

Bryan Cheng

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PROFESSIONAL EXPERIENCE

Business Analyst

Cupertino, CA

DataCare Corporation

July 2019 - Present

- Program 3 + new features, templates and configurations per week for 4+ clients on the GUI through with MySQL, HTML, SMARTY
- Coordinate 4+ meetings per week with stakeholders and existing clients to build requirements and propose technical solutions
- Analyze 10+ client's business system/workflow to assess their business' compatibility with our cloud network software, Ahshay!
- Integrate software features such as Zmail, Snailmail, Scanbox, and Fax for 5+ new clients while working with Concord and Interfax
- Manage 5+ of projects per month through the ticketing system to resolve bugs, add new features, and onboard new clients
- Projects include automated task dropdown, work status EDI import, HTML CM/UR templates, nurse note query, & propagates
- Create 10+ test cases per new features and bugs to test new code in different git branches: beta, delta, epsilon, production

Procurement Analyst Assistant

Scotts Valley, CA

Financial Affairs at the University of California, Santa Cruz

October 2018 - June 2019

- Crafted 5+ data reports through queries to track buyer workload on a daily, weekly, and monthly basis using MS Access and SQL
- Consolidated 30+ certificates of insurance into the UC database per day to ensure vendors' business with the school are processed
- Communicated with 10+ vendor clients weekly to ensure their insurance/health permits were up to date within our database

RELEVANT SKILLS

Database: MySQL, HeidiSQL, SQL, PostgreSQL, Microsoft Access, EDI

Product/BA: requirements/user needs, agile, GANTT charts, reverse engineering, conceptual design, roadmap, UX/UI, workflow diagrams

Programming: Python, Java, C, HTML, CSS, JavaScript, Stata, Assembly, PHP, SMARTY, Unix, Putty

Programs/Software: Salesforce, Ahshay! Web Service, Trello, Figma, Microsoft Office, Adobe Acrobat, iMovie

Certificates: Google AdWords, Google Analytics

RELEVANT PROJECTS

Marketing Consultant for Englishgrammarhelp.com

April 2019 - June 2019

- Developed a marketing campaign for the nonprofit; englishgrammarhelp.com with Google Adwords to promote their organization
- Managed a budget of \$10,000 to create 50+, negative broad match, exact match, & keyword to increase clickthrough rate

RolliTech: Copblock

Sept 2018 - March 2019

- Collaborated in a team to develop a product model/supply chain of a Breathalyzer that disables car functions for inebriated users
- Utilized techniques like reverse engineering, GANTT charts, conceptual design a mockup and supply chain for the breathalyzer

EDUCATION

University of California, Santa Cruz

Sept 2015 - June 2019

Bachelor of Science, Technology & Information Management Major

Cum GPA : 3.04

- *Relevant Courses:* Management of Technology, Introduction to DBMS, Marketing, Algorithms/Abstract Data Types, Econometrics, System Analysis and Design, Business Strategy & Information System, E-Commerce Strategy, Decision Analysis, Intro to C. Network

LEADERSHIP EXPERIENCE

Vice President of Finance

Santa Cruz, CA

Alpha Phi Omega

June 2017 - January 2018

- Managed the organization's budget of ~\$2000 - \$ 3000 in order to allocate 10+ unique budgets to different committees in the org
- Lead 2+ fundraisers per month, raising \$500+ for the chapter over a quarter, with fundraisers including pizza, tea, sandwiches

