

Form #TE-97001
 TRAFFIC ENGINEERING
 CONSTRUCTION / MAINTENANCE / UTILITY / PERMIT

WORK ZONE SAFETY CHECKLIST

URGENT CORRECT IMMEDIATELY []
 5 - WORKING DAYS TO CORRECT []

WHEN URGENT IS MARKED
 DENOTE ITEM

RESIDENCY: _____ CONTRACTOR / AREA HEADQUARTERS: _____
 CITY / COUNTY: _____ PROJ. NO. / PERMIT NO. / LOCATION: _____
 TYPE OF OPERATION: _____ DAY / DATE: _____ TIME: _____
 PERSON IN CHARGE: _____ POSTED SPEED: _____ MPH
 WEATHER CONDITION: _____ DAY OR NIGHT WORK ☐ IN ☐ NOT IN PROGRESS

A. DRIVE THRU:

ARE MANEUVERS DIFFICULT OR
 UNEXPECTED? ☐ YES ☐ NO
 ADEQUATE WARNING OF
 HAZARDS? ☐ YES ☐ NO
 IS SIGNING CLEAR / UNCLUTTERED
 AND PROPERLY SPACED? ☐ YES ☐ NO
 ARE TRAFFIC CONTROL DEVICES
 SUFFICIENTLY VISIBLE? ☐ YES ☐ NO

COMMENTS: _____

B. SIGNS:

☐ ADEQUATE ☐ INADEQUATE
 NEED TO BE (REMOVED / REPOSITIONED /
 COVERED) ☐
 NEED (CLEANING / REPLACEMENT) ☐
 CONFLICTING (PERMANENT /
 TEMPORARY SIGNING) ☐
 NON-APPROVED SIGN SUPPORT ☐
 BLOCKED BY VEGETATION ☐

COMMENTS: _____

C. PORTABLE CHANGEABLE MESSAGE SIGN:

☐ ADEQUATE ☐ INADEQUATE
 APPLICATION DOES NOT MEET
 GUIDELINES ☐
 INAPPROPRIATE (MESSAGE) ☐
 TOO MUCH INFORMATION ON P.C.M.S. ☐
 NOT DELINEATED, NO CONES / BARRELS ☐

COMMENTS: _____

D. ARROW BOARD:

☐ ADEQUATE ☐ INADEQUATE
 MALFUNCTION (BULB OUT, ETC.) ☐
 INCORRECT PLACEMENT ☐
 MISALIGNED BULBS ☐
 NOT DIMMED AT NIGHT ☐

COMMENTS: _____

E. DRUMS = D / OTHER = O:

D O

☐ ADEQUATE ☐ INADEQUATE
 INAPPROPRIATE TAPER LENGTH
 SPACING INADEQUATE (TO LONG /
 TOO SHORT
 (REPAIR / CLEAN / REPLACEMENT)
 REFLECTIVE BANDS (DAMAGED/
 MISSING)
 ON DRUMS / OTHER DEVICES)
 ADDITIONAL DEVICES NEEDED
 MISALIGNED

COMMENTS: _____

F. TRAFFIC BARRIER:

☐ ADEQUATE ☐ INADEQUATE
 IMPROPER BARRIER WALL FLARE ☐
 IMPROPER TERMINAL TREATMENT ☐
 BARRIER NEEDS TO BE (REALIGNED /
 REMOVED) ☐
 WARNING LIGHT (SERVICE / CLEAN) ☐
 DELINEATORS (CLEAN / ADDITIONAL) ☐
 8' X 12" VERTICAL BARRIER PANELS
 (CLEAN ADDITIONAL) ☐
 ATTENUATOR (REPAIR / REPLACE) ☐

COMMENTS: _____

FORM #TE - 97002

G. FLAGGING OPERATION:☐ ADEQUATE ☐ INADEQUATE

NEED ADDITIONAL ADVANCE SIGNING

ARE FLAGPERSONSCERTIFIED? ☐ YES ☐ NOPOSITIONED CORRECTLY? ☐ YES ☐ NOHIGHLY VISIBLE? ☐ YES ☐ NOPROPERLY CLOTHED? ☐ YES ☐ NOFLAGGING CORRECTLY? ☐ YES ☐ NO**COMMENTS:****H. PAVEMENT MARKING:**☐ PERMANENT ☐ CONSTRUCTION☐ ADEQUATE ☐ INADEQUATE

REMOVE

REPAIR

NEED ADDITIONAL

UNNECESSARY (MARKINGS /

NOT ERADICATED COMPLETED)

COMMENTS:**I. PAVEMENT MARKERS:**☐ PERMANENT ☐ CONSTRUCTION☐ ADEQUATE ☐ INADEQUATEREPLACE MISSING ☐REMOVE ☐NEED ADDITIONAL ☐**COMMENTS:****J. TRUCK-MOUNTED ATTENUATOR:**PROPERLY POSITIONED? ☐ YES ☐ NO

PROPERLY MAINTAINED /

DELINEATED? ☐ YES ☐ NO**COMMENTS:****K. MISCELLANEOUS:** ☐ YES ☐ NOADEQUATE BUFFER SPACE? ☐ YES ☐ NOIS THE WORK AREA PROTECTED? ☐ YES ☐ NOMATERIALS PROPERLY STORED? ☐ YES ☐ NOARE LANE CLOSURES IN ACCORD
WITH ALLOWED HOURS" ☐ YES ☐ NO**ACCIDENTS:**EVIDENCE OF AN ACCIDENT ☐ YES ☐ NODAMAGED TRAFFIC CONTROL DEVICES ☐SKID MARKS ☐ DEBRIS ☐**COMMENTS / RECOMMENDATION:**

REVIEWED BY:

(SIGN & DATE)

REVIEWED WITH:

(SIGN & DATE)

COPY: CONTRACTOR, INSPECTOR, RESIDENT ENGINEER, OR OTHER