



PRINCETON  
UNIVERSITY

# Annual Security *and* Fire Safety Report 2013



## **Equal Opportunity Policy**

Princeton University subscribes to a policy of equal opportunity. The University believes that commitment to principles of fairness and respect for all helps create a climate that is favorable to the free and open exchange of ideas, and the University seeks to reach out as widely as possible in order to attract the ablest individuals as students, faculty and staff. For these reasons, decisions concerning admission to University academic and other programs, as well as employment decisions in all University departments and offices, are made on the basis of an individual's qualifications to contribute to meeting Princeton's educational objectives and its institutional needs. In applying this policy, the University is committed to the principle of not discriminating against individuals on the basis of personal beliefs or characteristics such as political views, religion, national or ethnic origin, race, color, sex, sexual orientation, gender identity, age, marital status, veteran status or disability unrelated to job or program requirements.

In addition to the general policy just defined, Princeton has specific legal obligations as a recipient of federal financial assistance and as a federal contractor. These obligations include the development and implementation of a plan to undertake appropriate forms of affirmative action to employ women, people of color, people with disabilities and protected veterans. Princeton's affirmative action plan is available to employees and job applicants upon request for review at the University.

The University president and provost are responsible for overseeing the implementation of this equal opportunity policy and the affirmative action plan. The vice provost for institutional equity and diversity is responsible for monitoring University practices and procedures to ensure compliance with our policy and federal, state, and local laws and regulations, including Section 504 of the Rehabilitation Act, Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964. Inquiries regarding these matters should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

## **Nondiscrimination Statement**

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and other federal, state, and local laws, Princeton University does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability or veteran status in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The vice provost for institutional equity and diversity is the individual designated by the University to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws. Questions or concerns regarding Title IX, Section 504 or other aspects of Princeton's equal opportunity or affirmative action programs should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

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*In the Nation's Service and in the Service of All Nations*

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## University Resources and DPS Partners

### For Emergencies

Department of Public Safety from an on-campus phone . . . . .	911
Department of Public Safety from a cell or off-campus phone . . .	609-258-3333
Princeton Police Department/EMS from a cell or off-campus phone . . . . .	911
University Health Services . . . . .	609-258-3141
after hours . . . . .	609-258-3139
Counseling Center, during office hours . . . . .	609-258-3285

### Department of Public Safety

Department of Public Safety General Information . . . . .	609-258-1000
Princeton University Operator . . . . .	609-258-3000
Detective Bureau . . . . .	609-258-3705 or 609-258-3703
Art Museum Security . . . . .	609-258-2840
Firestone Library Security . . . . .	609-258-3221
Fire Marshal's Office . . . . .	609-258-9684
Lost and Found . . . . .	609-258-1000

### Other Princeton University Departments

Athletics . . . . .	609-258-1800
Counseling and Psychological Services . . . . .	609-258-3285
Facilities Organization . . . . .	609-258-8000
Graduate School . . . . .	609-258-3030
Lesbian Gay Bisexual Transgender (LGBT) Center . . . . .	609-258-1353
Office of Environmental Health and Safety (EHS) . . . . .	609-258-5294
Office of Housing and Real Estate Services . . . . .	609-258-3460
Office of Human Resources . . . . .	609-258-3301
Office of Information Technology (OIT) . . . . .	609-258-4357
Office of the Dean of Faculty . . . . .	609-258-3021
Office of the Dean of Undergraduate Students . . . . .	609-258-5750
Office of the Vice President for Campus Life . . . . .	609-258-3056
Office of Transportation and Parking Services . . . . .	609-258-3157
Sexual Harassment/Assault Advising, Resources, and Education (SHARE) . . . . .	609-258-3310
TigerCard Office . . . . .	609-258-8300
Title IX Coordinator/Vice Provost for Institutional Equity and Diversity . . . . .	609-258-6110
University Health Services (UHS) . . . . .	609-258-3129

### Hospitals and Local Police

Princeton Fire Department . . . . .	609-497-7632
Princeton First Aid and Rescue Squad (PFARS) . . . . .	609-924-3338
Princeton Police Department . . . . .	609-921-2100
University Medical Center of Princeton at Plainsboro . . . . .	866-460-4776

# Annual security report

## From Paul Ominsky, Executive Director of Public Safety

The Department of Public Safety (DPS) welcomes you to Princeton University. Safety is our highest priority. This report contains important information about the role of DPS on campus, safety resources and statistics about crime here at Princeton. As you will see, the statistics demonstrate that the University has an extremely safe campus, and we believe that this is based in part on the combined efforts of many University departments and members of the University community.

Safety is a shared responsibility, and we rely on each member of our community to participate by reporting suspicious activities and using common sense when carrying out daily activities. Don't prop open outside building doors, lock your bike at all times, lock your room door when you are sleeping, and call us when you need help.

As a 24-hours-a-day, seven-days-a-week University department, our staff is here to help. A primary goal of the department is to develop and maintain strong, lasting partnerships with our community. We call this community caretaking. Our community caretaking initiative is based on a community policing and problem-solving philosophy. For example, we have officers assigned to serve as liaisons with various student organizations, residential colleges, athletic teams, eating clubs and administrative offices. Officers lead crime prevention programs, provide general University information and act as resources.

While we can't solve every situation or problem, we often know whom to contact both on and off campus for additional assistance. The women and men of the department are highly trained professionals. The staff consists of both commissioned police officers and security officers. Additional members of our staff include dispatchers, the University fire marshals and library security officers, and casual and student staff.

For more information about safety and security at Princeton University, please visit us at <http://publicsafety.princeton.edu> or contact us at 609-258-1000.



Executive Director of  
Public Safety Paul Ominsky

## **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

*(also known as the Clery Act)*

The Clery Act requires colleges and universities to:

- Publish an annual report every year by Oct. 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Publish crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain noncampus facilities. (The statistics must be gathered from campus police, local law enforcement and other University officials who have “significant responsibility for student and campus activities.”)
- Issue campus alerts to provide the campus community with information necessary to make informed decisions about their health and safety. We issue a timely warning for any Clery Act crime that represents a serious or continuing threat to students and employees, and we also issue emergency notifications upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.
- Make available for public inspection a daily public crime log of “any crime that occurred on campus ... or within the patrol jurisdiction of the campus police ... and is reported to the campus police.”

The department is responsible for preparing and distributing the annual report. The department works with other administrative departments and law enforcement agencies — such as the offices of the dean of undergraduate students, the Graduate School, and the Princeton Police Department — to compile the information incorporated into the report. *Note:* As of Jan. 1, 2013, the Princeton Borough and Township Police Department were consolidated.

We encourage members of the University community to use this report as a guide for safe practices on and off campus. The report is available on the Web at <http://publicsafety.princeton.edu/clery/annual-safety-fire-reports>. Each member of the University community receives an email that describes the report and provides its Web address. For more information, contact DPS at 609-258-5450 or email [jwilkins@princeton.edu](mailto:jwilkins@princeton.edu).

## **The Department of Public Safety**

### **Who we are**

Located at 200 Elm Drive, the department is open and officers are on patrol 24 hours a day, 365 days a year. The telephone number for emergency calls from a University phone is 911 — off campus or from a cell phone it is 609-258-3333. The telephone number for routine business calls on or off campus is 609-258-1000.

The department consists of professional campus police and security officers dedicated to providing best-in-class service to the community.

Our sworn and non-sworn officers patrol the campus on foot, by bicycle and in vehicles. Several officers and a supervisor are on duty 24 hours a day, seven days a week. The Communications Center is continuously staffed with trained and certified dispatchers who answer calls for service, dispatch officers and other emergency services personnel to incidents, as well as monitor intrusion detection and fire alarms. The department also employs students who carry out a variety of roles, including administrative support and lockout services.

## Our mission and values

The Department of Public Safety's mission is to enhance the living, learning and working experience at Princeton University by protecting life, maintaining order and safeguarding property. We fulfill this mission by providing our community with a full range of services that meet the highest professional standards of campus public safety. Through our commitment to the philosophy of "Community Caretaking," we are committed to working with the community to define our priorities and build lasting partnerships.

Our core values guide us in this mission:

**TRUST** We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

**INTEGRITY** We firmly adhere to the values and professional ethics outlined in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

**GRATITUDE** We are proud of our profession, our colleagues, our department and Princeton University. We recognize that individual and team contributions are essential to a high-performing department. We acknowledge the sacrifices our members make to ensure the safety and security of the community. We do all possible to ensure all our members feel appreciated and duly rewarded for their contributions.

**EXCELLENCE** We continually develop our knowledge, skills and abilities to the highest levels possible to enable us to provide the finest public safety services to the Princeton University community. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision. Our approach is based on a commitment to innovation and continuous improvement.

**RESPECT** We treat all members of the community and each other with courtesy, fairness and dignity.

**SERVICE** We are committed to enhancing public safety and increasing the community's sense of security. We work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.



## **Our police authority and jurisdiction**

### **Law enforcement authority and interagency cooperation policy**

DPS includes sworn public safety officers (campus police officers) and nonsworn security officers.

The Department of Public Safety's sworn public safety officers have the authority of commissioned police officers with full power of arrest deriving their law enforcement authority from New Jersey statutes (Title 18A, Sections 6-4.2 and 6-4.5) and the Trustees of Princeton University. Title 18A, Section 6-4.5 provides that the sworn public safety officers (campus police officers) "shall possess all the powers of policemen and constables in criminal cases and offenses against the law anywhere in the State of New Jersey [including the powers of arrest], pursuant to any limitations as may be imposed by the governing body of the institution which appointed and commissioned the person."

Our sworn public safety officers (campus police officers) are required to complete the same police academies and annual training as their municipal counterparts. This training has been approved and authorized by the State of New Jersey Division of Criminal Justice Police Training Commission. Our campus police are unarmed, yet

have all qualified with a firearm while at the police academy. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and more safely. Our patrol division is comprised of an administrative captain and patrol captain, lieutenants, sergeants, officers in charge (OIC) and patrol officers.

Our nonsworn security officers work in three different areas of Princeton's campus: on patrol around campus, in the Firestone Library and in the Princeton University Art Museum.

Nonsworn security officers are empowered by the institution to enforce University regulations. These officers

attend a training program sponsored by the New Jersey College and University Public Safety Association that provides a basic orientation to the theories of campus security. Nonsworn security officers participate in field training and an evaluation program to further orient them to providing campus public safety services.

Officers who patrol the campus are primarily responsible for building security, event security and enforcement of parking and traffic regulations.

### **Interagency cooperation**

Our department works closely with the Princeton Police Department (PPD), West Windsor Police Department and the





Plainsboro Police Department due to the fact that we have concurrent police jurisdiction over those geographic areas of the Princeton University campus and its vicinity, which fall within the political subdivision of the Town of Princeton, West Windsor Township and the Township of Plainsboro. Each department is committed to working together, keeping each other apprised of important information about crimes and criminal trends, and to finding opportunities to train together. Additionally, DPS has an agreement of operating procedures with the Princeton Police Department, and we have a memorandum of understanding with the West Windsor Police Department.

We rely on our relationships for support on a variety of levels. Additionally, officers from the PPD often work at events on the Princeton University main campus. In addition to sharing critical information, DPS is in direct contact with the PPD 911 center. This arrangement gives us immediate access to aid and support from the PPD. All callers who dial 911 utilizing a non-University wired telephone service or any wireless phone service provider will automatically be routed through the state approved 9-1-1 Switched Telephone Network and terminate at the appropriate state approved public safety answering point.

## **Crime reporting policy**

### **I. Policy Statement**

Princeton University is committed to conducting its academic and administrative responsibilities in an ethical and lawful manner and in accordance with applicable laws, regulations and University policy. The University depends on its faculty, academic professionals and staff to share in this responsibility through the timely reporting of suspected illegal activity.

Members of the University community who engage in illegal activity are subject to disciplinary action, up to and including termination of employment or student status, and/or criminal prosecution. The University reserves the right to refer a matter to law enforcement for criminal prosecution activity.

**No retaliation:** Good faith reporting of suspected illegal activity is encouraged and is viewed by the University as a service; such reporting will result in no retaliation of any kind.

### **II. Policy**

Princeton University has a policy in place titled “Reporting Potentially Illegal Activity,” which requires all employees to report all potentially criminal activity; accordingly, even non-Clery Act crimes must be reported under the policy. The policy can be found at <http://www.princeton.edu/reportingillegalactivity>.

Reports to the Department of Public Safety can be made by dialing 911 from a campus phone or 609-258-3333 from a cell or noncampus phone.

### **Confidential reporting of crime policy**

Princeton University has several methods for individuals to report crimes and other serious incidents, including the ability to report on

a confidential basis for the inclusion in the annual disclosure of crime statistics:

- **Tips phone line.** Individuals can provide information confidentially by contacting an investigator at 609-258-3705.
- **The Anonymous Crime Tip Line.** The Department of Public Safety's online form can be submitted confidentially by visiting <https://tipline.princeton.edu>.
- **Confidential email.** Individuals can send an email to [duncanmh@princeton.edu](mailto:duncanmh@princeton.edu).
- **Anonymous Report of Sexual Assault form.** A form available online through the University's Sexual Harassment/Assault Advising, Resources and Education office can be returned via a drop box or in campus mail. For details, visit [www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf](http://www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf).
- **University Hotline.** Princeton University has selected EthicsPoint, an independent provider of hotline services, to provide individuals with a simple and confidential way to report concerns that may involve

## Contacting the Princeton University Department of Public Safety

University members filing criminal complaints should contact the Department of Public Safety at 609-258-1000.

The officers' primary concern will be the safety of the victim. Reporting the incident to the department does not mean that a victim must file criminal charges. Accordingly, in most situations, the victim will be able to play a role in determining whether the department (or some other law enforcement agency) conducts a criminal investigation.

possible noncompliance with government or external agency regulations, related University policies, errors or irregularities in Princeton's financial accounting practices, and unethical behavior. To contact EthicsPoint, call 866-478-9804.

Except for confidential communication made to pastoral counselors and licensed psychological counselors, all University employees are encouraged to report any suspected crimes. Also, it is important for University employees to report statistical information, which may not include personnel identifiers. Crimes may also be

brought to the attention of Campus Security Authorities (CSAs) who have certain reporting obligations. Confidential reports that provide sufficient detailed information for classification of the offense by law enforcement officials using FBI Uniform Crime Reporting Guidelines will be included in crime statistics.

## Monitoring and recording criminal activity at off-campus organizations policy

We rely on our close working relationships with local law enforcement agencies to receive information about incidents involving University students on and off campus. In coordination with local

law enforcement agencies, DPS will actively investigate certain crimes occurring on or near campus. If the department is notified of a situation in which a campus community member is the victim of a crime, depending on the circumstances the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may protect themselves.

## **Security of and access to campus facilities, including campus residences, policy**

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. General guidelines about University policies are outlined in the University's "Rights, Rules, Responsibilities" policy document. (For policies relating to the access of nonmembers of the University community, see [www.princeton.edu/pub/rrr/part3](http://www.princeton.edu/pub/rrr/part3).) Most campus facilities (except residence halls, see below) are open during weekday business hours. Individuals who wish to access campus facilities outside of business hours or for special events should contact the appropriate department administrator, Conference and Event Services, or DPS.



An automated card access control system also is installed in many academic and administrative buildings. University members with questions about the system should contact the appropriate department manager or the Site Protection and Security Systems office at 609-258-9038.

### **Special procedures for residence hall access**

All undergraduate residence halls are equipped with an automated card access control system. Residence halls are accessible to current students and authorized staff and faculty via the system. Guests and other visitors may visit residence halls provided they have been authorized by a member of the community. Most doors to student residence areas remain locked 24 hours a day.

In addition to the automated card access control system, undergraduate exterior doors in the residence halls are equipped with a centrally monitored electronic alarm system. The Princeton University Site Protection Office maintains this system and works with the Department of Public Safety for policy guidance.

## **Security considerations in the maintenance of campus facilities**

Princeton University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. DPS will report unsafe conditions found on campus during regularly assigned patrol duties. Officers will initiate a work order, which is acted upon by a representative of the appropriate maintenance office. We encourage community members to report any instances of inadequate lighting to the Facilities Customer Service Center at 609-258-8000. Any community member who has a concern about physical security should contact DPS at 609-258-5749.

DPS and representatives from the site protection and lock shops work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to the Facilities Customer Service Center at 609-258-8000, or to DPS at 609-258-1000.

Maintenance staff are available to respond to calls for service regarding unsafe facility conditions, or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

## **Timely warning notices/Campus Safety Alerts policy**

In the event that a situation arises on or near campus, or on designated noncampus property, that in the judgment of DPS, in consultation with other administrative offices as appropriate, constitutes a serious or continuing threat to members of the University community, the department will issue a “timely warning” notice, commonly referred to as a “Campus Safety Alert.” Members of the community who suspect a crime is in progress or suspect a crime posing an imminent or serious threat should contact DPS immediately so DPS can issue a Campus Safety Alert, if warranted.

If community members report crimes or serious incidents to other University administrators, those administrators should notify DPS. The department will collaborate with these administrators to issue a Campus Safety Alert, if warranted.

### **Distribution of Campus Safety Alerts**

The department distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department emails the announcement to students, faculty and staff and posts it on its website (<http://publicsafety.princeton.edu>).

## **Clery-required Daily Crime Log policy**

Consistent with the Clery Act requirements, the department maintains a Daily Crime Log that records, listed by the date the incident was reported, all crimes brought to the attention of DPS

that occur: on campus; in a noncampus building or property owned or operated by the University or its students “in a reasonably contiguous geographic area”; on public property within, adjacent to or immediately accessible from the campus; or within the department’s patrol jurisdiction. The Daily Crime Log is available for public inspection at the department’s headquarters, located at 200 Elm Drive, or at <http://publicsafety.princeton.edu>. The Daily Crime Log includes the nature, date, time and general location of each crime reported to the department, as well as its disposition if this information is known at the time.



The department posts incidents in the Daily Crime Log within two business days of receiving a report of an incident, and, in accordance with Clery Act requirements, may exclude incidents from the log in certain circumstances, particularly those in which inclusion may compromise the investigation.

## **Emergency preparedness**

Princeton University recognizes the need to be prepared for critical incidents. Under the oversight and guidance of the Environmental Safety and Risk Management Group, the Emergency Preparedness Team (formerly Emergency Preparedness Task Force), and the Emergency Preparedness Steering Committee, several departments and offices work together to prepare for, prevent, respond to and recover from emergency situations. In conjunction with local government first responders, such as the Princeton Police Department, the Princeton Fire Department, and the Princeton First Aid and Rescue Squad, the University is well prepared to respond to a full range of critical incidents.

The University’s Office of the Executive Vice President, Office of Environmental Health and Safety, and DPS work together to ensure our emergency protocols and plan are updated as needed. The University’s emergency planning website, located at <http://web.princeton.edu/sites/emergency/index.html>, contains “best practices” and outlines the various initiatives underway to enhance preparedness.

## **Emergency response policy statement**

The Emergency Preparedness Team website includes information about Emergency Guidelines for the Campus Community; University emergency procedures; pre-emergency planning and performance expectations; “shelter in place” and evacuation guidelines; and local contingency and continuity planning requirements. University



departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts numerous emergency response exercises each year, such as table-top exercises and tests of its emergency notification systems, the Princeton Telephone and E-mail Notification System (PTENS) and the Emergency Blue Light Phones and Towers, on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Public safety officers and supervisors have received training in

Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually DPS, the Princeton Police Department, the Princeton Fire Department, and the Princeton First Aid and Rescue Squad. All departments typically respond and work together to manage the incident. Depending on the nature of the incident, other University departments and other local or federal agencies also could be involved in responding to the incident. General information about the emergency response and evacuation procedures for Princeton University are publicized each year as part of the institution's Clery Act compliance efforts, and that information is available on the University's Emergency Preparedness Team website at <http://web.princeton.edu/sites/emergency/eptf.html>.

## **Notification to the community about an immediate threat**

DPS receives information from various offices and departments on campus. If the department confirms there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University community, DPS will collaborate as necessary with the appropriate University and municipal partners to determine the content of the message and will use some or all of the systems described below to communicate the threat to the campus community, or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. DPS will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the Princeton Telephone and E-mail Notification System (PTENS) and/or the Emergency Blue Light Towers.

The PTENS is an emergency mass notification system that allows authorized Princeton officials to send news and instructions to community members through landline and cellular phones, text messaging, and email within moments of a critical incident. The



Emergency Blue Light Towers system is comprised of numerous towers located throughout the campus with more that will be installed as the campus expands. These towers are part of an emergency notification system that have an emergency telephone function only (no courtesy feature) and also contain a speaker array capable of broadcasting messages across campus. The public address capability of the towers will “broadcast” a message to staff working outside, visitors on campus, summer workers and others in the University community in an emergency.

An alert will be issued unless issuing a notification will, in the judgment of the first responders — including, but not limited to, DPS, the Princeton Police Department, and/or the Princeton fire and first aid services — compromise the efforts to assist a victim, or to contain, respond to or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Princeton community, the University has various systems in place for communicating information quickly (such notification may be related to the aforementioned warning notice). Some or all of these methods of communication may be activated in the event of an immediate threat to the Princeton campus community. Students can sign up online for PTENS at <https://registrar.princeton.edu/score>, and employees can ensure their contact information is in the system by visiting <https://www.princeton.edu/selfservice>. The University also will post updates during a critical incident on the University homepage, [www.princeton.edu](http://www.princeton.edu).

Princeton community members are encouraged to notify DPS of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The department has the responsibility for responding to and summoning the necessary resources to mitigate, investigate and document any situation that may cause a significant emergency or dangerous situation. In addition, DPS has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

## **Emergency evacuation procedures**

An evacuation drill is coordinated by the Office of Housing and Real Estate Services and DPS each semester for all residential facilities. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for dormitories, four times a year. Students learn the locations of the emergency exits in the buildings and receive guidance about the direction they should travel when exiting each facility for a short-term building evacuation and guidance about where they should assemble. DPS does not tell residents in advance about the designated locations for evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency

gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, staff from both DPS and the housing office on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of these evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. The process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by DPS and the University’s housing staff to evaluate egress and behavioral patterns. Reports are prepared by participating departments that identify deficient equipment so that repairs can be made immediately. Recommendations for improvements also are submitted to the appropriate departments or offices for consideration of their emergency response and evacuation procedures.

## **Shelter-in-place procedures: What it means to “shelter in place”**

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter in place” means to make a shelter of the building that you are in. In a longer-term emergency, this location can be made even safer and more comfortable with a few adjustments until it is safe to go outside.

### **Basic “shelter-in-place” guidance**

If an incident occurs and the building you are in is not damaged, stay in an interior room until you are told it is safe to exit. If your building is damaged, take your personal belongings (purse, wallet, TigerCard ID, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit and use the stairs instead of the elevators). After you have evacuated, seek shelter at the nearest University building quickly. If DPS, local police or fire department personnel are on the scene, follow their instructions.

### **How you will know to “shelter in place”**

A shelter-in-place notification may come from several sources, including DPS, housing staff members and other University employees utilizing the University’s emergency communications tools.

### **How to “shelter in place”**

No matter where you are, the basic steps of “shelter in place” will generally remain the same. Should the need ever arise, follow these steps unless instructed otherwise by local emergency personnel:

- If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.

- Locate a room to shelter inside. It should be:
    - a. an interior room;
    - b. above ground level; and
    - c. without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
  - Close and lock all windows and close exterior doors.
  - Turn off air conditioners, heaters and fans.
  - Close vents to ventilation systems as you are able (University staff
- pan /MCIDs yosloso v82.8(e)-9.1(n)4.8(t)-24.3(i)otpan -16.3((a)-35.6(n2.6(d62.8(0.83y-)-20.

in forums and programs in residence  
halls to address students and to  
explain University security, public  
safety, and .02-7.4(i)132.2(r)-11.8(s s)420.5(a)-38

## **Community Relations Program (CRP)**

The Community Relations Program (CRP) assigns public safety staff members to residential colleges, athletic teams, eating clubs and student organizations. The member serves as the primary liaison for all public safety services to the college or organization. These activities include holding special topic and general crime prevention seminars, conducting building surveys, distributing literature, conducting customer satisfaction surveys, solving problems and developing substantive relationships with members of the community. To see who your liaison is, visit <http://publicsafety.princeton.edu>.

## **Rape Aggression Defense (RAD)**

DPS and the Sexual Harassment/Assault Advising, Resources and Education office at University Health Services offer the Rape Aggression Defense (RAD) System program. This self-defense class, designed specifically for women, is a nationally recognized course that provides women with the skills to prevent and survive a violent attack. The department usually offers a RAD program each semester.

## **Operation Identification**

This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with an engraved number due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

## **Crime prevention promotions, fliers and other advertisements**

The department publishes a general crime prevention brochure that outlines the many crime prevention programs and strategies available in the community. In addition, the department periodically chooses a special topic to highlight in fliers and on the department's website.

## **Emergency Blue Light Phones and Towers**

The University has emergency two-way call boxes (blue light phones) as well as blue light communication towers located throughout campus. By pressing the emergency button on the blue light phones, users can communicate directly with the DPS Communications Center. The location of each station is digitally displayed to the communications officer. Additionally, the towers are capable of broadcasting messages across campus. The public address capability provides broadcast emergency communication to staff working outside, visitors on campus, casual workers and others in the University community.

## **Princeton Telephone and E-mail Notification System (PTENS)**

The Princeton Telephone and E-Mail Notification System (PTENS) is an emergency notification system that allows authorized Princeton officials to send news and instructions simultaneously to University faculty, staff and students through landline phones, cellular phones,

text messaging and email. PTENS complements tools the University already has in place to communicate with the University community during events such as weather-related closings, public health crises, public safety emergencies and other unique emergency situations.

At least annually, members of the campus community should update contact information and review basic procedures to follow in a campus emergency.

For more Information about PTENS, please visit <http://web.princeton.edu/sites/emergency/PUENS-FAQ.html>.

## **Campus Escort Program**

There is an on-demand, call-in service offering safe, reliable transport to campus locations and from the Princeton Junction train station after the last Dinky train to campus. It is available seven days a week from 9 p.m. to 3 a.m. Nonscheduled stops are not permitted. DPS will augment the on-campus service when necessary and if we are available. For the on-demand service, from off campus call 609-258-RIDE (7433). Refer to [www.princeton.edu/transportation](http://www.princeton.edu/transportation) for more information.

## **Security surveys**

These surveys are conducted on a regular basis with other members of the University community, including members of the student community. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to personal safety. The department works with the appropriate facilities office to address concerns noted in the surveys.

## **Harassing phone calls**

If you receive a series of harassing or annoying phone calls, follow these procedures: After receiving the call, hang up, immediately pick up the receiver again, and dial \*57. Then notify DPS at 609-258-1000. This procedure puts an electronic marker within the phone system should it be necessary to locate the source of the call. If you receive this type of call in a voice mail, please archive the call and contact the department.

## **Alcoholic beverage policy**

Students at Princeton are expected to be acquainted with and abide by University regulations and applicable laws regarding alcohol, and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The University provides regular educational programs on alcohol use and offers counseling services. The University's alcoholic beverage policy is designed to be consistent with the laws of the state of New Jersey, which in general prohibit the possession, consumption, sale and serving of alcoholic beverages by and to persons younger than 21. For more information on the alcohol beverage policy, section 1.5.2. of "Rights, Rules, Responsibilities," visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).



If you have health questions or concerns, call the University Health Services Alcohol and Other Drugs Team at 609-258-3285. For other alcohol- or other drug-education information and resources, visit [www.princeton.edu/uhs/healthy-living/resources-and-links](http://www.princeton.edu/uhs/healthy-living/resources-and-links).

## Illegal drugs policy

The University prohibits the unlawful manufacture, dispensing, possession, use or distribution of a controlled substance of any kind in any amount on University property, or while conducting University business away from the campus. Penalties for these acts will be administered by the appropriate office, and in accordance with rules and procedures administered by them. Penalties range from a warning to permanent separation from the University, depending on the seriousness of the infraction and the degree to which violation of the policy adversely affects the well-being of the community or the fulfillment of the University's educational mission. For more information on the drug policy, section 1.5.1. of "Rights, Rules, Responsibilities," visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

Violations of local ordinances or of state or federal laws regarding controlled dangerous substances by members of the University community may prompt University disciplinary action and/or arrest regardless of where such violations occur if they are of a serious nature. The manufacture, sale or distribution of illegal drugs, any involvement in illegal drug use or traffic with minors, and possession or use of the more dangerous or highly addictive drugs are all considered serious offenses and will be handled accordingly. Depending on the particular circumstances, continued association with the University by violators of this policy may be made contingent upon satisfactory participation in a drug abuse assistance or rehabilitation program.

It is also University policy, in accordance with the Drug-Free Workplace Act of 1988, that all employees, as a condition of employment on projects supported out of federal funds, abide by this

## Alcohol and other drug education and resources

Princeton University policy prohibits the unlawful possession, use or distribution of alcohol and controlled or illegal drugs by any member of the University community. All community members are expected to fulfill their obligations and responsibilities pursuant to Princeton University policy, as well as federal, state and local laws. Disciplinary action imposed by the University may be in addition to criminal penalties. Both students and employees are subject to applicable state and federal laws.



**What every student  
should know about**

## Alcohol & Other Drug Use

**2013–14**

University policy regarding controlled dangerous substances, and notify the University within five (5) days of any criminal drug statute conviction for a violation occurring at the workplace.

### **Description of alcohol-abuse and drug-abuse programs**

During freshman orientation, programs are provided to students relating to alcohol and drug abuse. AlcoholEdu is taken individually online before students arrive on campus. This course is a fresh and unique approach to alcohol education. The two- to three-hour online course utilizes technology to present scientific information about the effects of alcohol on the body and mind. It provides information intrinsic to making informed decisions about alcohol and to better cope with the drinking behavior of peers. In addition, all students are provided with an informational pamphlet titled “What Every Student Should Know About Alcohol & Other Drug Use.”

### **Sexual misconduct prevention and response**

All forms of sexual misconduct (including rape and sexual assault) and all attempts to commit such acts are regarded as serious violations of University policy and are likely to result in a severe disciplinary penalty. New Jersey criminal law encompasses certain sexual offenses, and criminal prosecution may take place independently of University disciplinary processes. For more information on the sexual misconduct policy, section 1.2.3. of “Rights, Rules, Responsibilities,” visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

DPS encourages victims to report any suspected crimes of a sexual nature occurring on or near campus as soon as possible. When assisting individuals in cases of rape and sexual assault, the department will offer instruction on the importance of preserving evidence in the event criminal charges are filed and will notify local police of the incident. Students may also report offenses to a variety of other campus officials, including deans and residential college administrators. University officials will review the academic and living situations of the reporting individual upon request, and will offer accommodations whenever possible.

### **Campus Sex Crimes Prevention Act; sexual offender policy**

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. In New Jersey, this information is accessible at [www.nj.gov/njsp/info/reg\\_sexoffend.html](http://www.nj.gov/njsp/info/reg_sexoffend.html). Information regarding registered sex offenders also may be obtained from the Princeton Police Department.

### **Reporting sexual misconduct**

Reporting an incident of sexual misconduct to DPS may assist in preventing another incident of sexual misconduct. If an individual reports the incident to DPS, we are required to notify the Mercer County Prosecutor’s Office. Immediately following an incident, the individual should try to write down everything she or he remembers

about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

A counselor with Sexual Harassment/Assault Advising, Resources and Education (SHARE) is trained to assist the reporting individual in dealing with issues relating to sexual misconduct in a confidential setting. The counselor can assist the individual in contacting on- and off-campus resources for medical, legal or emotional support. The counselor also can assist the individual in securing an academic and/or living accommodation following an incident of sexual misconduct.

The SHARE office, located in University Health Services (UHS) at McCosh Health Center, Room 217, is open Monday through Friday, from 8:45 a.m. to 4:45 p.m. After hours and weekends, a reporting individual or witness can contact UHS. The on-duty nurse at UHS or DPS will arrange for a SHARE counselor to meet with that person.

When talking to a SHARE counselor, the individual is not making a report or a formal complaint. All discussions are private and confidential and do not commit the individual to further action. Conversations with counselors are not disclosed to anyone without the individual's express permission, unless there is a threat of physical harm to the individual or others.

No matter when the incident of sexual misconduct occurred or what the victim decides to do, the victim should consider counseling. Sometimes talking can be the most important step to healing. The SHARE office may be contacted at any time to arrange an appointment. Friends of victims may seek counseling and support as well.

SHARE can:

- provide information reporting options, including filing a criminal complaint and filing a University disciplinary complaint;
- support individuals through any internal or external processes;

## University policy defines sexual misconduct as:

“A broad range of behaviors which can be committed by individuals of the same gender or different genders, or by strangers or acquaintances, or by people involved in intimate or sexual relationships. In determining whether the alleged conduct constitutes sexual misconduct, consideration will be given to the totality of circumstances involved in the incident, including the nature of the sexual conduct and the context in which the alleged incident occurred.”

Sexual misconduct includes these behaviors:

- nonconsensual sexual penetration (commonly referred to as rape);
- nonconsensual sexual contact (commonly referred to as sexual assault);
- sexual harassment;
- sexual exploitation;
- sexually inappropriate conduct.

Detailed definitions of these behaviors can be found at [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

- assist confidentially to manage the impact on academic and living situations following an incident of sexual misconduct (provided reasonable alternatives are available); and
- assist in obtaining on- and off-campus resources for medical, legal or emotional support.

Students should be aware that they have the option of notifying appropriate law enforcement authorities, including DPS and local police, or other University officials. University officials are available to assist the student in notifying police. Any report of sexual assault to DPS will be referred to the Mercer County Prosecutor's Office, and the Princeton Police Department will be notified.

Procedures for filing University disciplinary complaints concerning sexual misconduct are included in the "Rights, Rules, Responsibilities" policy document and on the SHARE website ([www.princeton.edu/uhs/student-services/share](http://www.princeton.edu/uhs/student-services/share)). In the University disciplinary process, both the accuser and the accused may choose to be accompanied by another



person during the disciplinary proceedings. In addition, both the accuser and the accused are informed of the final determination of the disciplinary body and, when appropriate, any disciplinary action. Details of University procedures for responding to complaints of sexual

misconduct, including an explicit listing of victim's rights, can be obtained from the offices of: SHARE (University Health Services), the dean of undergraduate students (West College), the dean of the Graduate School (Clio Hall), the dean of the faculty (Nassau Hall), and the vice president for human resources (New South). The University offers information and resources relating to preventing sexual assault and other sex offenses, including rape and acquaintance rape. These can be found on the SHARE website. For more information, contact the SHARE office at 609-258-3310 (day) or 609-258-3139 (evening), or pick up a copy of "Campus Sexual Assault: What You Should Know." You also can visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

## **Workplace violence**

To ensure the safety and security of the workplace, the University has implemented a Threat Assessment Group (TAG) as well as policy to address threats and/or threatening behavior, or acts of violence against staff members, faculty, students, visitors or other individuals on University property, or by University employees while in the conduct of University business off campus. A member of the University community who exhibits inappropriate or disruptive behavior deemed to be threatening or potentially threatening may be subject to disciplinary action. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment.

All staff members are encouraged to report threatening or violent behavior, whether that behavior is exhibited by a member of the Princeton community or a visitor to the campus. Reports may be

made to DPS, the Office of the Dean of the Faculty, the Office of Human Resources or the Office of the Vice President for Campus Life as described in the University's policy for the Reporting of Potentially Illegal Activity, which can be found at [www.princeton.edu/reportingillegalactivity](http://www.princeton.edu/reportingillegalactivity).

## Crime statistics

The Department of Public Safety maintains a close relationship with the Princeton Police Department, West Windsor Police Department and Plainsboro Police Department to ensure that crimes reported directly to the PPD that involve or may impact the University are brought to the attention of DPS. The department maintains at the Forrestal campus the same close relationship with the Plainsboro Police Department via its first responders and Princeton Plasma Physics Laboratory Emergency Services. (See "How do we compile statistics?" on page 25 for details about the statistics that are reported on pages 26-29.)

## Definitions of reportable crimes in the Campus Security Act

*(from the FBI's Uniform Crime Reporting Program)*

### Criminal homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

### Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of temporary or permanent mental or physical incapacity.
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth

or because of his or her temporary or permanent mental or physical incapacity.

### **Nonforcible sex offenses**

- **Incest.** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

### **Robbery**

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence, and/or by putting the victim in fear.

### **Aggravated assault**

An unlawful attack by one person upon another for the purpose of inflicting severe.5(u)-5.9(e f)-73.5(l)17.22675 503 TmrEMC /.22(t)-9.8(e)-27.1



- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbituates, Benzedrine).

- **Weapon law violations.** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapon offenses that are regulatory in nature.

## Offense definitions relating to hate/bias-related crime

### Statistics as per the UCR Hate Crime Reporting Guidelines

Hate crimes include those based on race, gender, religion, sexual orientation, ethnicity and disability, such as:

- **Simple assault.** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious, severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

- **Intimidation.** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

### How do we compile these statistics?

The Department of Public Safety collects the crime statistics disclosed in the charts (beginning on page 26) through a number of methods.

Public safety officers enter all reports of crime incidents made directly to the department through a CAD/RMS integrated record management system. After an officer enters the report in the system, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based Reporting System Handbook (sex offenses only).

# Criminal offenses and arrests and judicial referrals statistics

## Criminal offenses, Main Campus

Type of offense		On campus	Residential facility*	Non-campus building or property	Public property
<b>Criminal homicide</b>					
Murder/non-negligent manslaughter	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Negligent manslaughter	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Sex offenses**</b>					
Forcible sex offenses	2012	17	14	3	0
	2011	16	14	4	0
	2010	13	12	3	0
Non-forcible sex offenses	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Robbery</b>					
	2012	0	0	1	1
	2011	0	0	0	0
	2010	0	0	0	0
<b>Aggravated assault</b>					
	2012	0	0	0	0
	2011	1	0	0	1
	2010	1	0	1	0
<b>Burglary</b>					
	2012	27	17	1	0
	2011	30	12	0	0
	2010	30	11	2	0
<b>Motor vehicle theft</b>					
	2012	0	0	1	0
	2011	0	0	1	1
	2010	4	0	0	0
<b>Arson</b>					
	2012	0	0	0	0
	2011	0	0	1	0
	2010	5	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

\*\* Includes sex offenses reported to other campus offices as well as third-party reports and anonymous reports that may not have been investigated by DPS.

Note: In the years 2010 and 2011, there were no hate crimes reported for Main Campus. In 2012, there was one hate crime reported for Main Campus.

## Criminal offenses, Forrestal Campus

The Clery Act, as amended, requires separate statistics for specified criminal incidents, arrests and disciplinary referrals for certain noncontiguous properties. The following statistics include reportable crime at the James Forrestal Campus specified for inclusion in this report for the period January 1, 2010, through December 31, 2012. These statistics conform to the specific definitions, time period and classifications specified by federal law.

Type of offense		On campus	Residential facility*	Non-campus building or property	Public property
<b>Criminal homicide</b>					
Murder/non-negligent manslaughter	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Negligent manslaughter	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Sex offenses**</b>					
Forcible sex offenses	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Non-forcible sex offenses	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Robbery</b>					
	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Aggravated assault</b>					
	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Burglary</b>					
	2012	0	0	0	0
	2011	0	0	2	0
	2010	0	0	0	0
<b>Motor vehicle theft</b>					
	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Arson</b>					
	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

\*\* Includes Sex Offenses reported to other campus offices as well as third-party reports and anonymous reports that may not have been investigated by DPS.

Note: In the years 2010, 2011 and 2012, there were no hate crimes reported for Forrestal Campus.

## Arrests and judicial referrals, Main Campus

Other Offenses		On campus	Residential facility*	Non-campus building or property	Public property
<b>Arrests</b>					
Liquor law violations	2012	0	0	0	5
	2011	0	0	0	17
	2010	0	0	1	10
Drug abuse violations	2012	7	7	1	5
	2011	4	0	0	2
	2010	4	2	0	2
Illegal weapons possession	2012	0	0	0	1
	2011	0	0	0	0
	2010	1	0	0	0
<b>Judicial referrals</b>					
Liquor law violations	2012	28	9	0	0
	2011	35	29	0	0
	2010	33	31	4	2
Drug abuse violations	2012	45	41	0	0
	2011	56	52	0	0
	2010	37	35	3	0
Illegal weapons possession	2012	0	0	0	0
	2011	3	0	0	0
	2010	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

Note: In the years 2010 and 2011, there were no hate crimes reported for Main Campus. In 2012, there was one hate crime reported for Main Campus.

## Arrests and judicial referrals, Forrestal Campus

The Clery Act, as amended, requires separate statistics for specified criminal incidents, arrests and disciplinary referrals for certain noncontiguous properties. The following statistics include reportable crime at the James Forrestal Campus specified for inclusion in this report for the period January 1, 2010, through December 31, 2012. These statistics conform to the specific definitions, time period and classifications specified by federal law.

Other offenses		On campus	Residential facility*	Non-campus building or property	Public property
<b>Arrests</b>					
Liquor law violations	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Drug abuse violations	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Illegal weapons possession	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
<b>Judicial referrals</b>					
Liquor law violations	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Drug abuse violations	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0
Illegal weapons possession	2012	0	0	0	0
	2011	0	0	0	0
	2010	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

Note: In the years 2010, 2011 and 2012, there were no hate crimes reported for Forrestal Campus.

# Fire safety report

## Disclosure of fire safety standards and measures; annual fire safety report on student housing

### Fire statistics

Princeton University reported one fire in student housing for the calendar year 2012. There have been no injuries or deaths and only minor property damage due to the fires in student housing. See statistics on pages 33–35.

### On-campus student housing and life-safety systems

The University has a total of 70 on-campus student housing facilities. Each facility is equipped with fire detection systems, including smoke and heat detectors, and fire alarm pull-box stations. The majority of the facilities are fully equipped with sprinklers for fire suppression. All fire life-safety systems report to the DPS Communications Center.

### Mandatory supervised fire drills

The Office of Housing and Real Estate Services conducts four mandatory fire evacuation drills per calendar year. The fire evacuation drills are supervised by the manager of dormitories and a team of University employees. The fire evacuation drills are conducted by activating each individual fire alarm system in each on-campus student housing facility. Three of the fire evacuation drills are conducted during the daytime hours and one fire evacuation drill is conducted after dusk.

### Fire-safety policies and rules

The University's fire-safety regulations are intended to prevent injuries to members of the University community and physical damage to facilities. Rooms are inspected periodically, at random times, to assure compliance with University regulations. Because of the seriousness of the regulations that govern fire safety, Princeton University takes disciplinary action on the first offense. Such actions may include the imposition of a fine by the housing office. The University has the right, moreover, to require students who violate these safety rules to vacate their accommodations with no financial credit for the remainder of the semester. To learn more about University rights, rules and responsibilities, and zero-tolerance policies, visit [www.princeton.edu/pub/rrr/index.xml](http://www.princeton.edu/pub/rrr/index.xml) and [www.princeton.edu/us/housing/inspections/fire\\_safety/zero\\_tolerance](http://www.princeton.edu/us/housing/inspections/fire_safety/zero_tolerance).

The University has policies prohibiting candles, smoking, incense, halogen lamps and fireworks. For a complete list of prohibitions, visit [www.princeton.edu/us/housing/undergraduate\\_info/res\\_guide\\_draw/#GENERAL%20SAFETY](http://www.princeton.edu/us/housing/undergraduate_info/res_guide_draw/#GENERAL%20SAFETY).



## Fire inspections for on-campus student housing

There are four fire inspections for every dorm per year. For more information about inspections, visit [www.princeton.edu/us/housing/undergraduate\\_info/res\\_guide\\_draw/#Fire%20Safety](http://www.princeton.edu/us/housing/undergraduate_info/res_guide_draw/#Fire%20Safety).

## Training

The University conducts fire-safety training for dormitory assistants and residential college advisers (RCAs), as well as hosting training at freshman orientation.

Dormitory assistant and RCA training covers:

- Evacuation and emergency preparedness
- Organizational mandates
- Fire inspection program
- Kitchen fire safety
- Life-safety systems

Freshman orientation training covers:

- Fire inspection program
- Banned items
- Evacuation
- Emergency preparedness
- Fire protection equipment

## Electrical appliances

Below are some required features for approved electrical appliances.

- Coffee makers: a thermostat and in-line fuse
- Iced tea makers: a thermostat and in-line fuse
- Hot air popper: a thermostat and in-line fuse; no reservoir for heating butter/margarine
- Tea kettle: a thermostat and in-line fuse; restricted spout opening
- Water coolers: a thermostat and in-line fuse

For a complete listing of authorized appliances, visit [www.princeton.edu/us/housing/inspections/fire\\_safety/authorized](http://www.princeton.edu/us/housing/inspections/fire_safety/authorized). Final approval for all appliances is through the manager of dormitories.

## Future improvements for fire safety

As part of continuing efforts to expand emergency communications tools on campus, the University is in the process of upgrading its building fire alarm systems on campus to include common area voice notification. The University also will install a new system to monitor all fire alarm systems and control the building notification systems.

Voice notification systems are intended to quickly and efficiently deliver critical information to individuals during large-scale emergencies, such as a natural disaster.



## Campus residential student housing fire reports

	Fires	Fire cause	Injuries	Deaths	Property damage
<b>2012 Fire statistics</b>					
<b>Undergraduate buildings</b>					
Spelman	1	fire in microwave oven	0	0	microwave burned
<b>2011 Fire statistics</b>					
<b>Undergraduate buildings</b>					
Patton	1	fire in a trash can	0	0	0
<b>Graduate buildings</b>					
24 Dickinson Street	1	fire in a trash can	0	0	0
Hibben Apartments	1	unattended cooking	0	0	0
<b>2010 Fire statistics</b>					
<b>Undergraduate buildings</b>					
Bloomberg	1	burnt food in a microwave oven	0	0	0
Dod	1	fire in a trash can	0	0	0
Forbes	1	burnt food in a microwave oven	0	0	0
Hargadon	1	burnt paper in a trash can	0	0	0
Holder	1	light fixture wires melted	0	0	0
<b>Graduate buildings</b>					
Lawrence Apartments	3	2 burnt food on the stove 1 burnt oven mitt	0	0	0
Old Graduate College	1	hot ash from a fireplace in a trash can	0	0	0

## Campus residential student housing sprinkler and fire detection 2012

Undergraduate buildings	Fully sprinklered	Fire detection
1901	yes	yes
1903	yes	yes
1915	yes	yes
1927	yes	yes
1937	yes	yes
1938	yes	yes
1939	yes	yes
1967	yes	yes
1976	yes	yes
1981	yes	yes
2 Dickinson	yes	yes
Blair	yes	yes
Bloomberg	yes	yes
Bogle	yes	yes
Brown	yes	yes
Buyers	yes	yes
Campbell	yes	yes
Clapp	yes	yes
Cuyler	yes	yes
Dod	yes	yes
Dodge-Osborn	yes	yes
Edwards	yes	yes
Feinberg	yes	yes
Fisher	yes	yes
Forbes	yes	yes
Foulke	yes	yes
Gauss	yes	yes
Hamilton	yes	yes
Hargadon	yes	yes
Henry	yes	yes
Holder	yes	yes
Joline	yes	yes
Laughlin	yes	yes
Lauritzen	yes	yes
Little	yes	yes
Lockhart	yes	yes
Patton	yes	yes
Pyne	yes	yes
Scully	yes	yes
South Baker	yes	yes
Spelman	yes	yes
Tower	yes	yes
Walker	yes	yes
Wendell Hall	yes	yes
Wilf Hall	yes	yes
Witherspoon	yes	yes
Wright	yes	yes
Yoseloff	yes	yes

## Campus residential student housing sprinkler and fire detection 2012 (cont.)

Graduate buildings	Fully sprinklered	Fire detection
99 Alexander Street	yes	yes
11 Dickinson Street	yes	yes
15 Dickinson Street	yes	yes
16 Dickinson Street	yes	yes
24 Dickinson Street	yes	yes
27 Edwards Place	yes	yes
29 Edwards Place	yes	yes
31 Edwards Place	no	yes
35 University Place	yes	yes
45 University Place	yes	yes
Butler Tract	no	yes
Lawrence Apartments	yes	yes
New Graduate College	yes	yes
Old Graduate College	yes	yes
Stanworth Apartments	no	smoke detectors



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