DANIEL PEREZ, PMP

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Linked in

IT DIRECTOR → ENTERPRISE BUSINESS SOLUTIONS

Technology Leader – Strategic IT Infrastructures, Application Architecture, Design Solutions, and Change Initiatives that Drive Efficiency, Performance, and Revenue Growth

Performance- and results-driven IT Solutions Leader known for transformative change within multimillion-dollar organization. Leads world-class ERP/CRM cloud architecture solutions, IT infrastructure excellence, deployment of complex IT systems and software, database management, and global change initiatives that deliver sustainable, profitable results.

Collaborative Leader and Trusted Advisor and Mentor to professionals at all levels. Leverages an open and accessible management style to build stronger teams and instill a high-performance culture companywide. Excels at consulting with stakeholders and cultivating relationships and thrives on complex problem solving with expertise in performance improvement, automation, and cost optimization.

IT PERFORMANCE HIGHLIGHTS

▶ **Increased speed of corporate reporting more than 1000%** by leveraging the power of Microsoft SQL to warehouse Pervasive SQL data.

▶ **Cut time required to process Accounts Payable by 67% (**from 90 to <30 days) by automating invoicing process.

▶ **Improved efficiency and employee satisfaction** by spearheading deployment of a company self-service HR portal to enable employees to pull pay stubs as well as update certain personal information for Human Resources.

▶ **Played key role in enabling on-time rollout of Employee Benefits** by fast-tracking last minute changes in formula calculations and assignment of benefits for hundreds of employees and their dependents from an unforeseen switch in insurance providers.

▶ **Implemented a standalone remote time entry** system integrated with accounting system that permits the processing, reporting, and approval of payroll hours outside corporate office.

▶ **Created a secure business intelligence portal** that allows business executives to run ad hoc financial reports from their smart phones.

VALUE-ADDED CREDENTIALS: PMP (Project Management Professional); MS, Management Information Systems

Signature Skills & Strengths: Strategic Enterprise Infrastructure Planning | System Analysis & Design | Roadmaps | Business Process Optimization | IT Implementation | Client Needs Assessment | Vendor Partnerships / Relations / Negotiations | Business Intelligence | Customer Relationships | ROI & Risk Analysis / Management | Network Operations | Change Management | ERP / SAP, CRM, Database & Cloud Solutions | Internal Collaboration | Troubleshooting | Executive Briefings | Stakeholder Management | Training & Development | Budget Development & Tracking | Scheduling | User Training & Support | Metrics | Testing Methodologies

CAREER EXPERIENCE & ACHIEVEMENTS

MUNILLA CONSTRUCTION MANAGEMENT, LLC | MIS DIRECTOR | 2002 — PRESENT

Promoted to lead overall planning, organization, and execution of all IT/IS functions for the firm across three major national/international business units after successfully implementing increasingly complex IT systems. Develop and manage IT projects / solutions to support Accounting, Human Resources, Estimating, Scheduling, Legal, Document Control, Field Construction, and Fleet Management departments. Manage $1M operations budget.

▶ Provide strategic solutions for new demand and optimize IT infrastructure; boosted productivity 90% and helped to grow business 200%.

▶ Create desktop standardization and dashboards and provide ad-hoc analyses using Crystal Reports and SQL Query Analyzer.

CREATED SHARED STRUCTURED DATABASE SYSTEM FOR PROJECT SCHEDULING SYSTEM.

▶ Elevated efficiency and accuracy companywide by transforming processes / tool sets into a cohesive, standardized set of solutions.

▶ Gather and assess needs from internal business units, create custom solutions to resolve issues (e.g., system slowdowns, virus outbreaks, process bottlenecks), and develop functional specifications for IT group.

▶ Provided executives with analytics and decision-support tools to use as basis for reorganization and consolidation strategies.

▶ Partnered with developers to automate manual processes, saving time and money while driving gains in data tracking / accuracy, workgroup efficiency, and profitability. Credited as a primary driving force behind a 5% increase in margins.

▶ Collaborated with stakeholder groups across the organization to ensure business and technology alignment. Proposed solutions meeting defined specifications and needs.

▶ Performed quality assurance, system integration, and user acceptance testing, facilitating on-time, on-budget "go-live" of enterprise implementations.

▶ Completed in-depth analyses for business-optimization projects, reporting tools, and back-office programs.

CUT TELEPHONE COSTS BY DEPLOYING NEW IP PHONE SYSTEM AT HQ AND ACROSS ALL REMOTE JOBSITES.

CREATED A HELPDESK TICKET SYSTEM TO TRACK AND ASSIGN OPEN IT ISSUES.

REDUCED BANDWIDTH REQUIREMENTS AND IMPROVED INTEROFFICE CONNECTIVITY.

ESTABLISHED SYSTEM TO SYNCHRONIZE HQ FILE SERVER TO NEW FILE SERVER OVERSEAS.

IMPLEMENTED CORPORATE FILE-SYNCING SERVER (EMPLOYEE FILE TRANSFER BOX).

INCREASED EFFICIENCY WITH VIRTUALIZED SERVER.

CONFIGURED CENTRALIZED FIREWALL MANAGEMENT SYSTEM.

PRIOR EXPERIENCE

DBA Analyst, Seamless Technology, Doral, FL

Technical Support Manager, HipHip Software, Miami Lakes, FL

Junior DBA, MedWaste, Miami Lakes, FL

Field Engineer, Zerep Systems Inc., Miami, FL

EDUCATION ▪ CERTIFICATION

MASTER OF SCIENCE, MANAGEMENT INFORMATION SYSTEMS | BACHELOR OF ARTS, LIBERAL ARTS—FLORIDA INTERNATIONAL UNIVERSITY

PROJECT MANAGEMENT PROFESSIONAL—PROJECT MANAGEMENT INSTITUTE

TECHNICAL PROFICIENCIES

Technical Expertise	System Analysis & Design, Creating and Mapping Solutions, Change Management / Service Management Systems, Integration/ Release Management, Troubleshooting / Problem Solving, Standardization of Technical Policies, Procedures, and Equipment
Systems & Applications	Accounting/ERP, HRIS, Contract Management, Document Management, CRM, Project Management, Fleet Maintenance, GPS, Estimating, Scheduling, Bid Management, Helpdesk, and Asset Management Systems
Software Applications/Frameworks	Windows Server, Active Directory, Microsoft Exchange, Microsoft SQL, Microsoft Office, Citrix XenApp, SAP Crystal Reports, WatchGuard Firewall