

Agreement #: {d.agreement\_no}

{d.applicant\_name}

{d.applicant\_address:convCRLF()}

Dear {d.applicant\_name}:

Thank you for your request for funding as outlined in your submission dated {d.application\_date}. Terms not otherwise defined in this Letter have the meaning given to them in the General Terms and Conditions to the Dormant Sites Reclamation Program (the “**General Terms and Conditions**”).

The Ministry of Energy, Mines and Petroleum Resources (the “Province”) is pleased to provide funding up to the amount of {d.funding\_amount} (the “**Financial Contribution**”) towards the Dormant Sites Reclamation Program, subject to your acceptance of the terms and conditions of the Agreement, as evidenced by your execution and delivery of this Letter to the Province.

The Province agrees to disburse the Financial Contribution to the Recipient as detailed in the **General Terms and Conditions, Section 7**:

* Initial Payment of 10% - Upon delivery to the Province of the executed agreement between the Province and the Recipient, Expenditure Summary, Copy of Contract with Permit Holder and Certificate of Insurance.
* Interim Payment of up to 60% - Upon delivery and verification by the Province of the Interim Expenditure Summary.
* Final Payment of up to 30% - Upon delivery and verification by the Province of the Final Expenditure Summary, Final Financial Report and the Final Project Report.

In order to receive payment, the Recipient must submit to the Province, upon completion of each step of the Project specified in the Services Schedule, a written statement of account showing:

1. the Recipient’s legal name and address;
2. the date of the statement and a statement number for identification;
3. the Agreement Number;
4. the calculation of the Financial Contribution being claimed, with reasonable detail of the applicable part of the Project completed to statement date; and
5. any other billing information reasonably requested by the Province.

Any future contributions by the Province under this Project are conditional upon the Recipient having complied with the terms and conditions of this Agreement.

**Notice Information.** The contact details of the Parties are

Province: {d.province\_contact\_details}

Recipient: {d.recipient\_contact\_details}

The address, phone number, facsimile number, or email set out above may be changed by written notice in accordance with Section 18 of the General Terms and Conditions. **Acceptance of Agreement**. The General Terms and Conditions are applicable to and are supplemented by this Letter. The General Terms and Conditions are available in the Dormant Sites Reclamation Program application portal, or may be viewed at the following website: Terms & Conditions.

Together, the **General Terms and Conditions** and this Letter constitute the Agreement between you and the Province. In the case of any conflict between the provisions of these General Terms and Conditions and the Letter the terms of the Letter will prevail. Please indicate your acceptance of the terms of the Agreement as outlined above by signing and returning a copy to the undersigned.

We wish you success in achieving the objectives of the Agreement.

As detailed in the Agreement, further installments of the Financial Contribution will require the delivery to the Province of all required deliverables as per the **General Terms and Conditions**. We encourage you to contact ministry staff as detailed above for any further assistance you may require.

Yours truly,

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Signature Date

Name - Title

Ministry Name

**AGREED AND ACCEPTED.** SIGNED on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_ by the Recipient (or, if not an individual, on its behalf by its authorized signatory or signatories):

Signature(s)

Print Name(s)

Print Title(s)

Well Project Information

{d.formatted\_well\_sites:convCRLF()}