How to use Forest Access Management (FAM)

A guide for Delegated Administrators

Updated: 01-13-2025

For support using FAM, email Heartwood@gov.bc.ca

How to use Forest Access Management (FAM)

Forest Access Management (FAM) has modernized how users access Ministry of Forests applications by:

- Streamlining access authorization
- Allowing users to manage their own groups, roles, and delegations
- Freeing users from legacy systems, and
- Putting control in the hands of forest clients

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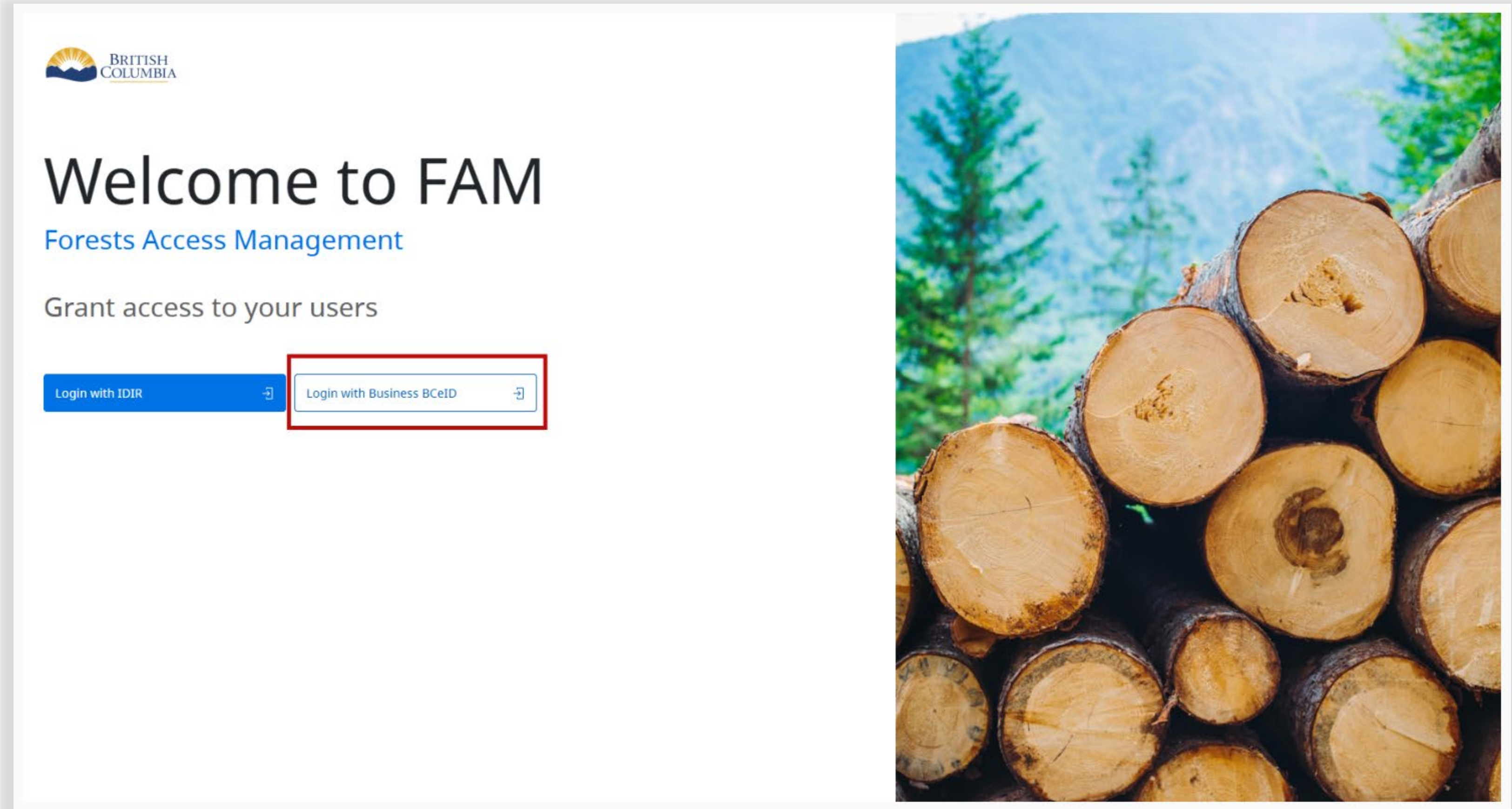
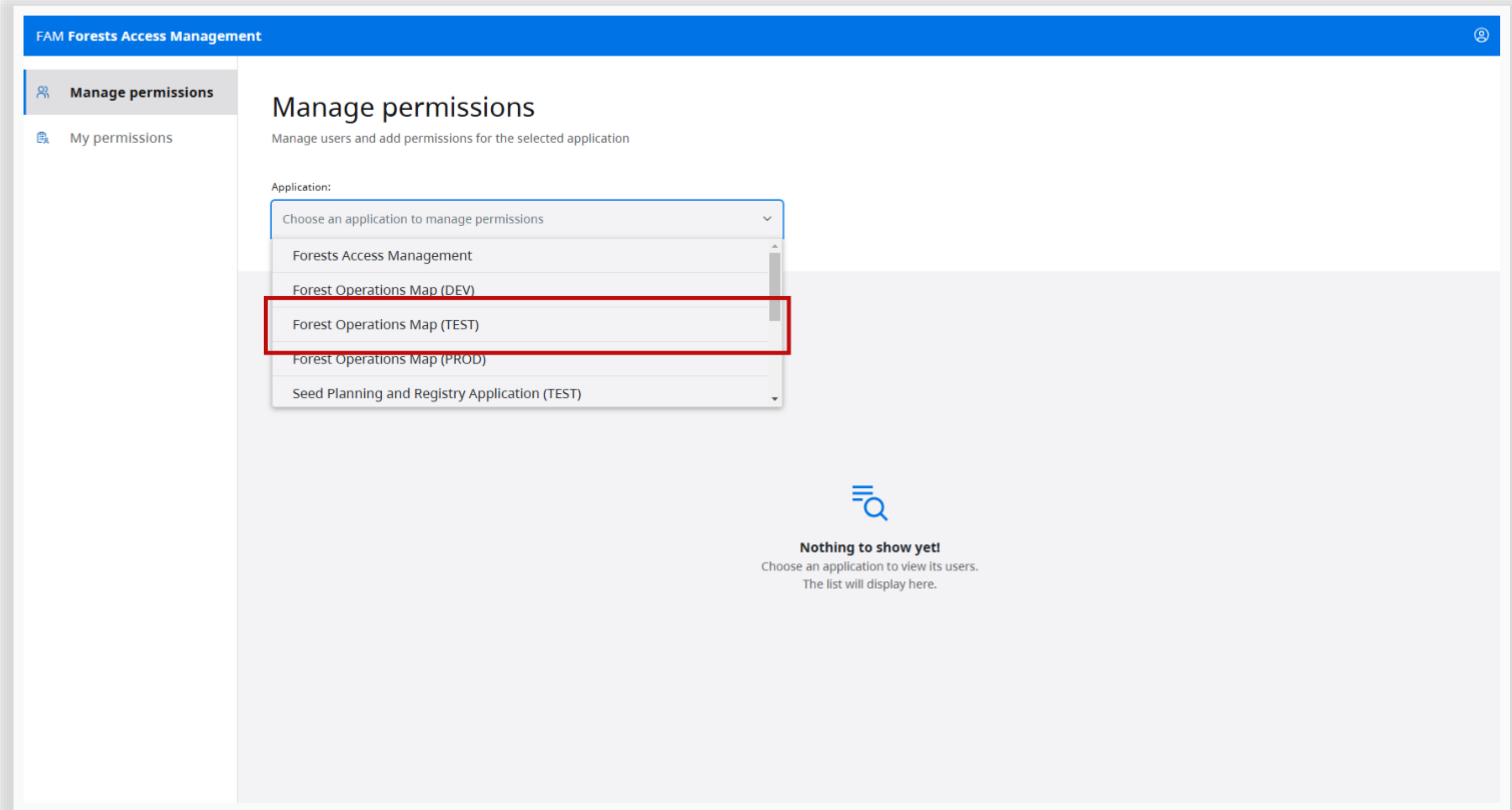
Accessing FAM

You need permission to access FAM. If you don't already have it, contact the application admin support group. Once you have access, log into FAM at fam.nrs.gov.bc.ca using a Business BCeID.



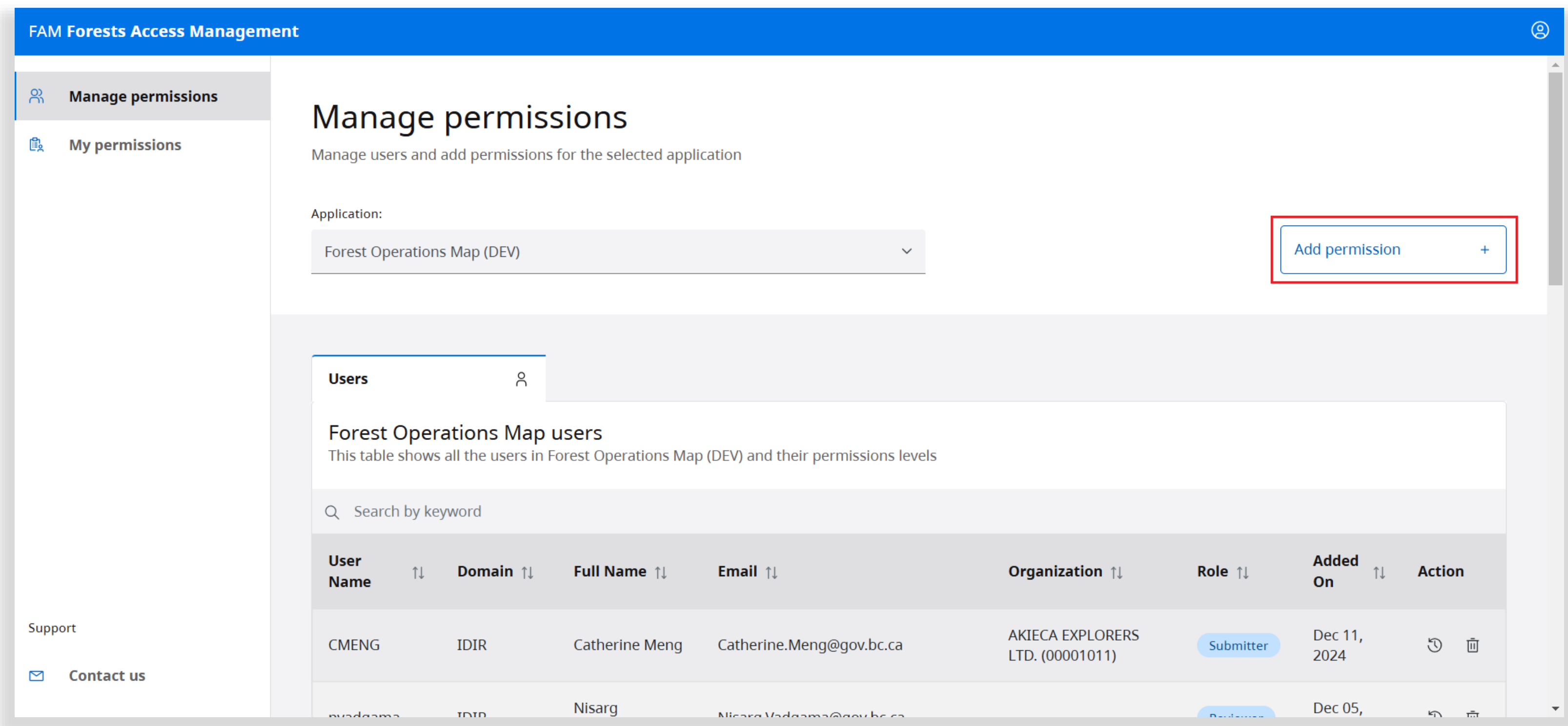
Managing permissions

- Select the application you need to manage from the drop-down menu. (These instructions use the Forest Operations Map as an example.)
- Only applications you can grant access to will be on the menu.
- You can’t add permissions for yourself.



Adding BCeID user permissions

1. Select the 'Add permission' button at the right of the screen. This will take you to the grant access page.

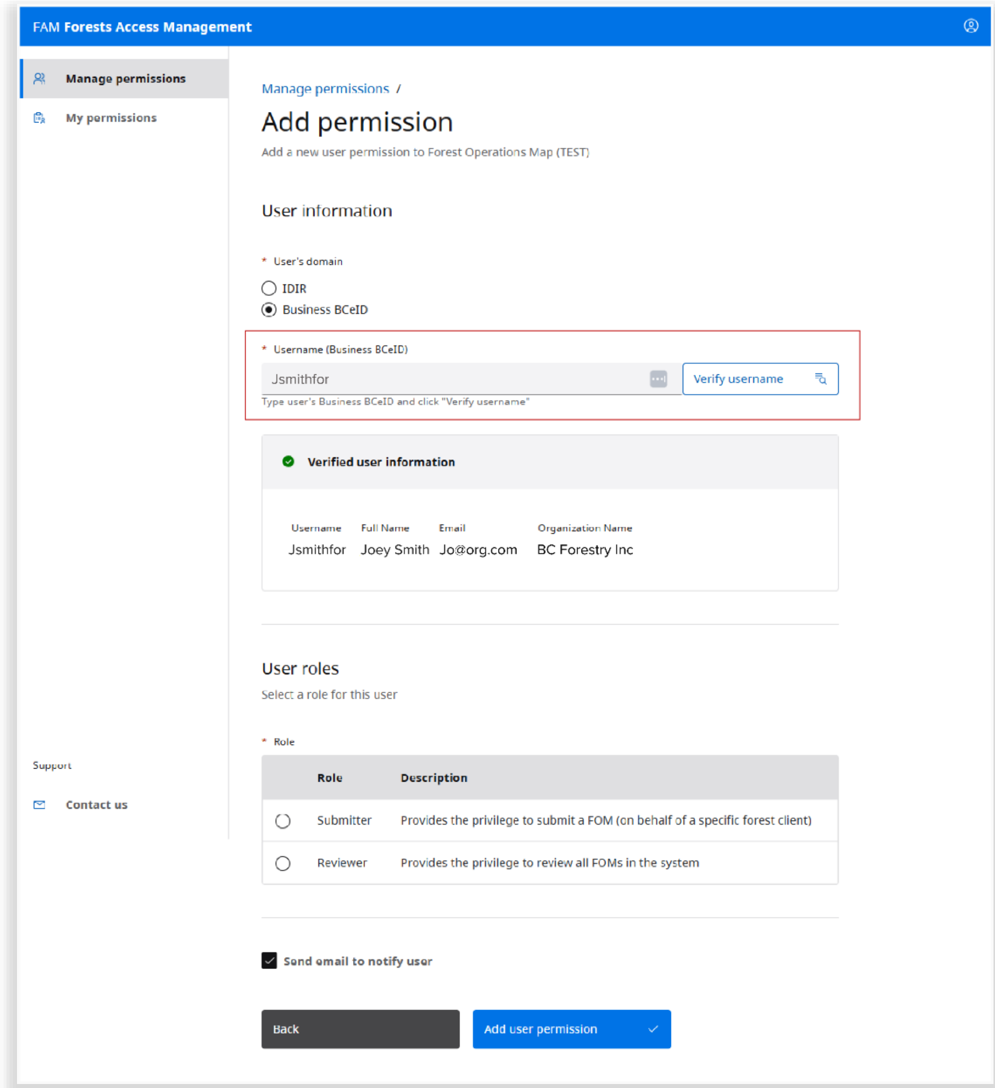


Choosing a domain and verifying the user

1. Type the user’s Business BCeID username in the field

2. Click ‘Verify username’.

3. A verified user information card will appear, displaying the user's full name, email address, and organization name. Review this information to ensure you are granting access to the correct individual.
   * Only users within your organization(s) will be displayed.



Assigning the user a role

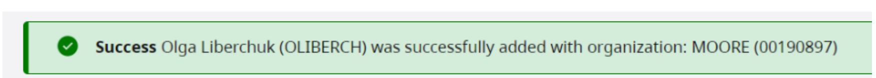
1. Select the role you want to assign.

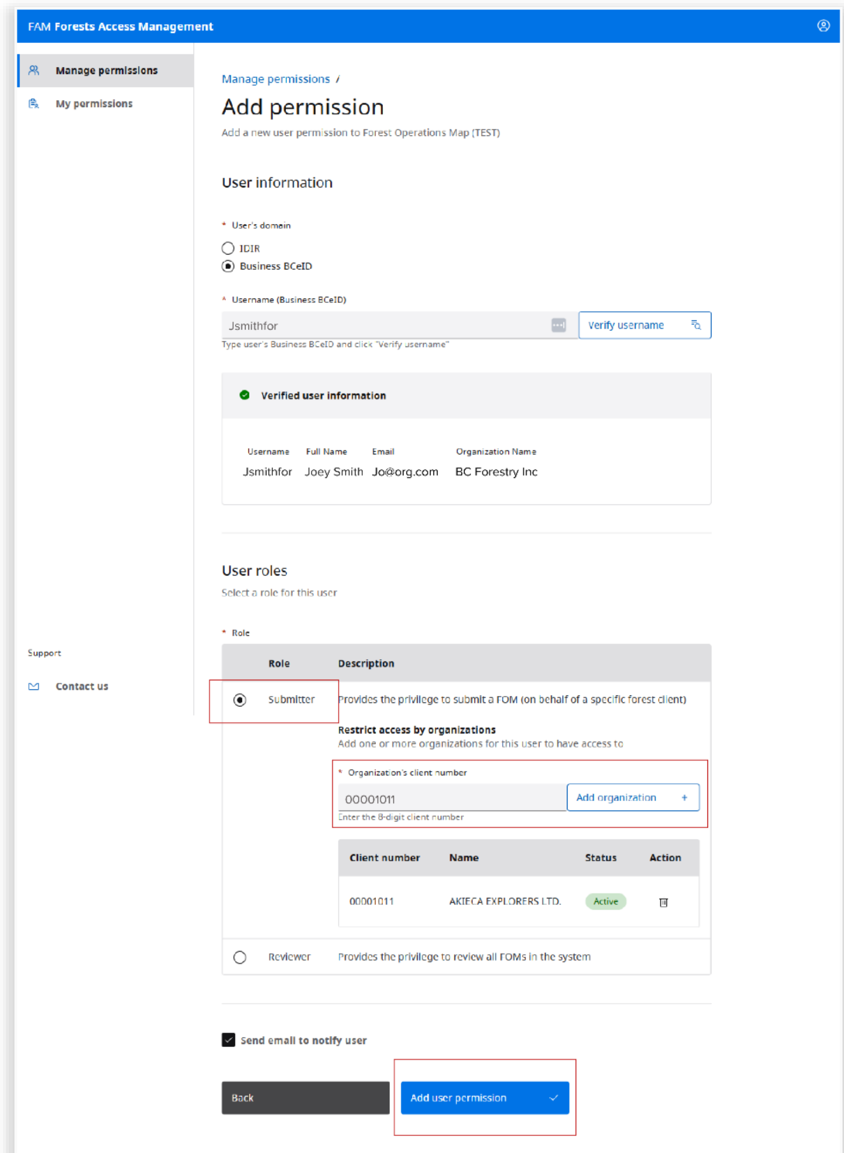
2. Enter the organization's Forest Client ID and select 'Add organization'. Use commas to separate multiple client numbers.

3. Uncheck 'Send email to notify user' if you don't want to send them one.

4. Select 'Add user permission'.

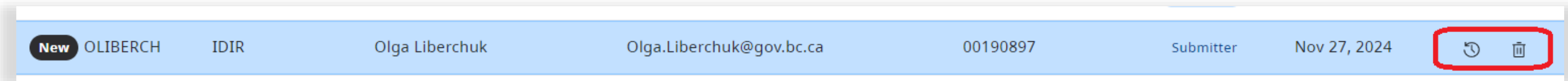
5. You will be taken to the 'Manage permissions' page and this green banner lets you know the user's permissions has been granted successfully:





Reviewing a user’s permissions

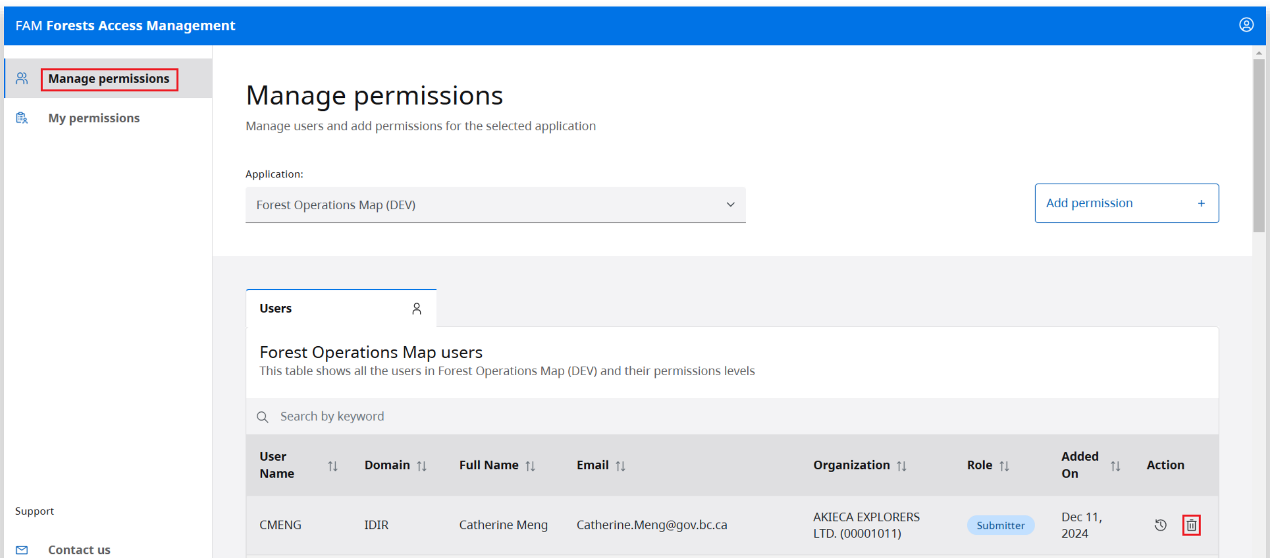
- Once the user has been added, their permissions will appear in user table flagged as ‘New’.
- To see the user’s permission history, select the clock icon under ‘Action’ at the right of the table row.



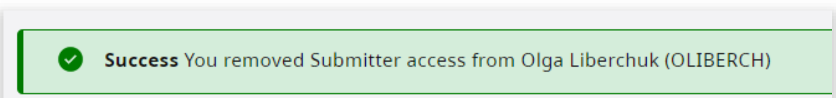
Deleting user permissions

To delete permissions:

1. Log into FAM
2. Select the application from the drop-down menu
3. Find the user you need to delete in the user table
4. Click on the trash can icon under ‘Action” at the right of the table

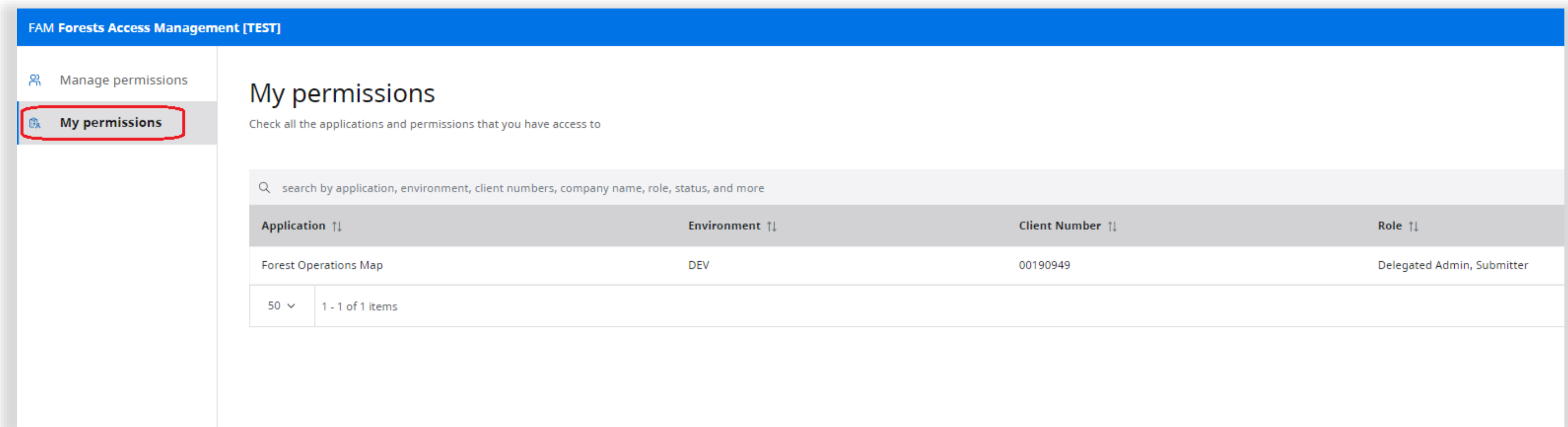


5. A green success banner lets you know access has been removed



Viewing your own permissions

To see which applications you can access and your role, log into FAM and select 'My permissions' in the left navigation column.



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