



# CAPITOL

## Conservation District

Capitol Conservation District  
418 Goff Mountain Road  
Cross Lanes, WV 25313  
Phone: 304.759.0736 email: [ccd@wvca.us](mailto:ccd@wvca.us)

### West Virginia Soil Tunnel Trailer User Application and Contract

The WV Soil Tunnel Trailer is a mobile soil conservation education classroom owned and operated by the Capitol Conservation District that is available for educational use throughout Kanawha County and surrounding areas.

Applicant School or Agency: \_\_\_\_\_

Contact Persons Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

*Is this rental going to be paid by a third Party? ( ) Yes ( ) No If yes, please fill out information below*

Name: \_\_\_\_\_ Contact Persons Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

#### Check All That Apply:

( ) Public School ( ) Fair/Festival ( ) State Agency ( ) Private Community Outreach Program  
( ) Private School ( ) Home School Group ( ) County Agency ( ) Conservation District ( ) Other

The following daily rates are all inclusive and include insurance coverage for all liability, damage or negligent acts caused by the West Virginia Soil Tunnel Trailer and its operators. Make all funds payable to the Capitol Conservation District. All funds will be used to promote soil conservation education in West Virginia.

Base Rate:	\$200.00 per day (8-hour maximum, including transport time)	\$ _____
	\$40.00 each consecutive hour (or portion thereof) after 8 hours	\$ _____
Mileage	\$.75 per mile (based on current fuel prices for trailer transport)	
	Total Estimated Miles _____ x \$ _____ =	\$ _____
Staffing	\$60.00 per 8-hour day (for attending district assistants)	
	Total Staffing Estimate ____ staff x \$ _____	\$ _____

Total Amount Due: \$ \_\_\_\_\_

Deposit \$ \_\_\_\_\_

Balance: \$ \_\_\_\_\_

By my signature below, I agree to the above rates. I understand that the Capitol Conservation District, and its representatives, shall not be legally responsible for any acts of members of the public, students, teachers or parents or the renter involving the West Virginia Soil Tunnel Trailer and its operation.

\_\_\_\_\_  
Printed Name of Renter

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of CCD Representative

\_\_\_\_\_  
Signature of CCD Representative

\_\_\_\_\_  
Date

For office use only: Deposit received:

Date stamp: