

Braydon Davis

Rate yourself in each area by highlighting or circling the letter on the rating scale S, M, W, U.

S=Strength: Top 10% of personal skills. Displays at all time, without exception, a consistently high level of the job skill. (10 pts)

M=Meets Expectations: Maintains an effective and consistent level of performance of the job skill. (9 pts)

W=Work in Progress: Displays inconsistency in the performance of the job skill and frequently falls below acceptable. (8 pts)

U=Unsatisfactory: Regularly fails to meet required outcomes requiring intervention, repetition of duty or completion by others. (0 pts)

Communication (English) /10

S	M	W	U	Reports Accurately and Concisely
S	M	W	U	Comprehension - Pays attention and catches on to ideas and situations
S	M	W	U	Follows intent of oral directions/instructions
S	M	W	U	States information in a concise, clear and logical order
S	M	W	U	Formulates and clarifies questions
S	M	W	U	Answers questions accurately
S	M	W	U	Uses appropriate vocabulary/grammar
S	M	W	U	Uses non-verbal body language appropriately
S	M	W	U	Presents information effectively to groups
S	M	W	U	Read, comprehend and apply new material

Interpersonal (Humanities/SS--FR: Spanish, SO: US History, JR: World Perspectives, Psychology) /10

S	M	W	U	Believes and respects self--Confidence
S	M	W	U	Tact - Is careful not to hurt others feelings or cause anger especially when expressing opinions
S	M	W	U	Enthusiasm - Demonstrates desire to learn and please; eager, earnest, zealous worker, positive attitude
S	M	W	U	Cooperation - Demonstrates willingness to work as a team member and assist both internal and external customers
S	M	W	U	Exhibits openness and respect for others
S	M	W	U	Exercises flexibility, patience and tolerance when dealing with others
S	M	W	U	Using suggestions about improving skills with a positive attitude
S	M	W	U	Demonstrates ability to negotiate differences with others
S	M	W	U	Leadership - Gets others to cooperate and channel efforts towards a common goal
S	M	W	U	Poise - Maintains self-control in actions, speech and emotions

Work Activity Skills(Science) /10

S	M	W	U	Produces type, quality and amount of work required
S	M	W	U	Maintains punctuality and meets attendance requirements
S	M	W	U	Continues difficult tasks until completed: Perseverance
S	M	W	U	Initiative - Finds work to do without being told: is self-motivated, is first one to begin work
S	M	W	U	Accepts assignments/responsibilities
S	M	W	U	Reliability - Completes tasks assigned without constant supervision
S	M	W	U	Takes responsibility for own actions whether positive or negative and performs any required actions
S	M	W	U	Manages time effectively by prioritizing tasks
S	M	W	U	Respects rights and property of others
S	M	W	U	Adheres to policies and regulations of health, honesty and safety
S	M	W	U	Presents a clean, professional appearance and follows company dress code
S	M	W	U	Adaptability - Adjusts to changes in schedules, job assignments, supervisors
S	M	W	U	Supports goals, objectives and mission of organization
S	M	W	U	Knows basic employee/student rights, responsibilities and reporting procedures
S	M	W	U	Suggest or make workplace improvements properly
S	M	W	U	Keeps work area in a clean, organized, and safe condition
S	M	W	U	Meets deadlines

Problem Solving and Reasoning Skills(Math) 10

S	M	W	U	Recognizes problems that need to be solved
S	M	W	U	Identifies procedures or steps to completion (goals or milestones)
S	M	W	U	Gathers resources
S	M	W	U	Utilizes resources to solve problems and expand knowledgebase
S	M	W	U	Collects, organizes and interprets information
S	M	W	U	Formulates alternative approaches
S	M	W	U	Analyzes and selects most effective approach
S	M	W	U	Periodically reviews progress of goals or milestones
S	M	W	U	Corrects errors
S	M	W	U	Summarizes conclusion and communicates results or final product

Set 1 Goal for Next Quarter:

How will you and your teacher be able to evaluate this goal?