**Enforcement complaint report #{complaint number}**

|  |  |  |
| --- | --- | --- |
| Logged: {date/time} | Created by: {created by} | Status: {status} |
| Last updated: {last updated} | Officer assigned: |  |

|  |  |
| --- | --- |
| Call details |  |
| Incident date/time | {Incident date/time} |
| Violation type | {violation type} |
| Violation in progress | {in progress} |
| Violation observed | {observed} |
| Complaint location | {Complaint location} |
| Coordinates | {y}, {x} |
| Community, Office, Zone, Region | {Community}, {Officer}, {Zone}, {Region} |
| Location description | {Location description} |
| Complaint description | {Description} |
| Subject of complaint/ witness details | {description} |

|  |  |
| --- | --- |
| Caller information | |
| Name | {name} |
| Primary phone | {phone} |
| Alternate phone 1 | {phone 1} |
| Alternate phone 2 | {phone 2} |
| Address | {address} |
| Email | {email} |
| Organization reporting the complaint | {reported by} |