

# UNIVERSITY OF CALIFORNIA, DAVIS

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SANTA BARBARA • SANTA CRUZ

COLLEGE OF ENGINEERING  
DEPARTMENT OF CIVIL AND ENVIRONMENTAL ENGINEERING  
TELEPHONE (530) 752-0586  
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ONE SHIELDS AVENUE  
DAVIS, CALIFORNIA 95616-5294

July 18, 2016

Dear Brian Giffin,

I am pleased to offer you a Graduate Student Researcher (GSR) position for Quarter Year. Your appointment as a GSR will begin on 07/01/2016 and end on 09/30/2016.

You will be appointed as a GSR step 1 with a monthly full-time rate of \$3,041. Your appointment is assigned at 100% of full-time. Should you have questions regarding this appointment, please discuss them with me or your department representative, Sharon Holgerson.

At UC Davis, a Graduate Student (GSR) is a graduate student who normally performs research related to the student's degree program in an academic department or research unit under the direction of a faculty member or authorized principal investigator.

The UC Davis Office of Graduate Studies is the administrative home for graduate student. Relevant information for graduate student appointments can be found on the web at <http://gradstudies.ucdavis.edu/employment/index.html>. Your appointment entitles you to a remission of fees, tuition and nonresident supplemental tuition (if applicable) in accordance with university policy.

However, early termination of the appointment may result in a reduced fee and tuition remission. Graduate Student Researchers are considered academic student employees. The Academic Personnel Manual (APM) describes policies and procedures relevant to graduate student appointments. The APM describes established policy regarding your appointment. These sections are:

UCD APM Appendix II-B: Appointment of Graduate students to Academic Positions  
APM 730: Vacation Accrual and Leave  
APM Section V: Benefits and Privileges – Leaves  
UCD APM 145: Layoff and Involuntary Reduction in Time  
APM 150: Corrective Action and Dismissal

The APM is accessible via the web at the following URL: <http://manuals.ucdavis.edu/APM/apm-toc.htm>

This appointment letter constitutes the entire agreement for your appointment as a Graduate Student Research. If you have any understanding different from that presented here discuss your concerns with the supervisor or administrative contact and do not sign this document.

If you agree to accept this position as described in this letter, please sign your name at the bottom of this page indicating your acceptance of the appointment. Return your signed letter and a completed Graduate Student Eligibility Checklist to Katie Anderson in 2001 Ghausi Hall. Please keep a copy of this letter for your records. Should you have any questions regarding your appointment, please feel free to contact Sharon Holgerson at (530) 752-5759. I look forward to your response and to working with you.

Sincerely,

Department of Civil & Environmental Engineering  
On behalf of:

Professor Mark Rashid

  
Signature of Prospective GSR

7/20/2016  
Date Signed