

BRANDON H CURTIN
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Objective Statement

My goal is to further the advances and expectations of my employers and to learn value and great first hand knowledge in the field of the work place.

Employment

BIG FISH AUTOMATION, LLC

Draper, UT

Project Engineer

2/2013 - Present

Create Job Outlines & Proposals, Develop New/Consistent Installation Techniques, Job Documentation and Diagrams, System Troubleshooting, Equipment Approvals.

I am currently a project engineer working in conjunction with our sales dept and install dept to take jobs from conception to completion. I outlined specific equipment and designs for custom installations down to single room systems to achieve company profitability and an expedited installation. I also oversee some equipment purchasing.

UNIVERSITY PARKING ENFORCEMENT

Provo , UT

Office Manager

1/2012 - 2/2013

I maintain documents and office needs to to run day to day operations. Auditing of state and local forms of enforcement. Major Cash management, Technical Support person for company including servicing the in house network, basic computer upkeep, and mobile device upkeep. I also maintain and built the in house database for extensive record keeping. Operate dispatch phones during regular business hours. Responsible for payroll and benefit services.

BIG FISH AUTOMATION, LLC

Sandy, UT

Installation/ Programming

9/2010 - 7/2011

maintained and designed projects, installed and implemented designs and programmed interfaces. network support and installation. service calls and general tech support. Home automation and general technology installation and implementation

INTECHTRON LLC

UT

Installation/ Programming

2/2010 - 9/2010

maintained and designed projects, installed and implemented designs and programmed interfaces. network support and installation. service calls and general tech support. Home automation and general technology installation and implementation

CINEMARK USA INC

Orem, UT

Ast. Manager/ Projectionist

10/2008 - 2/2010

managed building maintenance needs, organized, supervised and instructed crew members. Building cash management. helped in disciplinary matters and maintained projectors and computer systems that ran building and projectors

Education

Utah Valley University

orem, UT

*Currently Attending (Post Secondary): Computer Software
and Media Applications Major*

American Leadership Academy
High School Diploma

Spanish Fork, UT
Graduated: 5/2008

Skills / Equipment

Access	EXCEL	Multi-Line Telephone Operation
Attention to Detail	Food Preparation	Organization
Basic Math	Instructing	PowerPoint
Cash Handling	Insurance Terminology	Presentations
Conflict Management	Mac OSX	Problem Solving
Critical Thinking	Meeting Management	Project Management
Customer Service	Microsoft Word	

Additional Accomplishments

Control 4 Installer
RTI installer
THX Home Theater Certified