

Application workflow

Last Name De Clercq

First name Beau

Date of birth (dd.mm.yyyy) 05.09.1995

Country of the sending institution Belgium

Sending institution B ANTWERP01 - UNIVERSITY OF ANTWERP

Study field Informatics, Computer Science

Country of Destination Belgium

Host institution (Internship provider) WETINF002 - UA: Antwerp Systems and Software

Exact start date of the internship 25.09.2021

Exact end date of the internship 01.07.2022

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Start online application	<input checked="" type="checkbox"/>	21.09.2021		Display/Edit application data	?
Confirmation e-mail about start online application	<input checked="" type="checkbox"/>	21.09.2021	Automatically generated		?
Online registration	<input checked="" type="checkbox"/>	21.09.2021			?
Personal data completed	<input checked="" type="checkbox"/>	29.09.2020	WebService	Complete personal data	

The first step of your application is completing this 'application form'.

In this application form, you should provide us with personal data and with information about your internship.

In order to complete your application form:

- Click on "Complete additional application details"
- Press the button 'forward to update' at the bottom end of the screen.
- Complete the application form.
- Press the update button at the bottom end of the screen.

Internship application details completed	<input checked="" type="checkbox"/>	23.09.2021	Beau De Clercq	Complete additional application details	
Internship provisionally approved by faculty	<input checked="" type="checkbox"/>	24.09.2021	Sara Van Win		?
"Internship Agreement" details completed	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Complete 'Internship Agreement'	

Vervolledig de details voor de stageovereenkomst (Internship Agreement). Bij een externe stage moet dit document worden ondertekend door alle partijen en geüpload worden in Mobility-Online vóór de deadline (= 2 weken voor de start van de stage), als onderdeel van de aanvraag.

Complete the details for the Internship Agreement. In case of an external traineeship, this document needs to be signed by all parties and uploaded in Mobility-Online before the deadline (= 2 weeks before the start of the internship), as a part of the application.

Faculty regulations	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Click here to view the faculty regulations for internal traineeships	
I have read the faculty regulations	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Submit	
Download 'Worksite form' (Dutch)	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Download 'Worksite form' Template	?
Download 'Internship Schedule' (Dutch)	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Download 'Internship Schedule' Template	?
I have read and understood the risk analysis	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Accept	

Je vindt de risico-analyse voor je stageplaats terug onder 'Download documents' in het menu aan de linkerkant. Neem deze goed door (samen met je mentor) en bevestig hier voor ontvangst.

The Risk Analysis for your internship provider is to be found under 'Download documents' in the menu on the left. Read this carefully (together with your mentor) and confirm here.

Health assessment details	<input checked="" type="checkbox"/>	24.09.2021	Beau De Clercq	Please indicate if a health assessment is required and upload the declaration form if needed.	?
▶ Final approval of internship by your host institution	<input type="checkbox"/>				?
Final approval of internship by your faculty - when preconditions are met	<input type="checkbox"/>				?
Worksite form (with all signatures) uploaded	<input type="checkbox"/>				?
Internship schedule uploaded	<input type="checkbox"/>				?
Other relevant documents uploaded (optional)	<input type="checkbox"/>				
Your file is closed	<input type="checkbox"/>				?