

Agreement #: {d.agreement\_no}

{d.applicant\_name}

{d.applicant\_company\_name}

{d.applicant\_address:convCRLF()}

Dear {d.applicant\_name}:

Thank you for your request for funding as outlined in your Application dated {d.application\_date}. Terms not otherwise defined in this Letter have the meaning given to them in the General Terms and Conditions to the Dormant Sites Reclamation Program under Increment 2 (the “**General Terms and Conditions**”).

The Ministry of Energy, Mines and Low Carbon Innovation (the “Province”) is pleased to provide funding up to the amount of {d.funding\_amount} (the “**Financial Contribution**”) which is based on the amounts applicable per Eligible Activity per Dormant Site for Application reference {d.application\_guid} under the Dormant Sites Reclamation Program, subject to your acceptance of the terms and conditions of the Agreement, as evidenced by your execution and delivery of this Letter to the Province.

The Financial Contribution will be provided to the Recipient in three steps, as detailed in the Agreement (and in particular with the Services Schedule to the General Terms and Conditions) and will consist of:

* Initial Payment of 10%
* Interim Payment of up to 60%
* Final Payment of remaining Eligible Costs

Payment of each portion of the Financial Contribution is conditional upon satisfaction of the Province that the Recipient has complied with the terms and conditions of this Agreement, and the Recipient’s submission to the Province, upon completion of each step of the Project specified in the Services Schedule, a written statement of account showing:

1. the Recipient’s legal name and address;
2. the date of the statement and a statement number for identification;
3. the Agreement Number;
4. the calculation of the Financial Contribution being claimed, with reasonable detail of the applicable part of the Project completed to statement date;
5. all documents and information required under the Agreement; and
6. any other billing information reasonably requested by the Province.

In addition to the representations and warranties in Section 4 of the General Terms and Conditions, the Recipient represents and warrants to the Province that, during the Term of the Agreement, the Recipient: will be registered in British Columbia through BC Registries and Online Services; will maintain an office and operations in British Columbia; and will employ residents of British Columbia in the carrying out of the Services.

**Notice Information.** The contact details of the Parties are

Province: Regulatory and Infrastructure Branch, Oil and Gas Division,

Ministry of Energy, Mines and Low Carbon Innovation,

PO Box 9323 V8W 9M1 Stn Prov Govt

[DormantSite.BC.Government@gov.bc.ca](mailto:DormantSite.BC.Government@gov.bc.ca),

Phone number (250) 952-0333

Recipient:

{d.recipient\_contact\_details:convCRLF()}

The address, phone number, or email set out above may be changed by written notice in accordance with Section 18 of the General Terms and Conditions.

**Acceptance of Agreement**. The General Terms and Conditions are applicable to and are supplemented by this Letter.

The General Terms and Conditions are available in the Dormant Sites Reclamation Program application portal or may be viewed at the following website: [Terms & Conditions](https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-gas-oil/responsible-oil-gas-development/dsrp_increment_2_general_terms_and_conditions.pdf).

Together, the General Terms and Conditions and this Letter constitute the Agreement between you and the Province. In the case of any conflict between the provisions of these General Terms and Conditions and the Letter the terms of the Letter will prevail. Please indicate your acceptance of the terms of the Agreement as outlined above by signing and returning a copy to the undersigned.

We wish you success in achieving the objectives of the Agreement.

We encourage you to contact ministry staff as detailed above for any further assistance you may require.

Yours truly,



\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ {d.agreement\_date}

Signature Date

May Mah-Paulson – Assistant Deputy Minister

Oil and Gas Division

Ministry of Energy, Mines and Low Carbon Innovation

**AGREED AND ACCEPTED.** SIGNED on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ by the Recipient (or, if not an individual, on its behalf by its authorized signatory or signatories):

Signature(s)

Print Name(s)

Print Title(s)

Approved Well Project Information

{d.formatted\_well\_sites:convCRLF()}