This is a sample build document for communicating your vision for how you would like your **content light** module to look. This is useful for courses where content is provided in PDF notes or links to web sites or other content that is freely available. It’s also useful for communicating your intended layout for blended courses where the emphasis in the *Learning Journey* section would be on what the students need to do to and how they need to prepare for the face to face class.

Courses that include a lot of content directly in the module (content heavy courses) may require a different format. See the [Annotated Sample for a Content Heavy Module](https://ltc.bcit.ca/courseproduction/conversionguide/docs/annotated-sample-content-heavy-module.docx) document.

All of the suggestions below are intended to be a starting point for your module development. Many edits and details are needed, so please review it carefully.

Your instructional designer will work with you to design and develop your course (including appropriate learning activities and assessments that help students to achieve the learning outcomes), and to plan your content and module layout.

When developing your module build documents, the [Course Production Conversion Guide](https://ltc.bcit.ca/courseproduction/conversionguide/) helps demonstrate what something prepared in Word will look like when it is converted into HTML.

Course Name and Number

Module 1: XXXX…

# Introduction

XXXX

#note

## The Big Idea for this Module

XXXXX

/note

#outcomes

## Learning Outcomes

At the successful completion of this module you should be able to:

1. XXXX

/outcomes

# Your Learning Journey through this Module

The learning activities in this module are designed to support you in understanding and assimilating the materials, while connecting them to your knowledge and experience of the various topics. Please work through the materials and activities in the order they appear below.

#readings

## Readings

1. XXXX

### Class Notes

Please read your [Class notes for Module 1](assets/sample-course-1234-module1-class-notes.pdf) (provided in PDF format to make it easy for you to print out).

/readings

## Activities

#reflection

### Self-Reflection

XXXX

/reflection

#discussions

### Team Discussion: XXXX

Please post any questions you may have about the topics in this module to the Module One Discussion Forum. I will be moderating this forum and will help answer questions or guide you to where to find the answers. Please feel free to answer questions for your classmates.

### Class Discussion Forum: XXXX

Post your team synthesis of your case discussion to the Class Discussion. Please feel free to comment on each other’s posts.

/discussions

#quiz

## Module 1 Quiz

There will be an, open book quiz worth 20 points (10%). Please check the course schedule for completion date.

/quiz

# Topic 1

XXXX

#reading

## Read and Reflect

Please read this case study and discuss the associated questions in your groups. Once you have discussed the case questions, please synthesize your team discussions and post your synthesis to the class-wide discussion forum for this topic.

/reading

# Test your Understanding

To test your understanding of the module content in preparation for the quiz, please complete the following review activities.

#activities

## Self-Reflection

1. XXXX

/activities

# Quiz

#quiz

## Module 1 Quiz

Now test your understanding by taking the Module Quiz. This is an open book quiz worth 20 points (10%). Please check the course schedule for completion date.

/quiz

# Additional Resources

XXXX