| **Project Control** | **10** |  |
| Project Roles & Responsibilities  Change Management  Risk Assessment/Mitigation |  |  |
|  |  |  |
| **Total** | **80** |  |

**\*Note: up to 25% of the total marks for the assignment may be deducted for format, grammar, spelling and other formatting errors. Talk to your instructor for details.**