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**Project:** Disaster Tracker

**Start Time:** 5:00pm

**End Time:**

**Time Keeper:** Jhossue Jimenez

**Scribe:** Jhossue Jimenez

**Facilitator:** Brandon Cole

**Location:** 70-1665(Team Rooms) / Google Hangout

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**Participants:** Brandon Cole, Jacob Peterson, Nsama Chipalo, Jhossue Jimenez, Samuel Malachowsky, Christopher Serafin, Sharon Malfesi

**Meeting Purpose:** Weekly Tuesday sponsor meeting where the team gives an update on the project, updated documents, and any other items that need attention.

**Agenda:**

1. Project Handoff / Completion
2. Go over Final Team Self-Assessment
3. Questions