#### Elena M. George

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# Recent Work Experience

Lab Technician

May 2012 - August 2013

Medford, OR

Vista Pathology Laboratory

 Performed molecular HPV diagnostic testing on Pap specimens. Responsibilities included validation of HPV molecular testing, problem solving, writing of standard operating procedures, maintaining molecular lab equipment, ordering of supplies, and training others employees.

 Other duties included accessioning of all specimen types sent to the lab as an administrative assistant, aiding doctors and pathology assistants in the grossing room, and processing of Pap and cytology specimens.

# Yoga Studio Assistant

February 2012- August 2013

Rose Yoga Center, Iyengar Yoga.

Ashland, OR

- Responsible for general upkeep of the studio, assisting Janet Langley (instructor), making preparations for events and workshops, and providing demos in various asana poses during classes.

Nanny

February 2012- August 2012

Cavazos-Loudermilk Family

Ashland, OR

- Responsible for the care of two young children, ages 3 and 5, for roughly 25 hours per week.
- Responsibilities included preparing meals, readying the children for school, various outdoor and indoor activities, and tutoring in reading and math.

### **Astronomy Science Educator**

January 2011 - July 2011

HSU Natural History Museum

Arcata, CA

- Instructed local school visits (ages 4-13) & two astronomy-based science day camps (ages 4-7).
- Responsibilities included creating, preparing, and executing age specific astronomy/science lessons, organizing outings and activities with parents.

#### Premium Retail Service

June 2011 - October 2011

Arcata Scoop

Arcata, CA

- Serving premium organic ice-cream and general store operation
- Responsibilities include opening and closing of store, taking orders, maintaining a balanced register, customer service, food preparation, and training new employees.

**Tutor** August 2010 - May 2011

Humboldt State University & Arcata High School

Arcata, CA

- Tutored HSU students in algebra, statistics, and other work related to their Watershed Quantitative Methods class, & an Arcata High school student in biology.

#### Assistant to Landscape Designer

October 2007 - March 2010

North Park Native Plants

San Diego, CA

- Worked as a landscaper in a business that designs and installs xeriscape gardens using only plants native to California.
- Responsibilities included plant delivery, site preparation (removal of invasive species, general weeding, mulching, and grading), plant installation, & post installation garden maintenance. Other duties included overseeing and instructing other workers, helping with design problems, & working with clients.

# Greenhouse Assistant

September 2008 - March 2010

HSU Biological Sciences Greenhouse

Arcata, CA

- Awarded Dennis K. Walker Trust Greenhouse student assistant position.

- Responsibilities included plant propagation, fertilization & general plant health, greenhouse building & grounds maintenance, public & private tours, & botany laboratory preparation.

# Assistant Floral Designer

June 2004- October 2007

Various Florists in the greater San Diego area.

San Diego, CA

 Responsibilities included processing flowers, design experience, events planning, quality and professional customer service, interior merchandising, floral display, fulfilling routine client orders, and maintaining balanced register.

#### **Administrative Assistant**

July 2003 - June 2004

The Jenna Druck Foundation & Audiology Department, Naval Hospital

San Diego, CA

- Volunteered in both a medical and non-profit office as an administrative assistant.
- Responsibilities included answering multiple phone lines, scanning, faxing, and copying documents, filing and office organization, coordinating mailers and events for families, & data entry and management in Microsoft Office.

### Academic Achievements & Awards

• Bachelor of Science in Biology & Science Education  Humboldt State University (HSU) (GPA 3.3)	Spring 2011 Arcata, CA
Rose Yoga Center <i>Iyengar Yoga Senior Teacher Workshops</i>	Multiple Scholarships, 2012-2013 $Ashland, OR$
• SDSU Department of Astronomy Summer REU  NSF Funded Undergraduate Research Assistant	Summer 2010 San Diego, CA
Undergraduate Researcher Undergraduate Project at the Arecibo Observatory	November 2009 $Arecibo$ , $Puerto$ $Rico$
California Noyce Scholar  National Science Foundation Grant	September 2010  Humboldt State University

#### References

Janet Langley	(541) 778-2780
• Iyengar Yoga Instructor	janet@roseyogacenter.com
Paula Stenberg, Ph.D.	(541) 770-4559
Vista Pathology Laboratory, IHC and Histology Lab Director	stenbergp@vistapathology.com
Trish Almeida	(310) 749-3707
Hair and Make-up Artist	$Los\ Angeles,\ CA$
Linda Dean, Ph.D.	(707) 476-8084
Friend	$Eureka,\ CA$
Penny Olson	(541) 770-4559
Vista Pathology Laboratory, Cytology Lab Director	$olsonp@vistapathology.\ com$