

# Rebecca Potter

## Full Stack Web Developer

Salt Lake City, UT

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(801) 556-6736

Seven year Military Veteran with a love of learning and working hard. Transitioning from Accounting to Full Stack Web Development.

Authorized to work in the US for any employer

## Work Experience

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### AP/AR LEAD

UINTA BREWING COMPANY - Salt Lake City, UT

March 2018 to Present

Accounts Payable/Accounts Receivable

- Weekly Check Run

- Cash Deposits

- Journal Entries

- Customer Service

- Collections

- Accounts Payable

- Accounts Receivable

- Projects/Process Improvement

### AMMUNITION SPECIALIST > COMBAT MEDIC

UNITED STATES AIR FORCE > UNITED STATES ARMY - Aviano, Italy

October 2010 to January 2019

2010 - 2015 Active Duty Air Force as an Ammunition Specialist.

Stationed in Aviano, Italy, Warrensburg, Missouri, and Layton, Utah.

2016 - 2019 Army National Guard as a Combat Medic.

Stationed at Camp Williams, Utah.

### ACCOUNTING / CUSTOMER SERVICE

TILE & STONE INTL

September 2017 to February 2018

Customer Service/Accounting

- Managed all daily business transactions in Quick Books Enterprise.

- Accounts Payable

- Accounts Receivable

- Organization and Filing

- Collections

- Communication between sales and customers

- Import & Purchasing

-Logistics

## **GENERAL MANAGER**

KRAV MAGA UTAH - Salt Lake City, UT  
November 2015 to September 2017

General Manager/Instructor

- Improving Procedures
- Hiring/Training of 27 Employees
- Fitness and Nutrition Classes
- Marketing
- Sales
- Accounts Payables
- Accounts Receivables
- Facility Maintenance
- Planning and Scheduling

## Education

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### **Certificate in Full Stack Web Development (Anticipated)**

University of Utah - Salt Lake City, UT  
January 2019 to July 2019

## Skills

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Javascript, HTML, CSS, Bootstrap, Node, Handlebars, JQuery, Express.js, MySQL, Git, React