

# Annual Security *and Fire Safety Report* 2010



## **Equal Opportunity Policy**

Princeton University subscribes to a policy of equal opportunity. The University believes that commitment to principles of fairness and respect for all helps create a climate that is favorable to the free and open exchange of ideas, and the University seeks to reach out as widely as possible in order to attract the ablest individuals as students, faculty, and staff. For these reasons, decisions concerning admission to University academic and other programs, as well as employment decisions in all University departments and offices, are made on the basis of an individual's qualifications to contribute to meeting Princeton's educational objectives and its institutional needs. In applying this policy, the University is committed to the principle of not discriminating against individuals on the basis of personal beliefs or characteristics such as political views, religion, national or ethnic origin, race, color, sex, sexual orientation, gender identity, age, marital status, veteran status, or disability unrelated to job or program requirements.

In addition to the general policy just defined, Princeton has specific legal obligations as a recipient of federal financial assistance and as a federal contractor. These obligations include the development and implementation of a plan to undertake appropriate forms of affirmative action to employ women, people of color, people with disabilities, and protected veterans. Princeton's affirmative action plan is available to employees and job applicants upon request for review at the University.

The University president and provost are responsible for overseeing the implementation of this equal opportunity policy and the affirmative action plan. The vice provost for institutional equity and diversity is responsible for monitoring University practices and procedures to ensure compliance with our policy and federal, state, and local laws and regulations, including Section 504 of the Rehabilitation Act and Title IX of the Education Amendments of 1972. Inquiries regarding these matters should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

## **Nondiscrimination Statement**

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, Princeton University does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability, or veteran status in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The vice provost for institutional equity and diversity is the individual designated by the University to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws. Questions or concerns regarding Title IX, Section 504 or other aspects of Princeton's equal opportunity or affirmative action programs should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 205 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

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*In the Nation's Service and in the Service of All Nations*

18297-11

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**For emergencies, call:**

**On campus, Department of Public Safety: 911**

**Off campus, Borough and Township police/EMS: 911**

**University Health Services: 258-3141**

**after hours: 258-3139**

**Counseling Center, during hours: 258-3285**

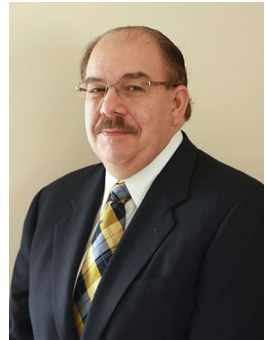
**(All campus phone numbers are in the 609 area code.)**



# Annual security report

## From Public Safety

This report contains important information about safety and security on the Princeton University campus. In addition to describing the University's crime prevention and security programs, the report provides statistics about crime on the University campus. The statistics demonstrate that the University is an extremely safe campus, and we believe that is based in part on the combined efforts of many University departments and members of the University community. Safety is a shared responsibility, and we rely on each member of our community to contribute to security on our campus by reporting suspicious activities and using common sense when carrying out their daily activities.



Director of Public Safety  
Paul Ominsky

The Department of Public Safety (DPS) is responsible for developing services, programs, and strategies for maintaining a safe campus. The department focuses primarily on four functions:

1. **A strong partnership with the community.** We support the idea that all relationships require constant nurturing. We are committed to the philosophy of community-oriented public safety and problem solving. For example with our Community Partnership Initiative (CPI), we have assigned officers to serve as liaisons with various student organizations, residential colleges, varsity athletic teams, and administrative offices. In addition to providing crime prevention programming to these groups, the liaisons introduce other programs for problem identification and solving. The CPI program has become the cornerstone of our efforts to partner with community members.

2. **The emergency management function.** We embrace a comprehensive approach to preventing, preparing for, responding to, and recovering from emergency situations. The University has a proactive approach to planning for emergencies; these efforts are led by the Emergency Preparedness Task Force.

3. **Leveraging security technology.** We have invested in several different systems to enhance on-campus safety through technology. These systems include automated card access to many facilities on campus, security cameras in select areas, and a state-of-the-art public safety command "center" that serves as the hub for emergency response.

4. **Enforcement of University regulations and state and local laws.** We strive to maintain a safe environment that supports our educational mission by ensuring that community members comply with local, state, and federal laws.

For further information about safety and security at Princeton University, please visit us at [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety) or contact us at 258-1000.

## **The Campus Security Act** *(also known as the Clery Act)*

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Publish crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. (The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities.”)
- Publish “timely warning” notices where a crime has occurred on or near campus that, in the judgment of DPS, constitutes an ongoing or continuing threat to members of the University community.
- Make available for public inspection a daily public crime log of “any crime that occurred on campus ... or within the patrol jurisdiction of the campus police ... and is reported to the campus police.”

The department is responsible for preparing and distributing the annual report. The department works with other administrative departments and law enforcement agencies—such as the offices of the dean of undergraduate students and the dean of the Graduate School, the Princeton Borough Police Department, and the Princeton Township Police Department—to compile the information incorporated into the report.

We encourage members of the University community to use this report as a guide for safe practices on and off campus. The report is available on the Web at [web.princeton.edu/sites/publicsafety/CSR2010.pdf](http://web.princeton.edu/sites/publicsafety/CSR2010.pdf). Each member of the University community receives an e-mail that describes the report and provides its Web address. For more information, contact DPS at 258-5772, or e-mail [hgoddard@princeton.edu](mailto:hgoddard@princeton.edu).

## **The Department of Public Safety**

### **Who we are**

Located at 200 Elm Drive, the department is open 24 hours a day, 365 days a year. The telephone number for emergency calls is 911 (off campus it is 258-3333); the telephone number for routine business calls is 258-1000 (off campus it is 258-1000).

The department consists of professional campus police and public safety officers dedicated to providing best-in-class service to the community.

Officers patrol the campus on foot, by bicycle, and in vehicles. Several officers and a supervisor are on duty 24 hours a day. The Communications Center is staffed with trained and certified dispatchers who answer calls for service, dispatch officers and other emergency

services to incidents, and monitor intrusion detection and fire alarms. The department also employs students who carry out a variety of roles, including operating the campus safety escort program.

## Our mission and values

The Department of Public Safety's mission is to enhance the living, learning, and working experience at Princeton University by protecting life, maintaining order, and safeguarding property. We fulfill this mission by providing our community with a full range of services that meet the highest professional standards of campus public safety. We are committed to working with the community to define our priorities and build lasting partnerships. Our core values guide us in this mission:

**Integrity** We firmly adhere to the values set forth in this document and to our professional ethics, as outlined in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

**Respect** We treat all members of the community and each other with courtesy, fairness, and dignity.

**Professionalism** We will continually develop our knowledge, skills, and abilities to the highest levels possible to enable us to provide the finest public safety services to the Princeton University community. Our approach is based on a commitment to excellence, innovation, and continuous improvement.

**Accountability** We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

**Service** We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

**Mentoring** We recognize that individual and team contributions are essential to a high-performing department. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

**Appreciation** We are proud of our profession, our colleagues, our department, and Princeton University. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do all possible to ensure all our members feel appreciated and duly rewarded for their contributions.

## Our police authority and jurisdiction

### Law enforcement authority and interagency cooperation

DPS includes sworn campus public safety officers and non-sworn public safety officers.

Sworn public safety officers derive their law enforcement authority from New Jersey statutes (Title 18A, Sections 6-4.2 and 6-4.5) and the Trustees of Princeton University. Title 18A, Section 6-4.5 provides that the sworn public safety officers "shall possess all the powers of policemen and constables in criminal cases and offenses against the

law anywhere in the State of New Jersey [including the powers of arrest], pursuant to any limitations as may be imposed by the governing body of the institution which appointed and commissioned the person.”

Sworn public safety officers are required to complete a police training course approved and authorized by the State of New Jersey Division of Criminal Justice Police Training Commission. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and more safely.

Non-sworn public safety officers are empowered by the institution to enforce University regulations. These officers attend a training program sponsored by the New Jersey College and University Public Safety Association that provides a basic orientation to the theories of campus security.

Sworn and non-sworn public safety officers participate in a minimum 240-hour Field Training and Evaluation Program to further orient them to providing campus public safety services.

### **Interagency cooperation**

The department works closely with the Princeton Borough and Princeton Township police departments, as well as with the New Jersey State Police. We rely on these relationships for support on a variety levels. In addition to sharing critical information, DPS has immediate contact with the Princeton Borough and Princeton Township 911 centers. This arrangement gives us immediate access to mutual aid and support from these two departments. Officers from both municipal agencies work at events on the Princeton University campus.

### **Crime reporting procedures**

#### ***(including confidential reporting)***

All students, employees, and visitors of the University should promptly report criminal incidents, accidents, and other emergencies to DPS by dialing 911 from a campus phone, or 609-258-3333 from a non-campus phone. (Individuals dialing 911 from a cell phone or non-campus phone may be put in contact with the Princeton Borough Police Department or the Princeton Township Police Department.) Individuals also may report incidents in person at the Department of Public Safety’s headquarters at 200 Elm Drive.

The University has installed emergency two-way call boxes (blue light phones) throughout campus. By pressing the red button on the stations, users can communicate directly with the Department of Public Safety’s Communications Center. The location of each station is digitally displayed to the communications officer.





## Confidential reporting of crime and other serious incidents

Princeton University has several methods for individuals to report crimes and other serious incidents, including the ability to report on a confidential basis:

- **Tips phone line.** Individuals can provide information confidentially by contacting an investigator at 258-3705.
- **The Anonymous Crime Tip Line.** The Department of Public Safety's online form can be submitted confidentially by visiting <https://tipline.princeton.edu>.
- **Confidential e-mail.** Individuals can send an e-mail to [cwdavall@princeton.edu](mailto:cwdavall@princeton.edu).
- **Anonymous Report of Sexual Assault form.** A form available online through the University's Sexual Harassment/Assault Advising, Resources, and Education (SHARE) office can be returned via a drop box or in campus mail. For details, visit [www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf](http://www.princeton.edu/uhs/pdfs/SHAREAnonRptForm.pdf).

*Note:* We do not have policies or procedures that encourage pastoral, professional counselors, and other confidential counselors to report crimes to DPS.

## Monitoring and recording criminal activity at off-campus organizations

We rely on our close working relationships with local law enforcement agencies to receive information about incidents involving University students on and off campus. In coordination with local law enforcement agencies, DPS will actively investigate certain crimes occurring on or near campus. If the department is notified of a situation in which a campus community member is the victim of a crime, depending on the circumstances the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may protect themselves.

## Security of and access to campus facilities, including campus residences

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. General guidelines about University policies are outlined in the *Rights, Rules, Responsibilities* document. (For policies relating to the access of non-members of the University community, see [www.princeton.edu/pub/rrr/part3](http://www.princeton.edu/pub/rrr/part3).) Most campus facilities (except residence halls, see next page) are open during weekday business hours. Individuals who wish to access campus facilities during non-business hours or for special events should contact the appropriate department administrator, Conference and Event Services, or the public safety department.

An automated card access control system also is installed in many academic and administrative buildings. University members with questions about the system should contact the appropriate department manager or the Life Safety and Security Systems office at 258-9038.

## **Special procedures for residence hall access**

All undergraduate residence halls are equipped with an automated card access control system. Residence halls are accessible to current students and authorized staff and faculty via the system. Guests and other visitors may visit residence halls provided they have been authorized by a member of the community. The doors to student residence areas remain locked 24 hours a day.

In addition to the automated card access control system, undergraduate exterior doors in the residence halls are equipped with a centrally monitored electronic alarm system. The Princeton University Alarm Shop maintains this system and works with the University's Life, Safety, and Security Systems office for policy guidance.

## **Security considerations in the maintenance of campus facilities**

Princeton University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments conduct security surveys to ensure campus lighting is adequate and that the landscape

is appropriately controlled. DPS conducts routine checks of lighting on campus during regularly assigned patrol duties. If lights are not working, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office, usually by the next business day. We encourage community members to report any instances of inadequate lighting to the Facilities Customer Service Center at 258-8000. Any community member who has a concern about physical security should contact DPS at 258-5749.

The public safety department and representatives from the alarm and lock shops work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to the Facilities Customer Service Center at 258-8000, or to DPS at 258-1000.

Maintenance staff are available to respond to calls for service regarding unsafe facility conditions, or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.



## Timely warning notices/Campus Safety Alerts

In the event that a situation arises, either on or near campus, that in the judgment of DPS, in consultation with other administrative offices as appropriate, constitutes an ongoing or continuing threat to members of the University community, the department will issue a “timely warning” notice, commonly referred to as a “Campus Safety Alert.” Members of the community who witness or learn of a crime or other serious incident on or near campus should file a report as soon as possible with DPS so the department can issue a Campus Safety Alert, if warranted.

If community members report crimes or serious incidents to other University administrators, those administrators should notify DPS. The department will collaborate with these administrators to issue a Campus Safety Alert, if warranted.

## Distribution of Campus Safety Alerts

The department distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department e-mails the announcement and posts it on its website ([www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety)). The department also posts alerts on bulletin boards throughout campus.

## Clery-required Daily Crime Log

Consistent with the Clery Act requirements, the public safety department maintains a Daily Crime Log that records, listed by the date the incident was reported, all crimes and other serious incidents that occur: on campus; in a non-campus building or property owned or operated by the University or its students “in a reasonably contiguous geographic area”; on public property within, adjacent to, or immediately accessible from the campus; or within the department’s patrol jurisdiction. The Daily Crime Log is available for public inspection at the department’s headquarters or at [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety). The Daily Crime Log includes the nature, date, time, and general location of each crime reported to the department, as well as its disposition if this information is known at the time.

The department posts incidents in the Daily Crime Log within two business days of receiving a report of an incident, and, in accordance with the Clery Act requirements, may exclude incidents from the log in certain circumstances, particularly those in which inclusion may compromise the investigation.

## Emergency preparedness

Princeton University recognizes the need to be prepared for critical incidents. Under the guidance of the Emergency Preparedness Task Force (EPTF), several departments and offices work together to prepare for, prevent, respond to, and recover from emergency situations.

In conjunction with local government first responders, such as the Borough and Township police, the Princeton Fire Department, and the Princeton First Aid and Rescue Squad, the University is well prepared to respond to a full range of critical incidents.

The University's Office of Environmental Health and Safety (EHS) and the Department of Public Safety work together to ensure our emergency protocols and plan are updated as needed. The University's emergency planning website, located at [www.princeton.edu/main/administration/safety/emergency](http://www.princeton.edu/main/administration/safety/emergency), contains "best practices" and outlines the various initiatives underway to enhance preparedness.

## **Emergency response**

The EPTF website includes information about Emergency Guidelines for the Campus Community; University emergency procedures; pre-emergency planning and performance expectations; "shelter in place" and evacuation guidelines; and local contingency and continuity planning requirements. University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts numerous emergency response exercises each year, such as table-top exercises and tests of its emergency notification system, the Princeton Telephone and E-mail Notification System (PTENS), on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Public safety officers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually DPS, Princeton Borough or Township police, the Princeton Fire Department, and the first aid squad. All departments typically respond and work together to manage the incident. Depending on the nature of the incident, other University departments and other local or federal agencies could also be involved in responding to the incident. General information about the emergency response and evacuation procedures for Princeton University are publicized each year as part of the institution's Clery Act compliance efforts, and that information is available on the University's EPTF website at <http://web.princeton.edu/sites/emergency/eptf.html>.

## **Notification to the community about an immediate threat**

The public safety department and the Emergency Preparedness Task Force receive information from various offices/departments on campus. The Office of Environmental Health and Safety (EHS) works closely with DPS assessing threat levels. If the department confirms there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the University

community, DPS will collaborate with EHS to determine the content of the message and will use some or all of the systems described below to communicate the threat to the campus community, or to the appropriate segment of the community if the threat is limited to a particular building or segment of the population. The public safety department will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the PTENS alert system (an emergency mass notification system that allows authorized Princeton officials to send news and instructions to community members through landline and cellular phones, text messaging, and e-mail within moments of a critical incident). An alert will be issued unless issuing a notification will, in the judgment of the first responders—including, but not limited to, the Department of Public Safety, Princeton Borough Police Department, Princeton Township Police Department, and/or the Princeton fire and first aid services—compromise the efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency.



In the event of a serious incident that poses an immediate threat to members of the Princeton community, the University has various systems in place for communicating information quickly (such notification may be related to the aforementioned warning notice). Some or all of these methods of communication may be activated in the event of an immediate threat to the Princeton campus community. Students can sign up online for PTENS at [https://puaccess.princeton.edu/pu\\_pages/SCORE-index.htm](https://puaccess.princeton.edu/pu_pages/SCORE-index.htm), and employees can ensure their contact information is in the system by visiting [https://puaccess.princeton.edu/pu\\_pages/HRSERVE-index.htm](https://puaccess.princeton.edu/pu_pages/HRSERVE-index.htm). The University also will post updates during a critical incident on the University home page.

Princeton community members are encouraged to notify DPS of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The public safety department has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, DPS has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.





## Emergency evacuation procedures

An evacuation drill is coordinated by the Office of Housing and Real Estate Services and the public safety department each semester for all residential facilities. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for dormitories, four times a year. Students learn the locations of the emergency exits in the buildings and receive guidance about the direction they should travel when exiting each facility for a short-term building evacuation and guidance about where they should assemble. DPS does not tell residents in advance about the designated locations for evacuations because those decisions are affected by time

of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, staff from both the public safety department and the housing office on the scene will communicate information to students regarding the developing situation or any evacuation status changes. The purpose of these evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Princeton, evacuation drills are used as a way to educate and train occupants on fire-safety issues specific to their building. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. The process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by DPS and the University’s housing staff to evaluate egress and behavioral patterns. Reports are prepared by participating departments that identify deficient equipment so that repairs can be made immediately. Recommendations for improvements also are submitted to the appropriate departments/offices for consideration of its emergency response and evacuation procedures.

## Shelter-in-place procedures: What it means to “shelter in place”

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter in place” means to make a shelter of the building that you are in. In a longer-term emergency, this location can be made even safer and more comfortable with a few adjustments until it is safe to go outside.

## Basic “shelter-in-place” guidance

If an incident occurs and the building you are in is not damaged, stay in an interior room until you are told it is safe to exit. If your building is damaged, take your personal belongings (purse, wallet, TigerCard ID, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). After you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

## How you will know to “shelter in place”

A shelter-in-place notification may come from several sources, including DPS, housing staff members, and other University employees utilizing the University’s emergency communications tools.

## How to “shelter in place”

No matter where you are, the basic steps of “shelter in place” will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

- If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
- Locate a room to shelter inside. It should be:
  - a. an interior room;
  - b. above ground level; and
  - c. without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
- Close and lock all windows and close exterior doors.
- Turn off air conditioners, heaters, and fans.
- Close vents to ventilation systems as you are able (University staff will turn off the ventilation as quickly as possible).
- Make a list of the people with you and ask someone (another faculty or staff member) to call and provide the list to DPS so officers know where you are sheltering. If only students are present, one of the students should call and provide the list.
- Turn on a computer, radio, or TV and listen for further instructions.
- Make yourself comfortable.

## Notification of missing students

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify the public safety department at 258-1000. DPS will generate a missing person report and initiate an investigation. After investigating the missing person report, should the department determine that the student is missing and has been missing for more

## **Contacting the Princeton University Department of Public Safety**

**Any member of the University community who wishes to file a complaint should contact the Department of Public Safety at 258-1000.**

The officers' primary concern will be the safety of the victim. Reporting the incident to the public safety department does not mean that a victim must file criminal charges. She or he maintains the ultimate decision of whether to go forward with an investigation.

than 24 hours, DPS will notify the Princeton Borough or Township police, whichever is appropriate, and also the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, the University will notify the student's parent(s) or legal guardian(s) immediately after DPS has determined that the student has been missing for more than 24 hours. In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by the University in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, the University will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the DPS website (<http://tipline.princeton.edu/missingpersonsprocedure>). A student's confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate.

## **Education regarding fire/security measures**

Campus security and fire safety procedures are discussed during new student orientation week. The Department of Public Safety, the Office of Environmental Health and Safety, and the Office of the Dean of Undergraduate Students, in addition to staff in the housing department, participate in forums and programs in residence halls to address students and to explain University security, public safety, and fire safety measures and procedures at Princeton University. Members of DPS conduct crime prevention and general security and safety awareness presentations when requested by various community groups, including students and employees of the University. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at Princeton; fire safety information; and information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security/safety and for the security/safety of others on campus. In addition, DPS organizes and sets up crime prevention and education display tables, which are staffed by an officer(s) at various locations throughout the year. This activity provides an opportunity for DPS staff to hand out safety-related information, as well as to answer individual questions.

# Crime prevention education and awareness

## Preventing crime through collaboration and cooperation

Crime prevention is a top priority of the department. Together with other campus offices, the department provides programs to enhance personal safety and teach proactive crime-reduction strategies. The campus's crime-prevention strategy involves a proactive area patrol of the campus, crime prevention education, and training to members of the University community, informed by building and area security surveys. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities and encouraging community members to take responsibility for their own and each other's safety. Members of the department are available to assist any individual or group in planning, presenting, and coordinating programs of interest or concern. Listed below are some of the umbrella programs and services offered by the department.

### Community Partnership Initiative (CPI)

The Community Partnership Initiative (CPI) program assigns public safety staff members to each residential college and to student organizations. The member serves as the primary liaison for all public safety services to the college or organization. These activities include holding special topic and general crime prevention seminars, conducting building surveys, distributing literature, conducting customer satisfaction surveys, solving problems, and developing substantive relationships with members of the community. To see who your liaison is visit [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety).

### Rape Aggression Defense (RAD)

The Department of Public Safety and the Sexual Harassment/Assault Advising, Resources, and Education (SHARE) office at University Health Services (UHS) offer the Rape Aggression Defense (RAD) System program. This self-defense class, designed specifically for women, is a nationally recognized course that provides women with the skills to prevent and survive a violent attack. The department usually offers a RAD program each semester.



### Operation Identification

This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

## **Crime prevention promotions, flyers, and other advertisements**

The department publishes a general crime prevention brochure that outlines the many crime prevention programs and strategies available in the community. In addition, the department periodically chooses a special topic to highlight in flyers and on the department's website.

## **Emergency blue light phones**

These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a member of the department. The communications officer will dispatch the appropriate emergency response team to the caller.

## **Campus Escort Program**

There is an on-demand, call-in service offering safe, reliable transport to campus locations and from Princeton Junction train station after the last Dinky train to campus. It is available seven days a week from 11 p.m. to 3 a.m. Non-scheduled stops are not permitted. The public safety department will augment the on-campus service when necessary. For the on-demand service, from off campus call 258-RIDE (7433). Refer to [www.princeton.edu/transportation](http://www.princeton.edu/transportation) for more information.

## **Security surveys**

These surveys are conducted on a regular basis with other members of the University community, including members of the student community. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to personal safety. The department works with the appropriate facilities office to address concerns noted in the surveys.

## **Harassing phone calls**

If you receive a series of harassing or annoying phone calls, follow these procedures: After receiving the call, hang up, immediately pick up the receiver again, and dial \*57. Then notify the public safety department at 258-1000. This procedure puts an electronic marker within the phone system should it be necessary to locate the source of the call. If you receive this type of call in a voice mail, please archive the call and contact the department.

## **Alcoholic beverage policy**

Students at Princeton are expected to be acquainted with and abide by University regulations and applicable laws regarding alcohol, and be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The University provides regular educational programs on alcohol use, and offers



counseling services. The University's alcoholic beverage policy is designed to be consistent with the laws of the state of New Jersey, which in general prohibit the possession, consumption, sale, and serving of alcoholic beverages by and to persons younger than 21. For more information, visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

If you have health questions or concerns, call the University Health Services Alcohol and Other Drugs Team at 258-3285. For other alcohol- or other drug-education information and resources, visit [www.princeton.edu/uhs/hi\\_alcohol.html](http://www.princeton.edu/uhs/hi_alcohol.html).

## Illegal drugs policy

The University prohibits the unlawful manufacture, dispensing, possession, use, or distribution of a controlled substance of any kind in any amount on University property, or while conducting University business away from the campus. Penalties for these acts will be administered by the appropriate office, and in accordance with rules and procedures administered by them. Penalties range from a warning to permanent separation from the University, depending on the seriousness of the infraction and the degree to which violation of the policy adversely affects the well-being of the community or the fulfillment of the University's educational mission. For more information, visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

Violations of local ordinances or of state or federal laws regarding controlled dangerous substances by members of the University community may prompt University disciplinary action regardless of where such violations occur if they are of a serious nature. The manufacture, sale, or distribution of illegal drugs, any involvement in illegal drug use or traffic with minors, and possession or use of the more dangerous or highly addictive drugs, are all considered serious offenses and will be handled accordingly. Depending on the particular circumstances, continued association with the University by violators of this policy may be made contingent upon satisfactory participation in a drug abuse assistance or rehabilitation program.

It is also University policy, in accordance with the Drug-Free Workplace Act of 1988, that all employees, as a condition of employment on projects supported out of federal funds, abide by this University policy regarding controlled dangerous substances, and notify the University within five (5) days of any

## Alcohol and other drug education and resources

Princeton University policy prohibits the unlawful possession, use, or distribution of alcohol and controlled/illegal drugs by any member of the University community. All community members are expected to fulfill their obligations and responsibilities pursuant to Princeton University policy, as well as federal, state, and local laws. Disciplinary action imposed by the University may be in addition to criminal penalties. Both students and employees are subject to applicable state and federal laws.



What every student  
should know about

## Alcohol & Other Drug Use

2009–10

criminal drug statute conviction for a violation occurring at the workplace.

## **Description of alcohol-abuse and drug-abuse programs**

During freshman orientation, programs are provided to students relating to alcohol and drug abuse. In addition, all students are provided with an informational pamphlet titled: "What Every Student Should Know about Alcohol & Other Drug Use."

## **Sexual assault prevention and response**

All forms of sexual assault and all attempts to commit such acts are regarded as serious University offenses that are likely to result in a severe penalty. New Jersey criminal law encompasses certain sexual offenses, and criminal prosecution may take place independently of charges under University regulations.

Any sexual assault occurring on or near campus should be reported as soon as possible to the public safety department, which will investigate and provide assistance to victims. When assisting individuals, the department will offer instruction on the importance of preserving evidence that may be necessary for criminal charges. Students may also report offenses to a variety of other campus officials, including academic deans and residential college administrators. University officials will review the academic and living situations of a victim of an alleged sexual assault upon request, and will make appropriate changes whenever possible.

### **Reporting a sexual assault**

Reporting a sexual assault to DPS may help to prevent another assault. Reporting the incident does not mean that the victim must proceed with a University disciplinary process or a criminal prosecution. Immediately following an attack, the victim should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

A counselor with Sexual Assault Prevention and Response (SAPR) is available 24 hours a day, 7 days a week, at (201) 991-3333.

The SHARE office, located in University Health Services (UHS), at 217 McCosh Health Center, is open Monday through Friday, from 8:45 a.m. until 4:45 p.m. After hours and weekends, a victim or witness can contact UHS. The on-duty nurse at UHS or the public safety department will arrange for a SHARE counselor to meet with you.

When you talk to a SHARE counselor, you are not making a report or a formal complaint. All discussions are private and confidential and do not commit you to further action. Conversations with counselors are not disclosed to anyone without your expressed permission, unless there is a threat of physical harm to you or others.

No matter when the assault occurred or what you decide to do, consider counseling. Sometimes talking can be the most important step to healing. You may contact the SHARE office at any time to arrange an appointment. Friends of victims may seek counseling and support as well.

SHARE can:

- provide information on legal and disciplinary reporting options;
- support a complainant through any private University complaint;
- assist confidentially to manage the impact on academic and living situations following a sexual assault (provided reasonable alternatives are available);
- assist in obtaining on- and off-campus resources for medical, legal, or emotional support.

Students should be aware that they have the option of notifying appropriate law enforcement authorities, including on-campus and local police, or other University officials. University officials also will assist the student in notifying police, if the student requests such assistance.

Procedures for filing disciplinary complaints concerning sexual assault are included in the *Rights, Rules, Responsibilities* policy document and on the SHARE website ([www.princeton.edu/uhs/student-services/share](http://www.princeton.edu/uhs/student-services/share)). In campus disciplinary procedures, both the accuser and the accused may choose to be accompanied by another person during the proceedings. In addition, both the accuser and the accused are informed of the final determination of the disciplinary body and, when appropriate, any disciplinary action. Details of University procedures for responding to complaints, including an explicit listing of victim's rights, can be obtained from the offices of: SHARE (University Health Services), the dean of undergraduate students (West College), the dean of the Graduate School (Clio Hall), the dean of the faculty (Nassau Hall), and the vice president for

## **University policy defines sexual assault as committing:**

- any sexual physical contact that involves the threat or use of force or violence, or any other form of coercion or intimidation;
- any sexual physical contact with a person who is unable to consent due to incapacity or impairment (including being asleep or under the influence of alcohol or drugs).

**"Acquaintance rape is when someone you know forces you to have sex against your will—whether you are passed out, too drunk to refuse, too scared to argue, or for some other reason do not give consent. It victimizes women and men—whether straight, gay, lesbian, or bisexual."**

*Rights, Rules, Responsibilities*

human resources (New South). The University offers information and resources relating to preventing sexual assault and other sex offenses, including rape and acquaintance rape. These can be found on the SHARE website. For more information, contact the SHARE office at 258-3310 (day), 258-3139 (evening), or pick up a copy of “Campus Sexual Assault: What You Should Know.” You also can visit [www.princeton.edu/pub/rrr/part1](http://www.princeton.edu/pub/rrr/part1).

## Workplace violence

To ensure the safety and security of the workplace, the University has implemented a policy for addressing threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property, or by University employees while in the conduct of University business off campus. A member of the University community who exhibits inappropriate or disruptive behavior deemed to be threatening or potentially threatening may be subject to disciplinary action. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment.

All staff members should report threatening or violent behavior, whether that behavior is exhibited by a member of the Princeton community or a visitor to the campus. A report can be made to DPS, the Office of the Dean of the Faculty, or the Office of Human Resources.

## Crime statistics

The Department of Public Safety maintains a close relationship with the Princeton Borough and Princeton Township police departments to ensure that crimes reported directly to these police departments that involve the University are brought to the attention of DPS.



The department maintains at the Forrestal campus the same close relationship with the Plainsboro police via its first responders and Princeton Plasma Physics Laboratory Emergency Services. (See “How do we compile statistics?” on page 23 for details about the statistics that are reported on pages 24–26.)

# Definitions of reportable crimes in the Campus Security Act

*(from the FBI's Uniform Crime Reporting Program)*

## Criminal homicide

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

## Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of temporary or permanent mental or physical incapacity.
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

## Non-forcible sex offenses

- **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence, and/or by putting the victim in fear.



## Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

## Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a felony; breaking and entering with intent to commit a larceny; housebreaking and safecracking; and all attempts to commit any of the aforementioned acts.

## Motor vehicle theft

The theft or attempted theft of a motor vehicle. Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.



## Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## Other offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, or possession of intoxicating liquor; maintaining unlawful drinking places; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbituates, Benzedrine).

- **Weapon laws violation.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

## Offense definitions relating to hate/bias-related crime

### Statistics as per the UCR Hate Crime Reporting Guidelines

Hate crimes include those based on race, gender, religion, sexual orientation, ethnicity, and disability, such as:

- **Simple assault.** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious, severe, or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation.** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

## How do we compile these statistics?

The Department of Public Safety collects the crime statistics disclosed in the charts (beginning on page 24) through a number of methods.

Public safety officers enter all reports of crime incidents made directly to the department through Enforsys, a CAD/RMS integrated record management system. After an officer enters the report in Enforsys, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the *FBI Uniform Crime Reporting Handbook* and the *FBI National Incident-Based Reporting System Handbook* (sex offenses only).



# Criminal offenses and arrests and judicial referrals statistics

## Criminal offenses, Main Campus

| Type of offense                   |      | On campus | Residential facility* | Non-campus building or property | Public property |
|-----------------------------------|------|-----------|-----------------------|---------------------------------|-----------------|
| <b>Criminal homicide</b>          |      |           |                       |                                 |                 |
| Murder/non-negligent manslaughter | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| Negligent manslaughter            | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Sex offenses</b>               |      |           |                       |                                 |                 |
| Forcible sex offenses             | 2007 | 14        | 12                    | 3                               | 0               |
|                                   | 2008 | 18        | 17                    | 1                               | 0               |
|                                   | 2009 | 9         | 5                     | 2                               | 0               |
| Non-forcible sex offenses         | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 1                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Robbery</b>                    |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 1               |
| <b>Aggravated assault</b>         |      |           |                       |                                 |                 |
|                                   | 2007 | 6         | 1                     | 0                               | 0               |
|                                   | 2008 | 5         | 5                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Burglary</b>                   |      |           |                       |                                 |                 |
|                                   | 2007 | 57        | 23                    | 0                               | 0               |
|                                   | 2008 | 58        | 24                    | 0                               | 0               |
|                                   | 2009 | 45        | 18                    | 4                               | 0               |
| <b>Motor vehicle theft</b>        |      |           |                       |                                 |                 |
|                                   | 2007 | 3         | 0                     | 0                               | 0               |
|                                   | 2008 | 3         | 0                     | 0                               | 0               |
|                                   | 2009 | 2         | 0                     | 0                               | 0               |
| <b>Arson</b>                      |      |           |                       |                                 |                 |
|                                   | 2007 | 2         | 0                     | 0                               | 0               |
|                                   | 2008 | 7         | 4                     | 0                               | 0               |
|                                   | 2009 | 3         | 0                     | 0                               | 0               |

\* The Residential facility category is a subset of the "On campus" category.

Note: In the years 2007, 2008, and 2009, there were no hate crimes reported for Main or Forrestal Campus.

## Criminal offenses, Forrestal Campus

| Type of offense                   |      | On campus | Residential facility* | Non-campus building or property | Public property |
|-----------------------------------|------|-----------|-----------------------|---------------------------------|-----------------|
| <b>Criminal homicide</b>          |      |           |                       |                                 |                 |
| Murder/non-negligent manslaughter | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| Negligent manslaughter            | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Sex offenses</b>               |      |           |                       |                                 |                 |
| Forcible sex offenses             | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| Non-forcible sex offenses         | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Robbery</b>                    |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Aggravated assault</b>         |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Burglary</b>                   |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 1         | 0                     | 0                               | 0               |
| <b>Motor vehicle theft</b>        |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Arson</b>                      |      |           |                       |                                 |                 |
|                                   | 2007 | 0         | 0                     | 0                               | 0               |
|                                   | 2008 | 0         | 0                     | 0                               | 0               |
|                                   | 2009 | 0         | 0                     | 0                               | 0               |

\* The Residential facility category is a subset of the "On campus" category.

Note: In the years 2007, 2008, and 2009, there were no hate crimes reported for Main or Forrestal Campus.

# Arrests and judicial referrals, Main Campus

| Other Offenses             |      | On campus | Residential facility* | Non-campus building or property | Public property |
|----------------------------|------|-----------|-----------------------|---------------------------------|-----------------|
| <b>Arrests</b>             |      |           |                       |                                 |                 |
| Liquor law violations      | 2007 | 2         | 1                     | 0                               | 13              |
|                            | 2008 | 10        | 9                     | 1                               | 14              |
|                            | 2009 | 10        | 10                    | 0                               | 16              |
| Drug abuse violations      | 2007 | 0         | 0                     | 1                               | 7               |
|                            | 2008 | 15        | 2                     | 1                               | 0               |
|                            | 2009 | 10        | 9                     | 2                               | 3               |
| Illegal weapons possession | 2007 | 0         | 0                     | 0                               | 2               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 1         | 0                     | 0                               | 0               |
| <b>Judicial referrals</b>  |      |           |                       |                                 |                 |
| Liquor law violations      | 2007 | 120**     | 115                   | 0                               | 1               |
|                            | 2008 | 109       | 104                   | 0                               | 0               |
|                            | 2009 | 90        | 88                    | 0                               | 0               |
| Drug abuse violations      | 2007 | 32        | 25                    | 0                               | 0               |
|                            | 2008 | 47        | 44                    | 0                               | 0               |
|                            | 2009 | 29        | 26                    | 0                               | 0               |
| Illegal weapons possession | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |

# Arrests and judicial referrals, Forrestal Campus

| Other offenses             |      | On campus | Residential facility* | Non-campus building or property | Public property |
|----------------------------|------|-----------|-----------------------|---------------------------------|-----------------|
| <b>Arrests</b>             |      |           |                       |                                 |                 |
| Liquor law violations      | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |
| Drug abuse violations      | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |
| Illegal weapons possession | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |
| <b>Judicial referrals</b>  |      |           |                       |                                 |                 |
| Liquor law violations      | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |
| Drug abuse violations      | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |
| Illegal weapons possession | 2007 | 0         | 0                     | 0                               | 0               |
|                            | 2008 | 0         | 0                     | 0                               | 0               |
|                            | 2009 | 0         | 0                     | 0                               | 0               |

\* The Residential facility category is a subset of the "On campus" category.

\*\* In academic year 2008-09 the University implemented a number of initiatives to address high-risk drinking, including a residential hall patrol by the Department of Public Safety. The increase in reported liquor law violations is due in part to closer monitoring of residential facilities.

Note: In the years 2007, 2008, and 2009, there were no hate crimes reported for Main or Forrestal Campus.



# Fire safety report

## Disclosure of fire safety standards and measures; Annual fire safety report on student housing

### Fire statistics

Princeton University reported four fires in student housing for the calendar year 2009. There have been no injuries or deaths and only minor property damage due to the fires in student housing. See statistics on pages 30–33.

### On-campus student housing and life safety systems

The University has a total of 70 on-campus student housing facilities. Each facility is equipped with fire detection systems, including smoke and heat detectors, and fire alarm pull-box stations. The majority of the facilities are fully equipped with sprinklers for fire suppression. All fire life-safety systems report to the Department of Public Safety's Communications Center.



### Mandatory supervised fire drills

The Office of Housing and Real Estate Services conducts four mandatory fire evacuation drills per calendar year. The fire evacuation drills are supervised by the housing inspection manager and a team of University employees. The fire evacuation drills are conducted by activating each individual fire alarm system in each on-campus student housing facility. Three of the fire evacuation drills are conducted during the daytime hours and one fire evacuation drill is conducted after dusk.

### Fire safety policies and rules

The University's fire safety regulations are intended to prevent injuries to members of the University community and physical damage to facilities. Rooms are inspected periodically, at random times, to assure compliance with University regulations. Because of the seriousness of the regulations that govern fire safety, Princeton University takes disciplinary action on the first offense. Such actions may include the imposition of a fine by the housing office. The University has the right, moreover, to require students who violate these safety rules to vacate their accommodations with no financial credit for the remainder of the semester. To learn more about University rights, rules, and

responsibilities, and zero tolerance policies, visit [www.princeton.edu/pub/rrr/index.xml](http://www.princeton.edu/pub/rrr/index.xml) and [www.princeton.edu/facilities/housing/inspections/fire\\_safety/zero\\_tolerance](http://www.princeton.edu/facilities/housing/inspections/fire_safety/zero_tolerance).

The University has policies prohibiting candles, smoking, incense, halogen lamps, and fireworks. For a complete list of prohibitions, visit [www.princeton.edu/facilities/housing/undergraduate\\_info/res\\_guide\\_draw/#GENERAL%20SAFETY](http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#GENERAL%20SAFETY).

## Fire inspections for on-campus student housing

Fire inspections start this fall, and there are four inspections for every dorm per year. For more information about inspections, visit [www.princeton.edu/facilities/housing/undergraduate\\_info/res\\_guide\\_draw/#Fire%20Safety](http://www.princeton.edu/facilities/housing/undergraduate_info/res_guide_draw/#Fire%20Safety).

## Training

The University conducts fire-safety training for dormitory assistants and residential college advisers (RCAs), as well as hosting training at freshman orientation.

Dormitory assistant and RCA training covers:

- Evacuation and emergency preparedness
- Organizational mandates
- Fire inspection program
- Kitchen fire safety
- Life safety systems

Freshman orientation training covers:

- Fire inspection program
- Organizational mandates
- Kitchen fire safety
- Life safety systems
- Evacuation
- Emergency preparedness
- Arson

## Electrical appliances

Below are some required features for approved electrical appliances.

- Coffee makers: a thermostat and in-line fuse
- Iced tea makers: a thermostat and in-line fuse
- Hot air popper: a thermostat and in-line fuse. No reservoir for heating butter/margarine
- Tea kettle: a thermostat and in-line fuse. Restricted spout opening
- Water coolers: a thermostat and in-line fuse

For a complete listing of authorized appliances, visit [www.princeton.edu/facilities/housing/inspections/fire\\_safety/authorized](http://www.princeton.edu/facilities/housing/inspections/fire_safety/authorized). Final approval for all appliances is through the housing inspection manager.

## **Future improvements for fire safety**

As part of continuing efforts to expand emergency communications tools on campus, the University is in the process of upgrading its building fire alarm systems on campus to include common area voice notification. The University also will install a new system to monitor all fire alarm systems and control the building notification systems. Voice notification systems are intended to quickly and efficiently deliver critical information to individuals during large-scale emergencies, such as a natural disaster.

# Campus residential student housing fire report 2009

| Undergraduate building     | Fires | Fire cause                     | Injuries | Deaths | Property damage         |
|----------------------------|-------|--------------------------------|----------|--------|-------------------------|
| 1901                       | 0     | 0                              | 0        | 0      | 0                       |
| 1903                       | 0     | 0                              | 0        | 0      | 0                       |
| 1915                       | 0     | 0                              | 0        | 0      | 0                       |
| 1927                       | 0     | 0                              | 0        | 0      | 0                       |
| 1937                       | 0     | 0                              | 0        | 0      | 0                       |
| 1938                       | 0     | 0                              | 0        | 0      | 0                       |
| 1939                       | 0     | 0                              | 0        | 0      | 0                       |
| 1967 Hall                  | 0     | 0                              | 0        | 0      | 0                       |
| 1981                       | 0     | 0                              | 0        | 0      | 0                       |
| 2 Dickinson                | 0     | 0                              | 0        | 0      | 0                       |
| Blair                      | 0     | 0                              | 0        | 0      | 0                       |
| Bloomberg                  | 0     | 0                              | 0        | 0      | 0                       |
| Brown                      | 0     | 0                              | 0        | 0      | 0                       |
| Building A, Butler College | 0     | 0                              | 0        | 0      | 0                       |
| Building C, Butler College | 0     | 0                              | 0        | 0      | 0                       |
| Building D, Butler College | 0     | 0                              | 0        | 0      | 0                       |
| Buyers                     | 0     | 0                              | 0        | 0      | 0                       |
| Campbell                   | 0     | 0                              | 0        | 0      | 0                       |
| Clapp                      | 0     | 0                              | 0        | 0      | 0                       |
| Cuyler                     | 0     | 0                              | 0        | 0      | 0                       |
| Dod                        | 0     | 0                              | 0        | 0      | 0                       |
| Dodge-Osborn               | 0     | 0                              | 0        | 0      | 0                       |
| Edwards                    | 0     | 0                              | 0        | 0      | 0                       |
| Feinberg                   | 0     | 0                              | 0        | 0      | 0                       |
| Fisher                     | 0     | 0                              | 0        | 0      | 0                       |
| Forbes                     | 0     | 0                              | 0        | 0      | 0                       |
| Foulke                     | 0     | 0                              | 0        | 0      | 0                       |
| Gauss                      | 0     | 0                              | 0        | 0      | 0                       |
| Hamilton                   | 0     | 0                              | 0        | 0      | 0                       |
| Hargadon                   | 0     | 0                              | 0        | 0      | 0                       |
| Henry                      | 0     | 0                              | 0        | 0      | 0                       |
| Holder                     | 0     | 0                              | 0        | 0      | 0                       |
| Joline                     | 1     | paper towels in an oven        | 0        | 0      | 0                       |
| Laughlin                   | 0     | 0                              | 0        | 0      | 0                       |
| Lauritzen                  | 0     | 0                              | 0        | 0      | 0                       |
| Little                     | 0     | 0                              | 0        | 0      | 0                       |
| Lockhart                   | 0     | 0                              | 0        | 0      | 0                       |
| North B                    | 0     | 0                              | 0        | 0      | 0                       |
| North C                    | 0     | 0                              | 0        | 0      | 0                       |
| Patton                     | 0     | 0                              | 0        | 0      | 0                       |
| Pyne                       | 0     | 0                              | 0        | 0      | 0                       |
| Scully                     | 0     | 0                              | 0        | 0      | 0                       |
| South Baker                | 0     | 0                              | 0        | 0      | 0                       |
| Spelman                    | 1     | oil in a pan on the stove top  | 0        | 0      | 0                       |
| Tower                      | 0     | 0                              | 0        | 0      | 0                       |
| Walker                     | 0     | 0                              | 0        | 0      | 0                       |
| Wilf Hall                  | 0     | 0                              | 0        | 0      | 0                       |
| Witherspoon                | 1     | burnt food in a microwave oven | 0        | 0      | microwave was discarded |
| Wright                     | 0     | 0                              | 0        | 0      | 0                       |

## Campus residential student housing fire report 2009

(continued)

| Graduate buildings   | Fires | Fire cause              | Injuries | Deaths | Property damage |
|----------------------|-------|-------------------------|----------|--------|-----------------|
| Lawrence Apartments  | 0     | 0                       | 0        | 0      | 0               |
| 27 Edwards Place     | 0     | 0                       | 0        | 0      | 0               |
| 29 Edwards Place     | 0     | 0                       | 0        | 0      | 0               |
| 132 Alexander Hall   | 0     | 0                       | 0        | 0      | 0               |
| 134 Alexander Hall   | 0     | 0                       | 0        | 0      | 0               |
| 138 Alexander Hall   | 0     | 0                       | 0        | 0      | 0               |
| 140 Alexander Hall   | 0     | 0                       | 0        | 0      | 0               |
| Butler Tract         | 0     | 0                       | 0        | 0      | 0               |
| Millstone Apartments | 0     | 0                       | 0        | 0      | 0               |
| Old Graduate College | 0     | 0                       | 0        | 0      | 0               |
| New Graduate College | 0     | 0                       | 0        | 0      | 0               |
| 11 Dickinson Street  | 0     | 0                       | 0        | 0      | 0               |
| 15 Dickinson Street  | 0     | 0                       | 0        | 0      | 0               |
| 16 Dickinson Street  | 0     | 0                       | 0        | 0      | 0               |
| 24 Dickinson Street  | 0     | 0                       | 0        | 0      | 0               |
| 35 University Place  | 0     | 0                       | 0        | 0      | 0               |
| 45 University Place  | 0     | 0                       | 0        | 0      | 0               |
| 99 Alexander Street  | 0     | 0                       | 0        | 0      | 0               |
| Hibben Apartments    | 0     | 0                       | 0        | 0      | 0               |
| Magie Apartments     | 1     | grease fire in the oven | 0        | 0      | 0               |
| 31 Edwards Place     | 0     | 0                       | 0        | 0      | 0               |

# Campus residential student housing sprinkler and fire detection 2009

| Undergraduate building     | Fully sprinklered | Fire detection |
|----------------------------|-------------------|----------------|
| 1901                       | yes               | yes            |
| 1903                       | yes               | yes            |
| 1915                       | yes               | yes            |
| 1927                       | yes               | yes            |
| 1937                       | yes               | yes            |
| 1938                       | yes               | yes            |
| 1939                       | yes               | yes            |
| 1967 Hall                  | yes               | yes            |
| 1981                       | yes               | yes            |
| 2 Dickinson                | yes               | yes            |
| Blair                      | yes               | yes            |
| Bloomberg                  | yes               | yes            |
| Brown                      | yes               | yes            |
| Building A, Butler College | yes               | yes            |
| Building C, Butler College | yes               | yes            |
| Building D, Butler College | yes               | yes            |
| Buyers                     | yes               | yes            |
| Campbell                   | yes               | yes            |
| Clapp                      | yes               | yes            |
| Cuyler                     | yes               | yes            |
| Dod                        | yes               | yes            |
| Dodge-Osborn               | yes               | yes            |
| Edwards                    | yes               | yes            |
| Feinberg                   | yes               | yes            |
| Fisher                     | yes               | yes            |
| Forbes                     | yes               | yes            |
| Foulke                     | yes               | yes            |
| Gauss                      | yes               | yes            |
| Hamilton                   | yes               | yes            |
| Hargadon                   | yes               | yes            |
| Henry                      | yes               | yes            |
| Holder                     | yes               | yes            |
| Joline                     | yes               | yes            |
| Laughlin                   | yes               | yes            |
| Lauritzen                  | yes               | yes            |
| Little                     | yes               | yes            |
| Lockhart                   | yes               | yes            |
| North B                    | yes               | yes            |
| North C                    | yes               | yes            |
| Patton                     | yes               | yes            |
| Pyne                       | yes               | yes            |
| Scully                     | yes               | yes            |
| South Baker                | yes               | yes            |
| Spelman                    | yes               | yes            |
| Tower                      | yes               | yes            |
| Walker                     | yes               | yes            |
| Wilf Hall                  | yes               | yes            |
| Witherspoon                | yes               | yes            |
| Wright                     | yes               | yes            |



## Campus residential student housing sprinkler and fire detection 2009 *(continued)*

| Graduate buildings   | Fully sprinklered | Fire detection    |
|----------------------|-------------------|-------------------|
| Lawrence Apartments  | Yes               | Yes               |
| 27 Edwards Place     | Yes               | Yes               |
| 29 Edwards Place     | Yes               | Yes               |
| 132 Alexander Hall   | No                | Yes/basement only |
| 134 Alexander Hall   | No                | Yes/basement only |
| 138 Alexander Hall   | No                | Yes/basement only |
| 140 Alexander Hall   | No                | Yes/basement only |
| Butler Tract         | No                | Yes               |
| Millstone Apartments | Yes               | Yes               |
| Old Graduate College | Yes               | Yes               |
| New Graduate College | Yes               | Yes               |
| 11 Dickinson Street  | Yes               | Yes               |
| 15 Dickinson Street  | Yes               | Yes               |
| 16 Dickinson Street  | Yes               | Yes               |
| 24 Dickinson Street  | Yes               | Yes               |
| 35 University Place  | Yes               | Yes               |
| 45 University Place  | Yes               | Yes               |
| 99 Alexander Street  | Yes               | Yes               |
| Hibben Apartments    | No                | Yes               |
| Magie Apartments     | No                | Yes               |
| 31 Edwards Place     | No                | Yes               |



## Important telephone numbers and e-mail addresses

### EMERGENCY

# 911



### Non-emergency

24-Hour Communications Center 609-258-1000

### On-duty Supervisor

609-258-8677 or 258-1000

### Director of Public Safety

Paul Ominsky

609-258-5040

### Deputy Director for Operations

Charles W. Davall

609-258-3133

[cwdavall@princeton.edu](mailto:cwdavall@princeton.edu)

### Associate Director for Support Services

Duncan W. Harrison

609-258-3132

[duncanh@princeton.edu](mailto:duncanh@princeton.edu)

### Business Manager

Barbara Basel

609-258-7098

[bbasel@princeton.edu](mailto:bbasel@princeton.edu)

### Detective Bureau

609-258-3705

### Alerts to the Community

Dial UCALL (258-2255), press A L E R T, press 1, and listen for warnings or important information being conveyed to the community.

### University Health Services

Counseling and Medical Services

609-258-5357

Counseling and Psychological Services

609-258-3285

SHARE

609-258-3310

### Environmental Health and Safety

609-258-5294

### Transportation and Parking Office

For parking questions:

609-258-3157

For card access questions:

609-258-5436

### Fire Marshal

Robert G. Gregory

609-258-6805

[rgg@princeton.edu](mailto:rgg@princeton.edu)