

Reporting and Dashboard Service Improvement

Project Status Report 2

Sprint 1

Period ending:	May 26 th , 2021
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Team Name: Team RDSI	Number of Units completed
Samara Flueck	11
Sunghwan Park	5
Skylar Kramer	1

Client:	Government of British Columbia, Digital Investment Office
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At the end of this week:

Number of units remaining in the project backlog	195
Number of units remaining in sprint backlog	31
Number of units in progress	54
Number of units in review	1
Number of units completed this week	17
Number of new units identified (additional scope)	13

Describe any tasks that could not be completed and how these is being addressed:

Task	How is this being addressed?
Persona Analysis	The client has been scheduling several meetings with stackholders and training sessions.

Describe any tasks that could not be completed and the impact:

Task	Impact

Provide a schedule of this week's meetings and a summary. Include agenda, minutes.

Met with sponsor Wednesday May 19th to review sprint progress. This was an informal meeting where we asked general questions. Main takeaway is that so far we are on track to complete primary sprint goals agreed upon in the sprint 1 planning meeting (see WSR 1).

At the end of each sprint (even numbered weeks), include everything above and the following:

1. **Project end date as estimated at the end of last sprint (based on burn-up chart)**
N/A
2. **Project end date as estimated at the end of this sprint (based on burn-up chart)**
Jun 8th at the moment, but this will change as we define our project scope during the requirements & design phase.
3. **Estimated unit completion target for this sprint.**
75 units
4. **Achieved unit completion target for this sprint.**
17 units.
5. **Provide context for any loss or gain in productivity.**
Some tasks related to Openshift and build-process automation take long time through several training and help sessions. It is one of the reasons that so many issues are in progress. Also new tools like Zenhub, Miro, and Theydo (for persona and user journey mapping) have learning curves.
6. **Estimated unit completion target for next sprint. If different, please explain justification.**
51 units. We have a heavy 1st sprint so planning on not overloading the 2nd sprint in case we don't complete all tasks.
7. **Attach a list of tasks addressed in the current sprint and their current state, assigned resource and estimate.**

Task	State	Resource	Effort Estimate
Team contract	Done	Samara	8
Create capstone service account	Done	Skylar	1
Current reporting process	Done	Sunghwan	5
Set up architectural decision log	Done	Samara	1
OCP Learning	In Progress	All	5
Docs: Business Problem Definition	In Progress	Samara	2
Persona	In Progress	All	13
Business Problem Definition	In Progress	Samara	2
Automate Build Process	In Progress	Sunghwan	13
Add Jenkins pipeline	In Progress	Sunghwan	3
Research NoSQL Options	In Progress	Skylar	5
Wireframes	In Progress	Samara	13

Note: Our sprints start on Wednesdays and end on Tuesdays, therefore any of our in progress tasks are not outside of our sprint time-box. Not all work was tracked at first and there were resource access issues that had to be addressed for one member. These issues are now fixed.

8. **Attach a picture of your completed burn up chart.**
See below

Sprint	Project Total Units	Estimated Units This Sprint	Completed This Sprint	Cumulative Completed	Estimated Trajectory
0	230	25	25	25	0
1	321	75	17	42	75
2	321			59	150
3	321			76	225
4	321			93	300
5	321			110	375
6	321			127	450

