

# Annual Security *and* Fire Safety Report 2012



## **Equal Opportunity Policy**

Princeton University subscribes to a policy of equal opportunity. The University believes that commitment to principles of fairness and respect for all helps create a climate that is favorable to the free and open exchange of ideas, and the University seeks to reach out as widely as possible in order to attract the ablest individuals as students, faculty and staff. For these reasons, decisions concerning admission to University academic and other programs, as well as employment decisions in all University departments and offices, are made on the basis of an individual's qualifications to contribute to meeting Princeton's educational objectives and its institutional needs. In applying this policy, the University is committed to the principle of not discriminating against individuals on the basis of personal beliefs or characteristics such as political views, religion, national or ethnic origin, race, color, sex, sexual orientation, gender identity, age, marital status, veteran status or disability unrelated to job or program requirements.

In addition to the general policy just defined, Princeton has specific legal obligations as a recipient of federal financial assistance and as a federal contractor. These obligations include the development and implementation of a plan to undertake appropriate forms of affirmative action to employ women, people of color, people with disabilities and protected veterans. Princeton's affirmative action plan is available to employees and job applicants upon request for review at the University.

The University president and provost are responsible for overseeing the implementation of this equal opportunity policy and the affirmative action plan. The vice provost for institutional equity and diversity is responsible for monitoring University practices and procedures to ensure compliance with our policy and federal, state, and local laws and regulations, including Section 504 of the Rehabilitation Act, Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964. Inquiries regarding these matters should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

## **Nondiscrimination Statement**

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and other federal, state, and local laws, Princeton University does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability or veteran status in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The vice provost for institutional equity and diversity is the individual designated by the University to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws. Questions or concerns regarding Title IX, Section 504 or other aspects of Princeton's equal opportunity or affirmative action programs should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

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*In the Nation's Service and in the Service of All Nations*

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**For emergencies:**

On campus from a University telephone, dial 911 for the Department of Public Safety; to reach the Department of Public Safety from an off-campus telephone, dial 609-258-3333

From an off-campus telephone, dialing 911 will connect you to Princeton Borough or Township Police/EMS

University Health Services: 609-258-3141; after hours: 609-258-3139

Counseling Center, during office hours: 609-258-3285

**For health and safety transportation  
(for yourself or for a friend), call:**

Department of Public Safety: 609- 258-1000

# Annual security report

## From Paul Ominsky, Executive Director of Public Safety

The Department of Public Safety (DPS) welcomes you to Princeton University. Safety is our highest priority. This report contains important information about the role of DPS on campus, safety resources and statistics about crime here at Princeton. As you will see, the statistics demonstrate that the University has an extremely safe campus, and we believe that this is based in part on the combined efforts of many University departments and members of the University community.

Safety is a shared responsibility, and we rely on each member of our community to participate by reporting suspicious activities and using common sense when carrying out daily activities. Don't prop open outside building doors, lock your bike at all times, lock your room door when you are sleeping, and call us when you need help.

As a 24-hours-a-day, seven-days-a-week University department, our staff is here to help. A primary goal of the department is to develop and maintain strong, lasting partnerships with our community. We call this community caretaking. Our community caretaking initiative is based on a community policing and problem-solving philosophy. For example, we have officers assigned to serve as liaisons with various student organizations, residential colleges, athletic teams, eating clubs and administrative offices. Officers lead crime prevention programs, provide general University information and act as resources.

While we can't solve every situation or problem, we often know whom to contact both on and off campus for additional assistance. The women and men of the department are highly trained professionals. The staff consists of both commissioned police officers and security officers. Additional members of our staff include dispatchers, the University fire marshals and library security officers, as well as casual and student staff.

For more information about safety and security at Princeton University, please visit us at [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety) or contact us at 609-258-1000.

Executive Director of  
Public Safety Paul Ominsky



## The Campus Security Act (also known as the Clery Act)

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by Oct. 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Publish crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain noncampus facilities and remote classrooms. (The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities.”)
- Publish “timely warning” notices where a crime has occurred on or near campus that, in the judgment of DPS, constitutes an ongoing or continuing threat to members of the University community.
- Make available for public inspection a daily public crime log of “any crime that occurred on campus ... or within the patrol jurisdiction of the campus police ... and is reported to the campus police.”

The department is responsible for preparing and distributing the annual report. The department works with other administrative departments and law enforcement agencies — such as the offices of the dean of undergraduate students and the dean of the Graduate School, the Princeton Borough Police Department, and the Princeton Township Police Department — to compile the information incorporated into the report. *Note:* As of Jan. 1, 2013, the Princeton Borough and Township Police Departments will be consolidated.

We encourage members of the University community to use this report as a guide for safe practices on and off campus. The report is available on the Web at [web.princeton.edu/sites/publicsafety/CSR2012.pdf](http://web.princeton.edu/sites/publicsafety/CSR2012.pdf). Each member of the University community receives an email that describes the report and provides its Web address. For more information, contact DPS at 609-258-5450 or email [jwilkins@princeton.edu](mailto:jwilkins@princeton.edu).

## The Department of Public Safety

### Who we are

Located at 200 Elm Drive, the department is open 24 hours a day, 365 days a year. The telephone number for emergency calls is 911 — off campus it is 609-258-3333; the telephone number for routine business calls on or off campus is 609-258-1000.

The department consists of professional campus police and public safety officers dedicated to providing best-in-class service to the community.

Officers patrol the campus on foot, by bicycle and in vehicles. Several officers and a supervisor are on duty 24 hours a day. The Communications Center is staffed with trained and certified dispatchers who answer calls for service, dispatch officers and other

## Our mission and values

The Department of Public Safety's mission is to enhance the living, learning and working experience at Princeton University by protecting life, maintaining order and safeguarding property. We fulfill this mission by providing our community with a full range of services that meet the highest professional standards of campus public safety. We are committed to working with the community to define our priorities and build lasting partnerships. Our core values guide us in this mission:

**Integrity** We firmly adhere to the values set forth in this document and to our professional ethics, as outlined in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

**Respect** We treat all members of the community and each other with courtesy, fairness and dignity.

**Professionalism** We will continually develop our knowledge, skills and abilities to the highest levels possible to enable us to provide the finest public safety services to the Princeton University community. Our approach is based on a commitment to excellence, innovation and continuous improvement.

**Accountability** We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

**Service** We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

**Mentoring** We recognize that individual and team contributions are essential to a high-performing department. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

**Appreciation** We are proud of our profession, our colleagues, our department and Princeton University. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do all possible to ensure all our members feel appreciated and duly rewarded for their contributions.

emergency services to incidents, and monitor intrusion detection and fire alarms. The department also employs students who carry out a variety of roles, including administrative support and lockout services.

## Our police authority and jurisdiction

### Law enforcement authority and interagency cooperation

DPS includes sworn campus public safety officers and nonsworn public safety officers.

Sworn public safety officers derive their law enforcement authority from New Jersey statutes (Title 18A, Sections 6-4.2 and 6-4.5) and the Trustees of Princeton University. Title 18A, Section 6-4.5 provides that the sworn public safety officers "shall possess all the powers of policemen and constables in criminal cases and offenses against the



law anywhere in the State of New Jersey [including the powers of arrest], pursuant to any limitations as may be imposed by the governing body of the institution which appointed and commissioned the person.”

Sworn public safety officers are required to complete a police training course approved and authorized by the State of New Jersey Division of Criminal Justice Police Training Commission. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and more safely.

Nonsworn public safety officers are empowered by the institution to enforce University regulations. These officers attend a training program sponsored by the New Jersey College and University Public Safety Association that provides a basic orientation to the theories of campus security.

Sworn and nonsworn public safety officers participate in a Field Training and Evaluation Program to further orient them to providing campus public safety services.

### **Interagency cooperation**

The department works closely with the Princeton police departments (which will be consolidated as of Jan. 1, 2013). We rely on these relationships for support on a variety of levels. In addition to sharing critical information, DPS has immediate contact with the Princeton police 911 centers. This arrangement gives us immediate access to aid and support from these two departments. Officers from both municipal agencies occasionally work at events on the Princeton University campus.

### **Crime reporting procedures** *(including confidential reporting)*

All students, employees and visitors of the University should promptly report criminal incidents, accidents and other emergencies to DPS by dialing 911 from a campus phone, or 609-258-3333 from a noncampus phone. (Individuals dialing 911 from a cell phone or noncampus phone may be put in contact with the Princeton Borough Police Department or the Princeton Township Police Department.) Individuals also may report incidents in person at the Department of Public Safety’s headquarters at 200 Elm Drive.

The University has installed emergency two-way call boxes (blue light phones) throughout campus. By pressing the emergency button on the blue light phones, users can communicate directly with the DPS Communications Center. The location of each station is digitally displayed to the communications officer.



Blue light communication towers also have been installed throughout the campus. By pressing the emergency button on the towers, users can communicate directly with the DPS Communications Center. The location of each station is digitally displayed to the communications officer. The towers will broadcast emergency alerts when applicable.

## Confidential reporting of crime and other serious incidents

Princeton University has several methods for individuals to report crimes and other serious incidents, including the ability to report on a confidential basis:

- **Tips phone line.** Individuals can provide information confidentially by contacting an investigator at 609-258-3705.
- **The Anonymous Crime Tip Line.** The Department of Public Safety's online form can be submitted confidentially by visiting <https://tipline.princeton.edu>.
- **Confidential email.** Individuals can send an email to [duncanh@princeton.edu](mailto:duncanh@princeton.edu).
- **Anonymous Report of Sexual Assault form.** A form available online through the University's Sexual Harassment/Assault Advising, Resources and Education office can be returned via a drop box or in campus mail. For details, visit [www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf](http://www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf).

*Note:* We do not have policies or procedures that encourage pastoral individuals, professional counselors or other confidential counselors to report crimes to DPS.

## Monitoring and recording criminal activity at off-campus organizations

We rely on our close working relationships with local law enforcement agencies to receive information about incidents involving University students on and off campus. In coordination with local law enforcement agencies, DPS will actively investigate certain crimes occurring on or near campus. If the department is notified of a situation in which a campus community member is the victim of a crime, depending on the circumstances the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may protect themselves.

## Security of and access to campus facilities, including campus residences

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. General guidelines about University policies are outlined in the University's "Rights, Rules, Responsibilities" policy document. (For policies relating to the access

of nonmembers of the University community, see [www.princeton.edu/pub/rrr/part3](http://www.princeton.edu/pub/rrr/part3).) Most campus facilities (except residence halls, see next page) are open during weekday business hours. Individuals who wish to access campus facilities outside of business hours or for special events should contact the appropriate department administrator, Conference and Event Services, or DPS.

An automated card access control system also is installed in many academic and administrative buildings. University members with questions about the system should contact the appropriate department manager or the Site Protection and Security Systems office at 609-258-9038.

## **Special procedures for residence hall access**

All undergraduate residence halls are equipped with an automated card access control system. Residence halls are accessible to current students and authorized staff and faculty via the system. Guests and other visitors may visit residence halls provided they have been authorized by a member of the community. Most doors to student residence areas remain locked 24 hours a day.

In addition to the automated card access control system, undergraduate exterior doors in the residence halls are equipped with a centrally monitored electronic alarm system. The Princeton University Site Protection Office maintains this system and works with the Department of Public Safety for policy guidance.

## **Security considerations in the maintenance of campus facilities**

Princeton University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. DPS will report unsafe conditions found on campus during regularly assigned patrol duties. Officers will initiate a work order, which is acted upon by a representative of the appropriate maintenance office. We encourage community members to report any instances of inadequate lighting to the Facilities Customer Service Center at 609-258-8000. Any community member who has a concern about physical security should contact DPS at 609-258-5749.

DPS and representatives from the site protection and lock shops work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to the Facilities Customer Service Center at 609-258-8000, or to DPS at 609-258-1000.

Maintenance staff are available to respond to calls for service regarding unsafe facility conditions, or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

## Timely warning notices/Campus Safety Alerts

In the event that a situation arises, either on or near campus, that in the judgment of DPS, in consultation with other administrative offices as appropriate, constitutes an ongoing or continuing threat to members of the University community, the department will issue a “timely warning” notice, commonly referred to as a “Campus Safety Alert.” Members of the community who witness or learn of a crime or other serious incident on or near campus should file a report as soon as possible with DPS so the department can issue a Campus Safety Alert, if warranted.

If community members report crimes or serious incidents to other University administrators, those administrators should notify DPS. The department will collaborate with these administrators to issue a Campus Safety Alert, if warranted.



## Distribution of Campus Safety Alerts

The department distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department emails the announcement and posts it on its website ([www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety)). The department also posts alerts on bulletin boards throughout campus if necessary.

## Clery-required Daily Crime Log

Consistent with the Clery Act requirements, the department maintains a Daily Crime Log that records, listed by the date the incident was reported, all crimes and other serious incidents that occur: on campus; in a noncampus building or property owned or operated by the University or its students “in a reasonably contiguous geographic area”; on public property within, adjacent to or immediately accessible from the campus; or within the department’s patrol jurisdiction. The Daily Crime Log is available for public inspection at the department’s headquarters or at [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety). The Daily Crime Log includes the nature, date, time and general location of each crime reported to the department, as well as its disposition if this information is known at the time.

The department posts incidents in the Daily Crime Log within two business days of receiving a report of an incident, and, in accordance with Clery Act requirements, may exclude incidents from the log in certain circumstances, particularly those in which inclusion may compromise the investigation.

## Emergency preparedness

Princeton University recognizes the need to be prepared for critical incidents. Under the guidance of the Emergency Preparedness Task Force (EPTF), several departments and offices work together to prepare for, prevent, respond to and recover from emergency situations. In conjunction with local government first responders, such as the Borough and Township police (which will be consolidated Jan. 1, 2013), the Princeton Fire Department, and the Princeton First Aid and Rescue Squad, the University is well prepared to respond to a full range of critical incidents.

The University's Office of Environmental Health and Safety and DPS work together to ensure our emergency protocols and plan are updated as needed. The University's emergency planning website, located at <http://web.princeton.edu/sites/emergency/index.html>, contains "best practices" and outlines the various initiatives under way to enhance preparedness.

## Emergency response

The EPTF website includes information about Emergency Guidelines for the Campus Community; University emergency procedures; pre-emergency planning and performance expectations; "shelter in place" and evacuation guidelines; and local contingency and continuity planning requirements. University departments are responsible for developing contingency plans and continuity of operations plans for their

staff and areas of responsibility. The University conducts numerous emergency response exercises each year, such as table-top exercises and tests of its emergency notification system, the Princeton Telephone and E-mail Notification System (PTENS), on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Public safety officers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus.

When a serious incident occurs that

causes an immediate threat to the campus, the first responders to the scene are usually DPS, Princeton Borough or Township police (which will be consolidated Jan. 1, 2013), the Princeton Fire Department, and the Princeton First Aid and Rescue Squad. All departments typically respond and work together to manage the incident. Depending on the nature of the incident, other University departments and other local or federal agencies also could be involved in responding to the incident. General information about the emergency response and evacuation procedures for Princeton University are publicized each year as part of the institution's Clery Act compliance efforts, and that information is



available on the University's EPTF website at <http://web.princeton.edu/sites/emergency/eptf.html>.

## Notification to the community about an immediate threat

DPS receives information from various offices and departments on campus. If the department confirms there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University community, DPS will collaborate as necessary with the appropriate University and municipal partners to determine the content of the message and will use some or all of the systems described below to communicate the threat to the campus community, or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. DPS will, without delay and taking into account the safety of the community, determine the content of the notification and initiate PTENS (an emergency mass notification system that allows authorized Princeton officials to send news and instructions to community members through landline and cellular phones, text messaging, and email within moments of a critical incident). An alert will be issued unless issuing a notification will, in the judgment of the first responders — including, but not limited to, DPS, Princeton Borough Police Department, Princeton Township Police Department (which will be consolidated Jan. 1, 2013), and/or the Princeton fire and first aid services — compromise the efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Princeton community, the University has various systems in place for communicating information quickly (such notification may be related to the aforementioned warning notice). Some or all of these methods of communication may be activated in the event of an immediate threat to the Princeton campus community. Students can sign up online for PTENS at <https://www.princeton.edu/score>, and employees can ensure their contact information is in the system by visiting <https://www.princeton.edu/selfservice>. The University also will post updates during a critical incident on the University homepage.

Princeton community members are encouraged to notify DPS of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The department has the responsibility for responding to and summoning the necessary resources to mitigate, investigate and document any situation that may cause a significant emergency or dangerous situation. In addition, DPS has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

## Emergency evacuation procedures

An evacuation drill is coordinated by the Office of Housing and Real Estate Services and DPS each semester for all residential facilities. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for dormitories, four times a year. Students learn the locations of the emergency exits in the buildings and receive guidance about the direction they should travel when exiting each facility for a short-term building evacuation and guidance about where they should assemble. DPS does not tell residents in advance about the designated locations for evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, staff from both DPS and the housing office on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of these evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Princeton, evacuation drills are used as a way to educate and train occupants on fire-safety issues specific to their building. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. The process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by DPS and the University’s housing staff to evaluate egress and behavioral patterns. Reports are prepared by participating departments that identify deficient equipment so that repairs can be made immediately. Recommendations for improvements also are submitted to the appropriate departments or offices for consideration of their emergency response and evacuation procedures.

## Shelter-in-place procedures: What it means to “shelter in place”

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter in place” means to make a shelter of the building that you are in. In a longer-term emergency, this location can be made even safer and more comfortable with a few adjustments until it is safe to go outside.

### Basic “shelter-in-place” guidance

If an incident occurs and the building you are in is not damaged, stay in an interior room until you are told it is safe to exit. If your building is damaged, take your personal belongings (purse, wallet, TigerCard ID, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit and use the stairs instead of the elevators). After you have evacuated, seek shelter at the nearest University



building quickly. If DPS, local police or fire department personnel are on the scene, follow their instructions.

## How you will know to “shelter in place”

A shelter-in-place notification may come from several sources, including DPS, housing staff members and other University employees utilizing the University’s emergency communications tools.

## How to “shelter in place”

No matter where you are, the basic steps of “shelter in place” will generally remain the same. Should the need ever arise, follow these steps unless instructed otherwise by local emergency personnel:

- If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
- Locate a room to shelter inside. It should be:
  - a. an interior room;
  - b. above ground level; and
  - c. without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
- Close and lock all windows and close exterior doors.
- Turn off air conditioners, heaters and fans.
- Close vents to ventilation systems as you are able (University staff will turn off the ventilation as quickly as possible).
- Make a list of the people with you and ask someone (another faculty or staff member) to call and provide the list to DPS so officers know where you are sheltering. If only students are present, one of the students should call and provide the list.
- Turn on a computer, radio or TV and listen for further instructions.
- Make yourself comfortable.

## Notification of missing students

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify DPS at 609-258-1000. DPS will generate a missing person report and initiate an investigation. After investigating the missing person report, should the department determine that the student is missing and has been missing for more than 24 hours, DPS will notify the Princeton Borough or Township police (which will be consolidated Jan. 1, 2013), or federal or international authorities for students missing abroad, whichever is appropriate. The department will also notify the student’s emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, the University will notify the student’s parent(s) or legal guardian(s) immediately after DPS has determined that the student

## Contacting the Princeton University Department of Public Safety

**Any member of the University community who wishes to file a complaint should contact the Department of Public Safety at 609-258-1000.**

The officers' primary concern will be the safety of the victim. Reporting the incident to the department does not mean that a victim must file criminal charges. She or he maintains the ultimate decision of whether to go forward with an investigation.

has been missing for more than 24 hours. In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by the University in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, the University will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so by logging in to the SCORE (Student Course Online Registration Engine): <https://registrar.princeton.edu/score>. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate.

## Education regarding fire/security measures

Campus security and fire safety procedures are discussed during new student orientation week. DPS, the Office of Environmental Health and Safety, and the Office of the Dean of Undergraduate

Students, in addition to staff in the housing department, participate in forums and programs in residence halls to address students and to explain University security, public safety, and fire safety measures and procedures at Princeton University. Members of DPS conduct crime prevention and general security and safety awareness presentations when requested by various community groups, including students and employees of the University. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at Princeton; fire safety information; and information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security and safety and for the security and safety of others on campus. In addition, DPS organizes and sets up crime prevention and education display tables, which are staffed by an officer(s) at the beginning of the school year. This activity provides an opportunity for DPS staff to hand out safety-related information, as well as to answer individual questions.

## Crime prevention education and awareness

### Preventing crime through collaboration and cooperation

Crime prevention and community caretaking are top priorities of the department. Together with other campus offices, the department provides programs to enhance personal safety and teach proactive crime-reduction strategies. The campus's crime-prevention strategy involves a proactive area patrol of the campus, crime prevention education, and training to members of the University community,

informed by building and area security surveys. Community care-taking relies on the dual concepts of eliminating or minimizing criminal opportunities and encouraging community members to take responsibility for their own and each other's safety. Members of the department are available to assist any individual or group in planning, presenting and coordinating programs of interest or concern. Listed below are some of the umbrella programs and services offered by the department.

## **Community Relations Program (CRP)**

The Community Relations Program (CRP) assigns public safety staff members to residential colleges, athletic teams, eating clubs and student organizations. The member serves as the primary liaison for all public safety services to the college or organization. These activities include holding special topic and general crime prevention seminars, conducting building surveys, distributing literature, conducting customer satisfaction surveys, solving problems and developing substantive relationships with members of the community. To see who your liaison is visit [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety).

## **Rape Aggression Defense (RAD)**

DPS and the Sexual Harassment/Assault Advising, Resources, and Education office at University Health Services offer the Rape Aggression Defense (RAD) System program. This self-defense class, designed specifically for women, is a nationally recognized course that provides women with the skills to prevent and survive a violent attack. The department usually offers a RAD program each semester.

## **Operation Identification**

This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with an engraved number due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.



## **Crime prevention promotions, fliers and other advertisements**

The department publishes a general crime prevention brochure that outlines the many crime prevention programs and strategies available in the community. In addition, the department periodically chooses a special topic to highlight in fliers and on the department's website.

## **Emergency blue light phones**

These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a member of the department. The communications officer will dispatch the appropriate DPS officer to the caller.

## Campus Escort Program

There is an on-demand, call-in service offering safe, reliable transport to campus locations and from the Princeton Junction train station after the last Dinky train to campus. It is available seven days a week from 9 p.m. to 3 a.m. Nonscheduled stops are not permitted. DPS will augment the on-campus service when necessary and if we are available. For the on-demand service, from off campus call 609-258-RIDE (7433). Refer to [www.princeton.edu/transportation](http://www.princeton.edu/transportation) for more information.

## Security surveys

These surveys are conducted on a regular basis with other members of the University community, including members of the student community. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to personal safety. The department works with the appropriate facilities office to address concerns noted in the surveys.

## Harassing phone calls

If you receive a series of harassing or annoying phone calls, follow these procedures: After receiving the call, hang up, immediately pick up the receiver again, and dial \*57. Then notify DPS at 609-258-1000. This procedure puts an electronic marker within the phone system should it be necessary to locate the source of the call. If you receive this type of call in a voice mail, please archive the call and contact the department.

## Alcoholic beverage policy

Students at Princeton are expected to be acquainted with and abide by University regulations and applicable laws regarding alcohol, and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The University provides regular educational programs on alcohol use and offers counseling services. The University's alcoholic beverage policy is designed to be consistent with the laws of the state of New Jersey, which in general prohibit the possession, consumption, sale and serving of alcoholic beverages by and to persons younger than 21. For more information, visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

If you have health questions or concerns, call the University Health Services Alcohol and Other Drugs Team at 609-258-3285. For other alcohol- or other drug-education information and resources, visit [www.princeton.edu/uhs/healthy-living/resources-and-links](http://www.princeton.edu/uhs/healthy-living/resources-and-links).

## Illegal drugs policy

The University prohibits the unlawful manufacture, dispensing, possession, use or distribution of a controlled substance of any kind in any amount on University property, or while conducting University

business away from the campus. Penalties for these acts will be administered by the appropriate office, and in accordance with rules and procedures administered by them. Penalties range from a warning to permanent separation from the University, depending on the seriousness of the infraction and the degree to which violation of the policy adversely affects the well-being of the community or the fulfillment of the University's educational mission. For more information, visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

Violations of local ordinances or of state or federal laws regarding controlled dangerous substances by members of the University community may prompt University disciplinary action and/or arrest regardless of where such violations occur if they are of a serious nature. The manufacture, sale or distribution of illegal drugs, any involvement in illegal drug use or traffic with minors, and possession or use of the more dangerous or highly addictive drugs are all considered serious offenses and will be handled accordingly. Depending on the particular circumstances, continued association with the University by violators of this policy may be made contingent upon satisfactory participation in a drug abuse assistance or rehabilitation program.

It is also University policy, in accordance with the Drug-Free Workplace Act of 1988, that all employees, as a condition of employment on projects supported out of federal funds, abide by this University policy regarding controlled dangerous substances, and notify the University within five (5) days of any criminal drug statute conviction for a violation occurring at the workplace.

## **Description of alcohol-abuse and drug-abuse programs**

During freshman orientation, programs are provided to students relating to alcohol and drug abuse. In addition, all students are provided with an informational pamphlet titled "What Every Student Should Know About Alcohol & Other Drug Use."

## **Sexual misconduct prevention and response**

All forms of sexual misconduct (including rape and sexual assault) and all attempts to commit such acts are regarded as serious violations of

## **Alcohol and other drug education and resources**

Princeton University policy prohibits the unlawful possession, use or distribution of alcohol and controlled or illegal drugs by any member of the University community. All community members are expected to fulfill their obligations and responsibilities pursuant to Princeton University policy, as well as federal, state and local laws. Disciplinary action imposed by the University may be in addition to criminal penalties. Both students and employees are subject to applicable state and federal laws.



**What every student  
should know about**

## **Alcohol & Other Drug Use**

**2012–13**



## Campus Sex Crimes Prevention Act; Sexual offender policy

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. In New Jersey, this information is accessible at [www.nj.gov/njsp/info/reg\\_sexoffend.html](http://www.nj.gov/njsp/info/reg_sexoffend.html). Information regarding registered sex offenders also may be obtained from the Princeton Borough and Princeton Township police departments (which will be consolidated Jan. 1, 2013).

University policy and are likely to result in a severe disciplinary penalty. New Jersey criminal law encompasses certain sexual offenses, and criminal prosecution may take place independently of University disciplinary processes.

Any incident of sexual misconduct occurring on or near campus should be reported as soon as possible to DPS, which will notify the local police. When assisting individuals in cases of rape and sexual assault, the department will offer instruction on the importance of preserving evidence that may be necessary for criminal charges. Students may also report offenses to a variety of other campus officials, including deans and residential college administrators. University officials will review the academic and living situations of the reporting individual upon request, and will offer accommodations whenever possible.

## Reporting sexual misconduct

Reporting an incident of sexual misconduct to DPS may help to prevent another incident of sexual misconduct. If an individual reports the incident, it does not mean that the reporting individual must proceed with a University disciplinary process or a criminal complaint. Immediately following an incident, the individual should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

A counselor with Sexual Harassment/Assault Advising, Resources and Education (SHARE) is trained to assist the reporting individual in dealing with issues relating to sexual misconduct in a confidential setting. The counselor can assist the individual in contacting on- and off-campus resources for medical, legal or emotional support. The counselor also can assist the individual in securing an academic and/or living accommodation following an incident of sexual misconduct.

The SHARE office, located in University Health Services (UHS), at McCosh Health Center, Room 217, is open Monday through Friday, from 8:45 a.m. until 4:45 p.m. After hours and weekends, a reporting individual or witness can contact UHS. The on-duty nurse at UHS or DPS will arrange for a SHARE counselor to meet with that person.

When talking to a SHARE counselor, the individual is not making a report or a formal complaint. All discussions are private and confidential and do not commit the individual to further action. Conversations with counselors are not disclosed to anyone without the



individual's express permission, unless there is a threat of physical harm to the individual or others.

No matter when the incident of sexual misconduct occurred or what the victim decides to do, the victim should consider counseling. Sometimes talking can be the most important step to healing. The SHARE office may be contacted at any time to arrange an appointment. Friends of victims may seek counseling and support as well.

SHARE can:

- provide information reporting options, including filing a criminal complaint and filing a University disciplinary complaint;
- support individuals through any internal or external processes;
- assist confidentially to manage the impact on academic and living situations following an incident of sexual misconduct (provided reasonable alternatives are available);
- assist in obtaining on- and off-campus resources for medical, legal or emotional support.

Students should be aware that they have the option of notifying appropriate law enforcement authorities, including on-campus and local police, or other University officials. University officials are available to assist the student in notifying police. Any report of sexual assault to DPS will be referred to the municipal Princeton police departments.

Procedures for filing University disciplinary complaints concerning sexual misconduct are included in the "Rights, Rules, Responsibilities" policy document and on the SHARE website ([www.princeton.edu/uhs/student-services/share](http://www.princeton.edu/uhs/student-services/share)). In the University disciplinary process, both the accuser and the accused may choose to be accompanied by another person during the disciplinary proceedings. In addition, both the accuser and the accused are informed of the final determination of the disciplinary body and, when appropriate, any disciplinary action. Details of University procedures for responding to complaints of sexual misconduct, including an explicit listing of victim's rights, can be obtained from the offices of: SHARE (University Health Services), the dean of undergraduate students (West College), the dean of the Graduate School (Clio Hall), the dean of the faculty (Nassau Hall), and the vice president for human resources (New South). The University offers information and resources relating to preventing sexual assault and other sex offenses, including rape and acquaintance rape. These can be found on the

## **University policy defines sexual misconduct as:**

"A broad range of behaviors which can be committed by individuals of the same gender or different genders, or by strangers or acquaintances, or by people involved in intimate or sexual relationships. In determining whether the alleged conduct constitutes sexual misconduct, consideration will be given to the totality of circumstances involved in the incident, including the nature of the sexual conduct and the context in which the alleged incident occurred."

Sexual misconduct includes these behaviors:

- nonconsensual sexual penetration (commonly referred to as rape);
- nonconsensual sexual contact (commonly referred to as sexual assault);
- sexual harassment;
- sexual exploitation;
- sexually inappropriate conduct.

Detailed definitions of these behaviors can be found at [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

SHARE website. For more information, contact the SHARE office at 609-258-3310 (day) or 609-258-3139 (evening), or pick up a copy of “Campus Sexual Assault: What You Should Know.” You also can visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

## Workplace violence

To ensure the safety and security of the workplace, the University has implemented a Threat Assessment Group (TAG) as well as policy to address threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors or other individuals on University property, or by University employees while in the conduct of University business off campus. A



member of the University community who exhibits inappropriate or disruptive behavior deemed to be threatening or potentially threatening may be subject to disciplinary action. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment.

All staff members should report threatening or violent behavior, whether that behavior is exhibited by a member of the Princeton community or a visitor to the campus. A report can be made to DPS, the Office of the Dean of the Faculty, or the Office of Human Resources.

## Crime statistics

The Department of Public Safety maintains a close relationship with the Princeton Borough and Princeton Township police departments (which will be consolidated Jan. 1, 2013) to ensure that crimes reported directly to these police departments that involve the University are brought to the attention of DPS. The department maintains at the Forrestal campus the same close relationship with the Plainsboro police via its first responders and Princeton Plasma Physics Laboratory Emergency Services. (See “How do we compile statistics?” on page 23 for details about the statistics that are reported on pages 24–27.)

## Definitions of reportable crimes in the Campus Security Act

*(from the FBI's Uniform Crime Reporting Program)*

### Criminal homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.

- **Negligent manslaughter.** The killing of another person through gross negligence.

## Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of temporary or permanent mental or physical incapacity.
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

## Nonforcible sex offenses

- **Incest.** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

## Robbery

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence, and/or by putting the victim in fear.

## Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

## Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a felony; breaking and entering with intent to commit a larceny; housebreaking and safecracking; and all attempts to commit any of the aforementioned acts.

## Motor vehicle theft

The theft or attempted theft of a motor vehicle. Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.

## Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## Other offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)



- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbituates, Benzedrine).
- **Weapon laws violation.** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

## Offense definitions relating to hate/bias-related crime

### Statistics as per the UCR Hate Crime Reporting Guidelines

Hate crimes include those based on race, gender, religion, sexual orientation, ethnicity and disability, such as:

- **Simple assault.** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious, severe, or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation.** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

## How do we compile these statistics?

The Department of Public Safety collects the crime statistics disclosed in the charts (beginning on page 24) through a number of methods.

Public safety officers enter all reports of crime incidents made directly to the department through IMC Solutions, a CAD/RMS integrated record management system. After an officer enters the report in IMC, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based Reporting System Handbook (sex offenses only).

# Criminal offenses and arrests and judicial referrals statistics

## Criminal offenses, Main Campus

Type of offense		On campus	Residential facility*	Non-campus building or property	Public property
<b>Criminal homicide</b>					
Murder/non-negligent manslaughter	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Negligent manslaughter	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Sex offenses**</b>					
Forcible sex offenses	2011***	16	14	4	0
	2010	13	12	3	0
	2009	11	7	2	0
Non-forcible sex offenses	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Robbery</b>					
	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	1
<b>Aggravated assault</b>					
	2011	1	0	0	1
	2010	1	0	1	0
	2009	0	0	0	0
<b>Burglary</b>					
	2011	30	12	0	0
	2010	30	11	2	0
	2009	45	18	4	0
<b>Motor vehicle theft</b>					
	2011	0	0	1	1
	2010	4	0	0	0
	2009	2	0	0	0
<b>Arson</b>					
	2011	0	0	1	0
	2010	5	0	0	0
	2009	3	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

\*\* Includes Sex Offenses reported to other campus offices as well as third-party reports and anonymous reports that may not have been investigated by DPS.

\*\*\* The 2011 forcible sexual offense statistics include a report from 2010 and one from 2009.

Note: In the years 2009, 2010 and 2011 there were no hate crimes reported for Main or Forrestal Campus.



## Criminal offenses, Forrestal Campus

Type of offense		On campus	Residential facility*	Non-campus building or property	Public property
<b>Criminal homicide</b>					
Murder/non-negligent manslaughter	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Negligent manslaughter	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Sex offenses**</b>					
Forcible sex offenses	2011***	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Non-forcible sex offenses	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Robbery</b>					
	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Aggravated assault</b>					
	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Burglary</b>					
	2011	0	0	2	0
	2010	0	0	0	0
	2009	1	0	0	0
<b>Motor vehicle theft</b>					
	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Arson</b>					
	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

\*\* Includes Sex Offenses reported to other campus offices as well as third-party reports and anonymous reports that may not have been investigated by DPS.

\*\*\* The 2011 forcible sexual offense statistics include a report from 2010 and one from 2009.

Note: In the years 2009, 2010 and 2011 there were no hate crimes reported for Main or Forrestal Campus.

# Arrests and judicial referrals, Main Campus

Other Offenses		On campus	Residential facility*	Non-campus building or property	Public property
<b>Arrests</b>					
Liquor law violations	2011	0	0	0	17
	2010	0	0	1	10
	2009	10	10	0	16
Drug abuse violations	2011	4	0	0	2
	2010	4	2	0	2
	2009	10	9	2	3
Illegal weapons possession	2011	0	0	0	0
	2010	1	0	0	0
	2009	1	0	0	0
<b>Judicial referrals</b>					
Liquor law violations	2011	35	29	0	0
	2010	33	31	4	2
	2009	90	88	0	1
Drug abuse violations	2011	56	52	0	0
	2010	37	35	3	0
	2009	29	26	0	1
Illegal weapons possession	2011	3	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

Note: In the years 2009, 2010 and 2011, there were no hate crimes reported for Main or Forrestal Campus.

## Arrests and judicial referrals, Forrestal Campus

Other offenses		On campus	Residential facility*	Non-campus building or property	Public property
<b>Arrests</b>					
Liquor law violations	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Drug abuse violations	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Illegal weapons possession	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
<b>Judicial referrals</b>					
Liquor law violations	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Drug abuse violations	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0
Illegal weapons possession	2011	0	0	0	0
	2010	0	0	0	0
	2009	0	0	0	0

\* The Residential facility category is a subset of the "On campus" category.

*Note:* In the years 2009, 2010 and 2011, there were no hate crimes reported for Main or Forrestal Campus.

# Fire safety report

## Disclosure of fire safety standards and measures; Annual fire safety report on student housing

### Fire statistics

Princeton University reported three fires in student housing for the calendar year 2011. There have been no injuries or deaths and only minor property damage due to the fires in student housing. See statistics on pages 31–33.

### On-campus student housing and life-safety systems

The University has a total of 70 on-campus student housing facilities. Each facility is equipped with fire detection systems, including smoke and heat detectors, and fire alarm pull-box stations. The majority of the facilities are fully equipped with sprinklers for fire suppression. All fire life-safety systems report to the DPS Communications Center.

### Mandatory supervised fire drills

The Office of Housing and Real Estate Services conducts four mandatory fire evacuation drills per calendar year. The fire evacuation drills are supervised by the manager of dormitories and a team of University employees. The fire evacuation drills are conducted by activating each individual fire alarm system in each on-campus student housing facility. Three of the fire evacuation drills are conducted during the daytime hours and one fire evacuation drill is conducted after dusk.

### Fire-safety policies and rules

The University's fire-safety regulations are intended to prevent injuries to members of the University community and physical damage to facilities. Rooms are inspected periodically, at random times, to assure compliance with University regulations. Because of the seriousness of the regulations that govern fire safety, Princeton University takes disciplinary action on the first offense. Such actions may include the imposition of a fine by the housing office. The University has the right, moreover, to require students who violate these safety rules to vacate their accommodations with no financial credit for the remainder of the semester. To learn more about University rights, rules and responsibilities, and zero tolerance policies, visit [www.princeton.edu/pub/rrr/index.xml](http://www.princeton.edu/pub/rrr/index.xml) and [www.princeton.edu/facilities/housing/inspections/fire\\_safety/zero\\_tolerance](http://www.princeton.edu/facilities/housing/inspections/fire_safety/zero_tolerance).

The University has policies prohibiting candles, smoking, incense, halogen lamps and fireworks. For a complete list of prohibitions, visit [www.princeton.edu/facilities/housing/undergraduate\\_info/res\\_guide\\_draw/#GENERAL%20SAFETY](http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#GENERAL%20SAFETY).

## Fire inspections for on-campus student housing

There are four fire inspections for every dorm per year. For more information about inspections, visit [www.princeton.edu/facilities/housing/undergraduate\\_info/res\\_guide\\_draw/#Fire%20Safety](http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#Fire%20Safety).

## Training

The University conducts fire-safety training for dormitory assistants and residential college advisers (RCAs), as well as hosting training at freshman orientation.

Dormitory assistant and RCA training covers:

- Evacuation and emergency preparedness
- Organizational mandates
- Fire inspection program
- Kitchen fire safety
- Life-safety systems

Freshman orientation training covers:

- Fire inspection program
- Kitchen fire safety
- Evacuation
- Emergency preparedness
- Arson

## Electrical appliances

Below are some required features for approved electrical appliances.

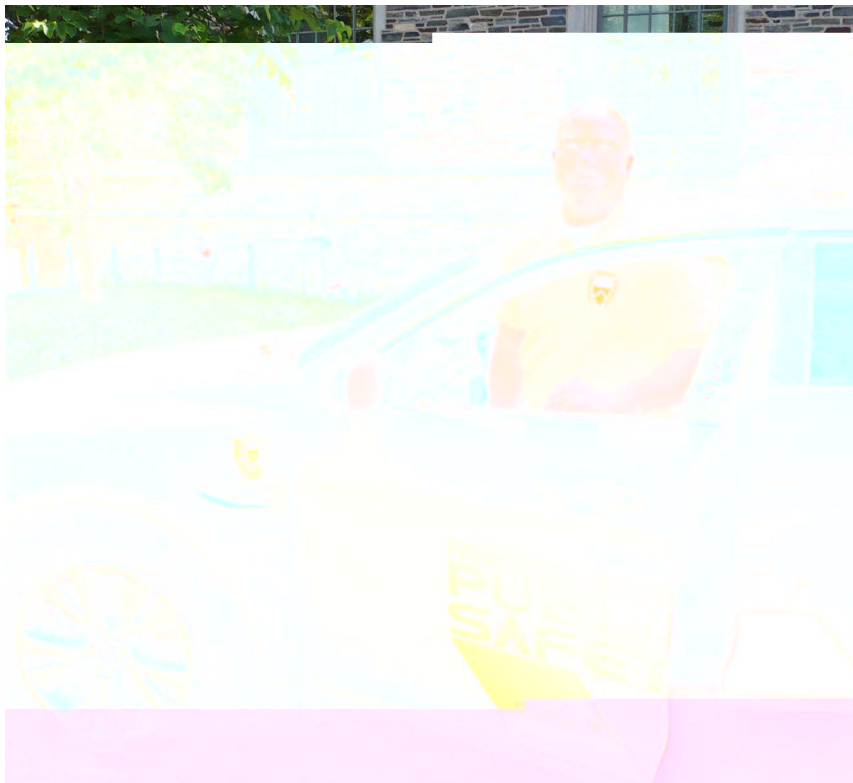
- Coffee makers: a thermostat and in-line fuse
- Iced tea makers: a thermostat and in-line fuse
- Hot air popper: a thermostat and in-line fuse; no reservoir for heating butter/margarine
- Tea kettle: a thermostat and in-line fuse; restricted spout opening
- Water coolers: a thermostat and in-line fuse

For a complete listing of authorized appliances, visit [www.princeton.edu/facilities/housing/inspections/fire\\_safety/authorized](http://www.princeton.edu/facilities/housing/inspections/fire_safety/authorized). Final approval for all appliances is through the manager of dormitories.

## Future improvements for fire safety

As part of continuing efforts to expand emergency communications tools on campus, the University is in the process of upgrading its building fire alarm systems on campus to include common area voice notification. The University also will install a new system to monitor all fire alarm systems and control the building notification systems.

Voice notification systems are intended to quickly and efficiently deliver critical information to individuals during large-scale emergencies, such as a natural disaster.





# Campus residential student housing fire reports

2011 Fire statistics	Fires	Fire cause	Injuries	Deaths	Property damage
Undergraduate buildings					
Patton	1	fire in a trash can	0	0	0
Graduate buildings					
24 Dickinson Street	1	fire in a trash can	0	0	0
Hibben Apartments	1	unattended cooking	0	0	0
2010 Fire statistics	Fires	Fire cause	Injuries	Deaths	Property damage
Undergraduate buildings					
Bloomberg	1	burnt food in a microwave oven	0	0	0
Dod	1	fire in a trash can	0	0	0
Forbes	1	burnt food in a microwave oven	0	0	0
Hargadon	1	burnt paper in a trash can	0	0	0
Holder	1	light fixture wires melted	0	0	0
Graduate buildings					
Lawrence Apartments	3	2 burnt food on the stove 1 burnt oven mitt	0	0	0
Old Graduate College	1				

# Campus residential student housing sprinkler and fire detection 2011

Undergraduate buildings	Fully sprinklered	Fire detection
1901	yes	yes
1903	yes	yes
1915	yes	yes
1927	yes	yes
1937	yes	yes
1938	yes	yes
1939	yes	yes
1967	yes	yes
1976	yes	yes
1981	yes	yes
2 Dickinson	yes	yes
Blair	yes	yes
Bloomberg	yes	yes
Bogle	yes	yes
Brown	yes	yes
Buyers	yes	yes
Campbell	yes	yes
Clapp	yes	yes
Cuyler	yes	yes
Dod	yes	yes
Dodge-Osborn	yes	yes
Edwards	yes	yes
Feinberg	yes	yes
Fisher	yes	yes
Forbes	yes	yes
Foulke	yes	yes
Gauss	yes	yes
Hamilton	yes	yes
Hargadon	yes	yes
Henry	yes	yes
Holder	yes	yes
Joline	yes	yes
Laughlin	yes	yes
Lauritzen	yes	yes
Little	yes	yes
Lockhart	yes	yes
Patton	yes	yes
Pyne	yes	yes
Scully	yes	yes
South Baker	yes	yes
Spelman	yes	yes
Tower	yes	yes
Walker	yes	yes
Wendell Hall	yes	yes
Wilf Hall	yes	yes
Witherspoon	yes	yes
Wright	yes	yes
Yoseloff	yes	yes

## Campus residential student housing sprinkler and fire detection 2011 *(continued)*

Graduate buildings	Fully sprinklered	Fire detection
99 Alexander Street	yes	yes
11 Dickinson Street	yes	yes
15 Dickinson Street	yes	yes
16 Dickinson Street	yes	yes
24 Dickinson Street	yes	yes
27 Edwards Place	yes	yes
29 Edwards Place	yes	yes
31 Edwards Place	no	yes
35 University Place	yes	yes
45 University Place	yes	yes
Butler Tract	no	yes
Lawrence Apartments	yes	yes
New Graduate College	yes	yes
Old Graduate College	yes	yes
Stanworth Apartments	no	smoke detectors



## Important telephone numbers and email addresses

### EMERGENCY

# 911



#### Non-emergency

24-Hour Communications Center 609-258-1000

#### On-duty Supervisor

609-258-8677 or 609-258-1000

#### Executive Director of Public Safety

Paul Ominsky  
609-258-6688

#### Director for Operations

Stefanie Karp  
609-258-3133  
stefkarp@princeton.edu

#### Associate Director for Support Services

Duncan Harrison, Sr.  
609-258-3132  
duncanh@princeton.edu

#### Budget Manager

Lisa Hammelman  
609-258-4913  
lhammelm@princeton.edu

#### Detective Bureau

609-258-3705

#### Recorded Emergency Alerts

609-258-7700

#### University Health Services

Counseling and Medical Services  
609-258-5357

Counseling and Psychological Services  
609-258-3285

SHARE  
609-258-3310

#### Title IX Coordinator

Vice Provost for Institutional Equity and Diversity  
Office of the Provost  
205A Nassau Hall  
609-258-6110

#### Environmental Health and Safety

609-258-5294

#### Transportation and Parking Office

For parking questions:  
609-258-3157

For TigerCard questions:  
609-258-8300

#### Assistant Fire Marshal

Twylen L. Hicks  
609-258-6805  
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