

1. Declarations

**[{d.ipcPlan.guidelinesRead:convTF()}]** I have downloaded and read the Province of BC’s COVID-19 requirements, [Protecting BC Silviculture and Planting Operators During the COVID-19 Pandemic.](https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/silviculture.pdf)

**[{d.ipcPlan.assessmentCompleted:convTF()}]** I have completed a COVID-19 workplace risk assessment of my silviculture & planting operation

**[{d.ipcPlan.developedPlan:convTF()}]** I have created a COVID-19 Infection Prevention and Control Protocol

2. Your business contact information

Registered Business Name **{d.business.name}**

Primary Contact

|  |  |
| --- | --- |
| First Name | **{d.contacts[i, primary=true].firstName}** |
| Last Name | **{d.contacts[i, primary=true].lastName}** |
| Phone Number | **{d.contacts[i, primary=true].phone1}** |
| Alternate phone number (optional) | **{d.contacts[i, primary=true].phone2}** |
| E-mail Address | **{d.contacts[i, primary=true].email}** |

## Business Address

Address line 1

Address line 2 (optional)

City

Province

British Columbia

Postal code

## Silviculture and Planting Operator facility address(es)

Same as business address.

# 3. Before workers arrive at your silviculture and planting operation, please certify

## Be COVID-19 Aware

**[{d.ipcPlan.protectionSignage:convTF()}]** I have signage in place in the appropriate language on how workers can protect themselves from COVID-19.

**[{d.ipcPlan.workerContactPersonnel:convTF()}]** I have someone identified that workers can go to if they have questions on COVID-19.

**[{d.ipcPlan.mhoContacted:convTF()}]** I have contacted my local Medical Health Officer to alert them to the arrival of workers to the region.

## Provide safe lodging and accommodation for all workers

Common areas allow physical distancing of 2m / 6ft at all times.

Do you have:

**[{d.ipcPlan.sleepingAreaType:sleepAreaSingle()}]** Single occupancy bedrooms

**[{d.ipcPlan.sleepingAreaType:sleepAreaShared()}]** Shared occupancy bedrooms

**[{d.ipcPlan.sharedSleepingDistancing:convTF()}]** Beds in the right configuration with the right distance apart.

Both

## Provide self-isolation space if any worker comes down with COVID-19-like symptoms

**[{d.ipcPlan.selfIsolateUnderstood:convTF()}]** I understand what is needed for a person to self-isolate.

**[{d.ipcPlan.selfIsolateAccommodation:convTF()}]** I have separate accommodation to let a worker self-isolate away from other workers or have arranged for separate accommodation.

## Make sure laundry facilities are available and handled safely

**[{d.ipcPlan.laundryServices:convTF()}]** I have laundry services available for regular use.

## Practice good waste management at your work site and housing

**[{d.ipcPlan.wasteManagementGloves:convTF()}]** I have disposable gloves for the handling of garbage or there is access to hand hygiene facilities either through hand hygiene stations or the provisions of hand sanitizer.

**[{d.ipcPlan.wasteManagementSchedule:convTF()}]** I have a waste removal schedule.

**[{d.ipcPlan.wasteManagementBags:convTF()}]** I have sturdy, leak resistant garbage bags.

## Have proper hand-washing facilities at your work site and housing

**[{d.ipcPlan.handWashingStations:convTF()}]** I have an adequate number of hand washing sinks available to workers.

## There is an appropriate supply of warm water for all sinks.

**[{d.ipcPlan.handWashingSoapWater:convTF()}]** I have provided plain soap.

**[{d.ipcPlan.handWashingPaperTowels:convTF()}]** I have provided disposable paper towels.

**[{d.ipcPlan.handWashingSignage:convTF()}]** I have put up signs to promote regular hand washing.

## Create and maintain physical distancing barriers

**[{d.ipcPlan.distancingSleepingBarriers:convTF()}]** I have sleeping arrangements that maintains physical distancing or uses physical barriers.

**[{d.ipcPlan.distancingFaceShields:convTF()}]** I have physical barriers like face shields or masks for situations where physical distancing is not possible.

## Have a cleaning and disinfecting schedule

**[{d.ipcPlan.disinfectingSchedule:convTF()}]** I have a schedule to ensure common and high touch areas are cleaned or disinfected at the start and end of each day.

# 4. After Silviculture and Planting Operators arrive at the workplace

## Train workers on COVID-19 infection control

**[{d.ipcPlan.trainingCovid19:convTF()}]** I have materials ready on the risk of exposure of COVID-19 and the signs and symptoms of the disease.

**[{d.ipcPlan.trainingEtiquette:convTF()}]** I have materials ready on hand washing, physical distancing, and cough/sneeze etiquette.

**[{d.ipcPlan.trainingLocations:convTF()}]** I can provide locations of hand washing facilities, including dispensing stations for alcohol-based hand rubs.

**[{d.ipcPlan.trainingFirstAid:convTF()}]** I have materials ready on how to seek first aid.

I have materials ready on how to report an exposure to or symptoms of COVID-19.

## Prepare meals and practice safe food handling

**[{d.ipcPlan.mealsDistancing:convTF()}]** I have schedules in place for kitchen/eating areas to limit contact and maintain 2 metre physical distancing.

## Each worker has their own dishware, utensils and drinking cup or provided disposable alternatives.

**[{d.ipcPlan.mealsDishware:convTF()}]** Used dishware will be washed immediately.

# 5. If workers become ill at the workplace

**[{d.ipcPlan.infectionSeparation:convTF()}]** I have the facilities to promptly separate and self-isolate the individual from others in their own accommodation.

**[{d.ipcPlan.infectionSymptoms:convTF()}]** I am prepared to provide individuals exhibiting symptoms of COVID-19 with a surgical/procedural mask or tissues to cover their mouth and nose.

**[{d.ipcPlan.infectionHeathLinkBC:convTF()}]** I am prepared to direct the person to call HealthLinkBC (8-1-1).

**[{d.ipcPlan.infectionSanitization:convTF()}]** I am prepared to clean and disinfect any rooms that the person has been in while symptomatic.

**[{d.ipcPlan.infectedHousekeeping:convTF()}]** If commercial accommodation is being used to self-isolate, then I will inform management of the situation and necessary requirements.

# After submitting this application you will be subject to a site inspection:

You will be subject to a site inspection of your work sites and accommodations prior to the release of Silviculture and Planting Operators after their mandatory 14 day quarantine period.

The Province of BC will use the information you provide through this online form for the site inspection that determines your compliance and readiness to receive workers.

You must not employ a Silviculture and Planting Operator without passing an inspection by an approved health officer or an infection prevention and control officer.

(source: [Order of the Provincial Health Officer / Travellers and Employers Order - April 14, 2020)](https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-travellers-employers.pdf)

**[{d.ipcPlan.certifyAccurateInformation:convTF()}]** I certify this information to be accurate

**[{d.ipcPlan.agreeToInspection:convTF()}]** I agree that my farm will be subject to a site inspection

# Collection Notice

Your personal information as well as those of your household is collected by the Ministry of Health under the authority of sections 26(a), (c), (e) and s.27(1)(a)(iii) of the Freedom of Information and Protection of Privacy Act, the Public Health Act and the federal Quarantine Act, for the purposes of reducing the spread of COVID-19. Personal information may be shared with personnel providing support services and follow-up during self-isolation. Should you have any questions or concerns about the collection of your personal information please contact:  
Title: Ministry of Health, Chief Privacy Officer  
Telephone: 236-478-1666