GROUP 13 CONTRACT

PARTICIPATION

The expectation in this group work is that everyone does their share of the work, to do what they were assigned. If at any point, a group member needs help, communicate as such, and provide the help, don't leave each other out. It is important that we, as a team, collaborate to establish a common ground and understanding in order to prevent confusion.

GROUND RULES

- 1. Create realistic deadlines for yourselves and the team; stick to them and communicate if any deadlines might be missed.
- 2. Communicate with the team via Discord of any issues that may arise.
- 3. Avoid procrastination! Let the team know when you plan to work on the project and what you plan to accomplish in working on it.
- 4. Do your own work! Don't push off responsibility to other people; with that said, don't be afraid to ask for help.

DOCUMENT FORMATTING

Less of a requirement, more of a quality-of-life change, but submit all documents using 12pt Helvetica font with proper Title and Heading placement.

I FUNCTION BEST IN GROUPS WHEN...

- everyone communicates and contributes to the project.
- everyone in the group contributes to a productive conversation that enables progress.
- there is clear communication [between the members of the group].

HOPE OUR GROUP CAN...

- work at an efficient pace and finish before the deadline.
- can click in terms of being comfortable with talking to each other.
- work well together.

AGREEMENT

Cameron Cobb

Vincent Chu